

P-2203 VERIFICATION AND CASE NOTES (CATN) (continued)

P-2203D Citizenship and Non-Citizenship Verification (25-18)

Households must declare citizenship and immigrant status when they apply for Reach Up. Anyone identified as a non-citizen in the household must provide documentation of immigration status.

Using SAVE (Systematic Alien Verification for Entitlements)

Verification is required to determine eligible non-citizen status before approving or adding a non-citizen to Reach Up benefits. After the United States Citizenship and Immigration Services (USCIS) documentation is received, use the SAVE system to verify the documentation is accurate. Exception: American Indians may not be listed on SAVE.

Use the SAVE system at:

- initial application
- when adding a non-citizen
- at recertification.

Using SAVE at recertification

Run SAVE at recertification even if the household does not report a change in immigration status.

Conflicting information from SAVE

If the information provided in the USCIS documentation conflicts with the information from SAVES, email ESD AOPS for review.

BPS Support

[SAVE Webinars | USCIS](#)

ESD internal links to Citizenship and Non-Citizenship Verification guidance:

[Using SAVE Tutorial](#)

[SAVE Common Immigration Documents](#)

[USCIS Immigration Class of Admission Codes](#)