

**INTERPRETIVE MEMO**

**GA Rule Interpretation**

**Procedural Instruction**

This memo remains effective statewide until it is specifically superseded – either by a subsequent memo or by a contradictory rule with a later date.

Please file in your manual facing the page indicated below.

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This memo:  is new  Replaces one dated \_\_\_\_\_

Act 133 of the 2014 legislative session, “An act relating to temporary housing,” requires that “[a]n eligible participant for temporary housing shall not be required to furnish more than 30 percent of his or her income toward the cost of temporary housing.”

A. The Department will apply the following income limits in determining the income contribution for households applying for temporary housing assistance under rule 2652.2 or 2652.3:

- Temporary housing applicant households with gross monthly household income equal to or less than the Reach Up basic need standard for a household of the same size shall not be required to contribute any income toward the cost of temporary housing.
- Temporary housing applicant households with gross monthly household income greater than the Reach Up basic need standard for a household of the same size shall be required to contribute 30 percent of their gross household income toward the cost of temporary housing.

The following table contains the basic need standards by household size:

Household Size	1	2	3	4	5	6	7	8	9 or more
Basic Need	\$475	\$680	\$891	\$1064	\$1247	\$1372	\$1589	\$1769	Add \$170 for each additional person

See rule 2602 for the definition of “applicant household.”

B. The Department will apply the following method in calculating the 30 percent income contribution:

- An applicant household with income received on the date of application will be required to house themselves for the number of days, rounded down to the nearest whole number, equal to 30 percent of the household income received on that day divided by the least expensive daily motel rate available in the district at that time.

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- An applicant household with no income received on the date of application, but that will be receiving income within the next 14 days, will be required to house themselves starting on the day the income is received for the number of days, rounded down to the nearest whole number, equal to 30 percent of their gross income for that payment cycle divided by the least expensive motel rate available in the district at that time.

If 30 percent of gross household income divided by the least expensive motel rate is less than 1, the household will not be required to contribute any income toward the cost of temporary housing.

**Example:** A household of two applies for temporary housing assistance on June 25. Their only form of income is \$750 per month in SSI, which they receive on the first of each month. The least expensive motel rate available in the district is \$50. The Department will grant the household's application for temporary housing through June 30, with no required contribution. The household will then be required to house themselves for four days (30 percent of \$750 divided by \$50); the Department will not grant the next temporary housing application until July 5, provided all other eligibility criteria are met.