



Participant Excused Absence Log 2021 Federal Months

Participant: _____ Last 4 of SSN: _____

<u>Directions</u>	<u>EA Limits</u>
<p>Enter "Excused Absence" hours that your Case Manager has approved for each appropriate date on this form. (DO NOT include Holiday hours here)</p> <p>If you are in more than one activity, add EA hours from <u>each activity together</u> before entering on this form.</p> <p>Add hours for the week and enter in "Weekly EA hours" column to get the total hours for the month.</p> <p>At the end of the month, add hours from "Weekly EA hours" column to get the total hours for the month.</p>	<p>No more than 16 hours per month (total per participant).</p> <p>No more than 80 hours in the last 12 months (rolling calendar year).</p> <p style="text-align: center;">EA hours running tally:</p> <p style="text-align: center;">_____</p>

JANUARY 2021 (Five Week Month)							Weekly EA hours
Sun	Mon	Tues	Wed	Thurs	Fri	Sat	
<i>Dec 27</i>	<i>Dec 28</i>	<i>Dec 29</i>	<i>Dec 30</i>	<i>Dec 31</i>	1*	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18*	19	20	21	22	23	
24	25	26	27	28	29	30	
*1- New Year's Day *18 – Martin Luther King Jr. Day					Total January EA hours		
FEBRUARY 2021							Weekly EA hours
Sun	Mon	Tues	Wed	Thurs	Fri	Sat	
<i>Jan 31</i>	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15*	16	17	18	19	20	
21	22	23	24	25	26	27	
*15 – President's Day					Total February EA hours		
MARCH 2021							Weekly EA hours
Sun	Mon	Tues	Wed	Thurs	Fri	Sat	
<i>Feb 28</i>	1	2*	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
*2 – Town Meeting Day					Total March EA hours		
APRIL 2021							Weekly EA hours
Sun	Mon	Tues	Wed	Thurs	Fri	Sat	
<i>Mar 28</i>	<i>Mar 29</i>	<i>Mar 30</i>	<i>Mar 31</i>	1	2	3	
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
Total April EA hours							

MAY 2021 (Five Week Month)							Weekly EA hours
Sun	Mon	Tues	Wed	Thurs	Fri	Sat	
<i>Apr 25</i>	<i>Apr 26</i>	<i>Apr 27</i>	<i>Apr 28</i>	<i>Apr 29</i>	<i>Apr 30</i>	1	
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
Total May EA hours							
JUNE 2021							Weekly EA hours
Sun	Mon	Tues	Wed	Thurs	Fri	Sat	
<i>May 30</i>	May 31*	1	2	3	4	5	
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
*May 31 – Memorial Day Total June EA hours							
JULY 2021 (Five Week Month)							Weekly EA hours
Sun	Mon	Tues	Wed	Thurs	Fri	Sat	
<i>Jun 27</i>	<i>Jun 28</i>	<i>Jun 29</i>	<i>Jun 30</i>	1	2	3	
4*	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	30	31	
*4 – Independence Day Total July EA hours							
AUGUST 2021							Weekly EA hours
Sun	Mon	Tues	Wed	Thurs	Fri	Sat	
1	2	3	4	5	6	7	
8	9	10	11	12	13	14	
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	
Total August EA hours							
SEPTEMBER 2021							Weekly EA hours
Sun	Mon	Tues	Wed	Thurs	Fri	Sat	
<i>Aug 29</i>	<i>Aug 30</i>	<i>Aug 31</i>	1	2	3	4	
5	6*	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
*6 – Labor Day Total September EA hours							
OCTOBER 2021 (Five Week Month)							Weekly EA hours
Sun	Mon	Tues	Wed	Thurs	Fri	Sat	
<i>Sep 26</i>	<i>Sep 27</i>	<i>Sep 28</i>	<i>Sep 29</i>	<i>Sep 30</i>	1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
Total October EA hours							
NOVEMBER 2021							Weekly EA hours
Sun	Mon	Tues	Wed	Thurs	Fri	Sat	
<i>Oct 31</i>	1	2	3	4	5	6	
7	8	9	10	11*	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25*	26	27	
*11 – Veterans Day *25 - Thanksgiving Day Total November EA hours							
DECEMBER 2021							Weekly EA hours
Sun	Mon	Tues	Wed	Thurs	Fri	Sat	
<i>Nov 28</i>	<i>Nov 29</i>	<i>Nov 30</i>	1	2	3	4	
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25*	
*25 – Christmas Day Total December EA hours							