



FY17 Vermont Better Roads Grant Application

Please complete this page ONCE and return with your Grant Category Application(s)

Town/Organization: Town of Windsor Contact Person(s): Tom Marsh

Address: 29 Union St, Windsor, VT 05089

Email: tmarsh@windsorvt.org Phone: (802) 674 - 6786

DUNS #: 781050745 Fiscal Year End Month (MM): 6

Accounting System: Automated Manual Combination

Please use the suggested documentation checklist below to ensure that all of the relevant items regarding your application have been included.

- Grant application cover sheet (Only submit one)
- Grant application form (One per category/project)
- Itemized Cost estimate for labor, equipment, and materials (see enclosed Cost Estimate Worksheet). If applicable, please break down funding by source (i.e. different grant sources)
- Project Location Map (please show location of affected water)
- Sketch of proposed erosion control measures or other management practices, including distances in feet
 - Also show approximate location of town/other right-of-way and/or property lines
- Photo(s) of the project area
- Letters of Support (RPC, VTTrans District Technical Staff, ANR Rivers and Streams Engineers, etc.)
- If Category C River/Road Conflict or Category D River/Stream Structure or Culvert, you must attach ANR/ACOE consultation



Vermont Better Roads Grant Program Application

CATEGORY A: ROAD INVENTORY AND CAPITAL BUDGET PLANNING PROJECT

Town/Organization: Town of Windsor

Project Name: Road Erosion Inventory with Bridge, Culvert and Road Condition Inventory Updates

Inventory Type: Town wide Watershed (please list): _____

Describe how the grant funds will be spent and attach a project budget:

This project involves developing a Town Road Erosion Inventory and updating the Town's 2013 Bridge, Culvert and Road Condition Inventories. The project will inventory all town roads, bridges and culverts, evaluate conditions, and identify erosion problem areas. Problem areas will be prioritized and a budget developed to address priority problems. All components will assist with planning to maintain the roads, bridges and culverts in accordance with town and state standards. 14

How do you plan to meet the required 20% match on this grant?:

Match will be provided as in-kind - from Town Manager time, Road Foreman time, and equipment use and mileage.

Requested Grant Amount (\$8,000 max): \$ 7,815.20

Estimated Total Project Cost (including 20% local match): \$ 9,769.00

Estimated Completion Date: 06/30/2017

Please check this box if you would like to contract your project through your RPC

REQUIRED ATTACHMENTS: a) Project budget b) Appropriate supporting documents.

By signing this application I certify that all the information provided is accurate to the best of my knowledge. We will comply with all the requirements of the grant including making our books available for audit if required.

SIGNATURE OF APPLICANT: (Must be Town Administrator/Manager or Select Board Chair)

Name: [Signature] Title: Town Manager



Ascutney Professional Building, Route 5
Post Office Box 320, Ascutney, VT 05030
802 674-9201 / fax 802 674-5711
www.swcrpc.org

April 11, 2016

Mr. Alan May
Vermont Agency of Transportation, Municipal Assistance Bureau
1 National Life Drive
Montpelier, VT 05633

SUBJECT: Category A Application for Windsor Road Erosion Inventory

Dear Alan:

The purpose of this letter is to document the support of the Southern Windsor County Regional Planning Commission (SWCRPC) for the Town of Windsor's inventory and capital planning project application.

This proposed Category A project will involve developing a road erosion inventory, as well as an update to Windsor's 2013 inventories, resulting in an up-to-date inventory of municipal roadways, culverts and bridges. This updated inventory will identify water quality threats and develop a capital improvement plan to address priority problem sites in Windsor. This project is not only important to identify a plan to improve municipal infrastructure to benefit water quality, but it will also help to bring the Town closer to anticipated Act 64 requirements for municipalities. In addition, this project is in conformance with the *2014 Southern Windsor County Regional Plan* in that it plans for strategic improvements to town infrastructure, promotes flood resilience and contributes to improved water quality.

SWCRPC staff worked closely with the Town in the development of this application. We believe that the proposed project budget in this application is reasonable to complete the proposed scope of work.

Thank you for your consideration.

Sincerely,

Thomas Kennedy, AICP
Executive Director

