

Hotel and Motel Owners Meeting  
11/12/2024

Agenda

1. Rule Changes 12/1/2024 to 3/31/2025
  - a. 1100 room cap not in effect
  - b. 80 night maximum per households lifted
  - c. [Addressing and Preventing Unsheltered Homelessness | Department for Children and Families](#)
2. ESD will begin reservations for 12/1/2024 on 11/18/2024
  - a. Intended for those households that would otherwise qualify for assistance
  - b. Reservations will allow ESD to coordinate with hotels in advance to ensure the necessary arrangements are in place for clients during the transition to the rule changes
  - c. When possible, ESD will first attempt to place clients at the hotel where they were last housed
3. Notify ESD at [AHS.DCFESDGAHManagement@vermont.gov](mailto:AHS.DCFESDGAHManagement@vermont.gov) if a client does not check in as anticipated
4. If clients do not follow the hotel rules, they can be asked to leave
  - a. Please notify ESD at [AHS.DCFESDGAHManagement@vermont.gov](mailto:AHS.DCFESDGAHManagement@vermont.gov) if a client is asked to leave for any reason

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5. Reminders from Vermont Department of Health
  - a. Move guests from rooms that have violations and need to be corrected.
  - b. Coordinate with DCF or service organizations if guests refuse access to rooms for housekeeping and maintenance.
  - c. Engage a commercially certified structural pest control operator to inspect all rooms and treat any rooms currently infested by pests, including bedbugs, drain flies and rodents. Ensure service recommendations of pest control operators are followed regarding closing up holes and preventing rodents and pests from entering.
  - d. Ensure all plumbing and electrical systems are properly functioning.
  - e. All smoke detectors shall be maintained in operating condition.
  - f. Provide housekeeping to all guest rooms at least weekly and at guest turnover pursuant to Section 11 of the [Licensed Lodging Establishments Rule](#). This includes emptying and cleaning trash containers, providing toilet paper, and providing clean bathroom linens, including towels and washcloths.
  - g. Repair, clean or replace all damaged or soiled mattresses, box springs and bedding, as necessary.
  - h. Repair, replace or install window screens in all guest room windows.
  - i. Clean or replace soiled carpet, as necessary.
  - j. Repair and maintain all walls, floors, ceilings, doors, and windows in good repair, and ensure they are cleaned, painted, or replaced as necessary.