

P-2282 Reach Ahead Reviews (24-16)

Below is general guidance that applies for all Reach Ahead reviews and is important to keep in mind. Reach Ahead procedures [2282A](#) and [2282B](#) provide detailed information for processing Reach Ahead Interim Reports (IR) and 12-month reviews.

- Reach Ahead households need to be reviewed every six months (Reach Ahead rule 2502.2).
- The scheduling and setting of Reach Ahead review dates depends on what other benefits (3SVT, fuel) the household may be receiving and the way in which the household was enrolled into the Reach Ahead program. See the following procedures for additional information around setting review dates.
- Only income/work hours for the 30 days prior to the receipt of the review (IR or 12-month) is required to complete Reach Ahead reviews (Reach Ahead rule 2502.2).
 - Reach Ahead does not require the submittal of review forms (IR, 600, 202) as long as income/work hours for the prior 30 days is received.
 - Interviews are not required for Reach Ahead reviews.
 - Review requirements for other programs the household is enrolled in (such as 3SVT) do not change. However, Reach Ahead reviews can be completed with income/work hours verification alone.
 - Example: A household receives both Reach Ahead and 3SVT benefits. The household is due for their review in March 2024. On March 15, 2024 the household submits paystubs for the prior 30 days that indicates continued Reach Ahead eligibility. Reach Ahead review can be completed, however the household will still need to submit a review form and complete an interview, if applicable to complete their 3SVT review.
- It is important to remember that a break in benefits is different for Reach Ahead than other programs. Reach Ahead rule 2502.2 considers eligibility to be continuous unless there is at least one full month in which the household does not receive a Reach Ahead benefit. This means that there is a one month “grace period” for failing to review. As long as Reach Ahead is reviewed by the last day of the month following closure, Reach Ahead can be re-established and benefits will be dated back to the first of the month.
 - Example: A household did not submit required income/work hours verification for their March 2024 review. Reach Ahead closes March 31,

2024. The household submits required paystubs that show continued RA eligibility on April 30, 2024. Reach Ahead review can be completed with no break in benefit as household provided required verification within Reach Ahead reinstatement window. Benefits will be dated back to the first of the month.

- Example: A household does not submit required income/work hours verification for their March 2024 review. Reach Ahead closes March 31, 2024. The household submits required income/work hours verification on May 2, 2024. The household did not provide required verification within Reach Ahead reinstatement window. The household had a break in Reach Ahead benefits. The household will need to submit a new application (600 or 202) and meet all Reach Ahead eligibility requirements to enroll back in Reach Ahead.