

Department for Children and Families
280 State Drive
Waterbury, VT 05671-1020

Agency of Human Services
[fax] 802-241-0460
[toll free] 800-775-0506

August 6, 2026

Subject: Housing Plan

Dear Hotel Guest,

We are writing about Act 143, a law that changes the current hotel/motel housing program, which goes into effect on September 1, 2026. One of the new program requirements is that all households must be working toward goals outlined in a Housing Plan to the best of their ability.

A Housing Plan is a written plan you and your case manager make together. It lists the steps you will take, the help you will get, and when things should happen so you can find or keep safe, stable, and permanent housing.

In an effort to help you smoothly transition from the current program to the new program, DCF is asking you to submit a copy of your Housing Plan through the uploader (instructions located at: <https://dcf.vermont.gov/esd/applicants/uploader>) or by dropping a copy off at your local ESD district office.

If you do not have a Housing Case Manager or a Housing Plan, DCF will have Intake Case Managers available to help you create a Housing Plan beginning on August 10, 2026. You can access one of the Intake Case Managers by contacting the call center at 1-800-775-0506.

Please submit a copy of your Housing Plan as soon as possible to avoid a gap in housing benefits on September 1st.

Sincerely,
Vermont Department for Children and Families

