

INTERPRETIVE MEMO

3SquaresVT Rule Instruction

Procedural Instruction

This memo remains effective statewide until it is specifically superseded – either by a subsequent memo or by a contradictory rule with a later date.

Please file in your manual facing the page indicated below.

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This memo: is new Replaces one dated May 3, 2012

12-Month Certification Period for 3SquaresVT

Federal rules require 3SquaresVT households to be assigned the longest certification period possible based on the predictability of the household's circumstances. Cases certified for 12 months or more require an interim report. This report must include any changes that may affect household eligibility and benefits. Failure without good cause to submit a required interim status report will result in case closure and loss of ongoing benefits. Use the chart below to assign certification periods based on household circumstances.

Certification Period	Household Type – 3SquaresVT
1 - 2 month certification	Households granted expedited benefits that can not be certified for a longer period because additional verification is needed and other households appearing likely to become ineligible in the near future.
12 month certification with 6 month interim report	Households with stable circumstances, including <ul style="list-style-type: none">• elderly and disabled households with earnings,• ABAWDs• migrant and seasonal farm worker households.
24 month certification with 12 month interim report	Households in which all adult members are elderly or disabled and without earnings.

MBH
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