



**Department for Children and Families
Economic Services Division**

Attn: 3SquaresVT Farm to Family
280 State Drive, HC1 South
Waterbury, VT 05671-1020

www.dcf.vermont.gov/benefits/f2f

Agency of Human Services

[phone] 802-241-0600
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Hello Farm Stand Manager,

We would like to offer you the opportunity to participate in the 2024 Farm to Family Season.

We are excited to get this season off to a great start and it all starts with you. Enclosed in this packet you will find all the necessary forms and documents to get your farm stand enrolled as an authorized farm stand for this season.

You must complete the following by **May 3, 2024**:

- Read and Keep:
 - Rules and Procedures
 - Financial Policies and Procedures
- Complete the online Farm Stand Training at <https://dcf.vermont.gov/esd/partners/f2f>
- Read, Sign and Return:
 - 2024 Farm Stand Agreement
 - Federal Taxpayer Identification Number Assurance Form
 - W-9
 - Farm Stand Information Form

When the completed Farm Stand Agreement, Federal Taxpayer Identification Number Assurance Form, W-9, and farm stand information form are returned to the Farm to Family program we will mail you a 2024 Authorized Farm Stand packet. That packet will include all the necessary information for you to redeem coupons and be a successful participating Farm to Family Farm Stand. **Please note you are not authorized to accept coupons until you receive the authorized farm stand packet sent in June.** If you are a new Farm Stand Manager for the Farm to Family program, you will be contacted to complete an interactive training.

You must return the required forms to the Farm to Family coordinators by May 3, 2024. We will be unable to enroll farm stands after this deadline.

If you have any questions on the information in your packet or about the program, please contact the Farm to Family Program Coordinators at ahs.dcffarmtofamily@vermont.gov or (802) 498-8872.

Thank you,

The Farm to Family Team: Emily Hammond and Lisa Arnold

