

Vermont
Programs
Social Welfare

PROCEDURES

All

10/1/92
H1

Bulletin No. 92-52

P-2110

P-2110 General Application Procedures (Continued)

H. Weatherization Services

DSW has worked with the State Office of Economic Opportunity (OEO) to automate a DSW client's referral for weatherization services. These services are provided through the following agencies:

Inc. BROC: Bennington-Rutland Opportunity Council

257 South Main Street
Rutland, Vermont 05701

Bennington (447-7515) and Rutland (775-0878) field offices serve Bennington and Rutland counties except Pittsfield (see CVCAC).

Bradford CVCAC: Central Vermont Community Action Council Inc.
15 Ayers Street
Barre, Vermont 05641 1-800-639-1053

Morrisville (888-7991), Randolph (728-9506),
(222-5218) and Barre (479-1053) field offices serve Orange, Lamoille and Washington counties plus Barnard, Bethel, Rochester, Royalton, Sharon and Stockbridge from Windsor county; Pittsfield from Rutland county; Granville and Hancock from Addison county.

Opportunity Inc. CVOEO: Champlain Valley Office of Economic
P.O. Box 1603 (191 North Street)
Burlington, Vermont 05402 1-800-287-

7971

St. Albans (524-6804), Middlebury (388-0373) and Burlington (660-3452) field offices serve Chittenden, Franklin, Grand Isle and Addison counties except Granville and Hancock (see CVCAC).

Organization Inc. NETO: Northeast Employment & Training

P.O. Box 186, (144 Railroad Street)
St. Johnsbury, Vermont 05819

Newport (334-7378) and St. Johnsbury (748-8935) field offices serve Caledonia, Orleans

and Essex counties.

SEVCA: Southeastern Vermont Community Action Inc.
P.O. Box 369 (18 Bridge Street)
Bellows Falls, Vermont 05101 1-800-464-
9951

Bellows Falls Office serves Windham and
Windsor counties except the Windsor county
towns served by CVCAC.

A person may also apply directly at the office serving their
town.

10/1/92
H2

Bulletin No. 92-52

P-2110

P-2110 General Application Procedures (Continued)

H. Weatherization Services (Continued)

Services include: energy audits, caulking,
 weatherstripping, insulation and heating
 system repair and replacements.

Criteria for eligibility

A dwelling may be weatherized more than once depending on what was done and when.

Financial eligibility is based on the circumstances of everyone in the living unit and is based on income received during the prior 12 months.

Priority for service is given based on the following criteria:

1. households with at least one elderly (age 60 or older) or disabled (receives SSI) person, or child (age 5 or under) whose household income is at or below 125% of poverty level
2. all others at or below 125% of poverty level
3. those households with elderly, disabled, and/or children (age 5 or under) whose household income is at or below 150% of poverty level.
4. others at or below 150% of the poverty level

Application Process

A DSW client requests referral on the DSW 201SF (Fuel Assistance Applications for SSI recipients) or on the DSW 201 during initial application or at review. A Weatherization Assistance Program pamphlet is available in District offices to help explain the program to our clients. A client who is referred through ACCESS on APPL/ADDR does not need to complete the response form on the pamphlet.

Application or eligibility for other Department programs is not a prerequisite for referral.

Ask the client if he knows whether the dwelling has already been weatherized through the weatherization program. If

the client believes it has been, explain that weatherization services may not be available but that a referral will be made. If the client is unsure whether the dwelling has been weatherized, make a referral.

Explain that a weatherization referral can be requested each time a client moves since it is the dwelling, (rather than the person) that is considered.

10/1/92
H3-J

Bulletin No. 92-52

P-2110

P-2110 General Application Procedures (Continued)

H. Weatherization Services (Continued)

Referral Process

Once per month, ACCESS will automatically send a list of referrals to the local weatherization offices.

These offices will:

- o Check their records to determine whether the dwelling is ineligible for weatherization. If so, the client will be notified.
- o If not, a weatherization application will be sent to the household to gather 12 months of information on all people in the dwelling.

Upon receipt of this application, the local office will determine financial eligibility and prioritize delivery of service. Clients will be notified if a long waiting period is anticipated.

- o Resolve any questions which arise regarding either eligibility or delivery of services.

I. AZT Applications

AIDS patients who are low income and not covered by Medicaid or other insurance may be eligible for a special program to cover the purchase of the drug AZT.

The application (DSW 201Z) may be given out by district office staff, and is sent by the client to the address on the form. The envelope should be marked "confidential" and the application will be subject to strict confidentiality.

J. HIV/AIDS Health Insurance Assistance Program (Policy WAM 3100)

This program pays health insurance premiums for existing policies for individuals who are unable to work due to HIV related illness and whose household income does not exceed 200% of the federal poverty level.

Refer inquiries to the Medicaid Division (241-2880) which will administer the program.

The HIV/AIDS Health Insurance Assistance Program application form (DSW 201HI) and HIV/AIDS Health Insurance Assistance Program Release of Information/Physician Certification form (DSW 202HI) are available in the District Offices. Instruct applicants to return the forms to: Medicaid Division TPL Unit, D.S.W., 103 South Main Street, Waterbury, Vermont, 05671-1201.