



Department for Children and Families

Economic Services Division
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Waterbury, VT 05671-1020
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Agency of Human Services

Dear Veterinarian,

Please find the Veterinary Facilities Agreement to Participate in the Vermont Spay Neuter Incentive Program (VSNIIP), and Veterinarian Rate Questionnaire. Please complete these items and return to the Department for Children and Families at ahs.dcfesdvsnip@vermont.gov.

The Department for Children and Families uses an email-based invoicing system. This will eliminate the need to mail invoices for payment. Please submit your invoices directly to the state via email at ahs.dcfesdvsnip@vermont.gov. **Please be sure to submit invoices no later than 90 days from the month the service was performed.**

When submitting Invoices, please attach the invoice and voucher(s) as a PDF or other compatible file format and submit to our designated email address;
ahs.dcfesdvsnip@vermont.gov.

Please complete the Rate Questionnaire with your current standard rates. You will receive 100% of your standard rates for procedures if those rates fall below the median rate. If your standard rates for procedures are higher than the median rate, you will receive the median rate for reimbursement. The State of Vermont pays net 30 from the date invoices are received.

Please keep in mind that part of the sterilization fee includes pre-surgical physical examination and can be done prior to the day of surgery. At that time, you may collect the co-payment of \$27 and the voucher. Additional exams are not covered by VSNIIP. VSNIIP is a program designed to assist low-income Vermonters access spay and neuter services and vaccines. Additional costs and fees can be cost-prohibitive for the Vermonters VSNIIP is intended to serve.

Together, with your commitment we will assist Vermonters and strengthen the bond of companion animals and their owners.

We look forward to your partnership.

If you have any questions, please contact ahs.dcfesdvsnip@vermont.gov