Field Work Order
Vermont Agency of Transportation
Materials and Research

Copy: ☐ Drilling Supervisor ☐ Job File ☐ Other

Project Name:_____ Project Number: _____ Date: _____

Town: _____ Map Attached (y/n): _____ Staff Lead: _____

Client: _____ Contact: _____ Phone: _____

Anticipated Start Date: _____ Anticipated Duration: _____ Priority (1-4): _____

SITE DESCRIPTION:

PURPOSE OF INVESTIGATION:

SUBSURFACE INVESTIGATION – BORING LOCATIONS:

Boring Number	Station	Offset	Depth	2.0/5.0' Sample Intervals	Sample Type	Sampling Instructions

SPT = Standard Penetration Tests VS = Vane Shear UD = Undisturbed Shelby Tubes
HS = Hand Steel HSA = Hollow Stem Augers SSA = Solid Stem Augers

Notes:

EXISTING SUBSURFACE INFORMATION (PREVIOUS BORINGS, ANR WELL LOGS, SURFICIAL SOIL/BEDROCK MAPS, ETC.):

UTILITY CLEARANCE DIG SAFE PERMIT NO.:
DO NOT DRILL WITHOUT A DIG SAFE PERMIT NUMBER!

TRAFFIC CONTROL (Y/N):

TEST LOCATION METHOD (STAKED, SITE PLAN, ETC.):

PROPERTY ENTRY OR ACCESS ISSUES:

SPECIAL INSTRUCTIONS:

CREW CHIEF:

- ☐ Grout all test holes.
- ☐ Record ground elevations.
- ☐ Record stations & offsets.
- ☐ Other:
- ☐ Communicate with Project Engineer weekly.
- ☐ Complete attached site description page.
- ☐ Record groundwater readings.

SEE ATTACHED LIST FOR ADDITIONAL EQUIPMENT OR SUPPLIES NEEDED ON-SITE

Prepared By: _____ Date:_____