FY17 Vermont Better Roads Grant Application

Please complete this page ONCE and return with your Grant Category Application(s)

Town/Organization: Town of Pittsford Contact Person(s): John Haverstock

Address: 426 Plains Rd, P.O. Box 10 Pittsford 05763

Street Address *Town* *Zip*

Email: Manager@pittsfordvermont.com Phone: (802) 483 - 6500 x 20

DUNS #: 187291026 Fiscal Year End Month (MM): June 30

Accounting System: ☐ Automated ☐ Manual ☑ Combination

Please use the suggested documentation checklist below to ensure that all of the relevant items regarding your application have been included.

- ☑ Grant application cover sheet (Only submit one)
- ☑ Grant application form (One per category/project)
- ☑ Itemized Cost estimate for labor, equipment, and materials (see enclosed Cost Estimate Worksheet). If applicable, please break down funding by source (i.e. different grant sources)
- ☑ Project Location Map (please show location of affected water)
- ☐ Sketch of proposed erosion control measures or other management practices, including distances in feet
  Also show approximate location of town/other right-of-way and/or property lines
- ☑ Photo(s) of the project area
- ☐ Letters of Support (RPC, VTrans District Technical Staff, ANR Rivers and Streams Engineers, etc.)
- ☑ If Category C River/Road Conflict or Category D River/Stream Structure or Culvert, you must attach ANR/ACOE consultation

Vermont Better Roads Grant Program Application

CATEGORY A: ROAD INVENTORY AND CAPITAL BUDGET PLANNING PROJECT

Town/Organization: Town of Pittsford

Project Name: Road Surface Inventory and Capital Budget Planning

Inventory Type: ☑ Town wide ☐ Watershed (please list): _____

Describe how the grant funds will be spent and attach a project budget:

The Town of Pittsford will hire the RRPC to work with the Highway Department to assess roads and the drainage systems, computerize the inventories and develop a corrective plan of action. This will include development of a capital improvement plan. The Town will also purchase RSMS software.

How do you plan to meet the required 20% match on this grant?:

Local match will be met with the town staff time and vehicle.

Requested Grant Amount ($8,000 max): 6,733.32

Estimated Total Project Cost (including 20% local match): 8,416.64

Estimated Completion Date: 12/31/2017

☑ Please check this box if you would like to contract your project through your RPC

REQUIRED ATTACHMENTS: a) Project budget b) Appropriate supporting documents.

By signing this application I certify that all the information provided is accurate to the best of my knowledge. We will comply with all the requirements of the grant including making our books available for audit if required.

SIGNATURE OF APPLICANT: (Must be Town Administrator/Manager or Select Board Chair)

Name: _____ Title: Town Manager - Pittsford, VT

Cost Estimate Worksheet

Town and Road Name: Pittsford **Project Name:**

Labor	Rate	# Hours	Total (Rate x Hours)
Road Foreman	$45.00	50	$2250
RRPC Staff - Kitt Shaw	$34.58	100	$3458
RRPC Staff- Susan Schreibman	$101.08	8	$808.64
		Labor Total	$6516.64

Equipment	Rate	# Hours	Total (Rate x Hours)
Truck	$35.00/hour	50	$1750
		Equipment Total	$1750

Materials	Rate	Amount	Total (Rate x Amount)
		Materials Total	

Miscellaneous	Rate	Amount	Total (Rate x Hours)
RSMS		$150.00	
		Miscellaneous Total	$150.00

Grand Total $8416.64

Match $1683.33