

P-2927 ACCESS PANELS (continued)

P-2927C Certified Fuel & Utility Suppliers (7/1/25, 25-16)

Important Dealer Information

- For households that pay for heat (other than firewood or pellets) shelter must include their fuel/utility supplier.
- Seasonal fuel benefits may only be paid to suppliers who are certified with the Fuel Assistance Program.
- Certification takes place every 3 years and is managed by the Fuel and Utility Programs Team.
- ESD posts a list of certified fuel dealers on DCF's website: <https://dcf.vermont.gov/benefits/fuel>. The following website links directly to this publicly available list: <http://tiny.cc/b86vzz>.
- To locate a vendor number for a certified dealer, refer to the Certified Fuel Dealer BPS Desk Aid on the ESD's SharePoint site: <http://tiny.cc/327vzz>.

Enter a Vendor Number for Fuel Dealer into ACCESS

1. Open the UTIL panel.
2. Place your Cursor in the Fuel Dealer entry field.

***** SEASONAL FUEL *****				
Fuel Type	Housing	Number	Subsidized/	Vendor to be Paid
Primary	Type	Bedrooms	Public	
K	2	3	N	1005281010
Account Name: CHRIS GA				FREDS PLUMBING HEATING INC (
Account Number: 25921200				ANGEL GRAVES
				328 MAIN ST
				DERBY VT
				05829 Tel: 802-766-4949
***** ELECTRICITY ACCOUNT INFO *****				
Name on Elec Bill: CHRIS GA				Electricity Provider/Company
Acct Nbr on Elec Bill: 33166869				11000931010
				GREEN MOUNTAIN POWER CORP

3. Cut and paste the vendor number from the BPS Desk Aid on the ESD's SharePoint site: <http://tiny.cc/327vzz>. By entering this number, other dealer information will be auto-filled.
4. Do **NOT** use Shift + F12 to locate a vendor number for a fuel supplier. Use the vendor number from Desk Aid.

Trouble Finding a Dealer in ACCESS

Follow the Standard Operating Procedure which includes opening the Certified Fuel Dealer list and using CTRL + F (Find) to search based on dealer name, fuel type, phone number, address and more. Check with Senior BPS or supervisor, who will contact the Fuel and Utility Programs Team, if unable to determine the correct fuel dealer.

See Seasonal Fuel Assistance Rule 2902 for fuel supplier certification requirements.