FY17 Vermont Better Roads Grant Application

Please complete this page ONCE and return with your Grant Category Application(s)

Town/Organization: Town of Mendon Contact Person(s): Bill Ellis

Address: 2282 US 4 Mendon 05701

Street Address *Town* *Zip*

Email: mendon.rds@myfairpoint.net Phone: (802) 773 - 4402

DUNS #: 35757004 Fiscal Year End Month (MM): 6

Accounting System: ☒ Automated ☐ Manual ☐ Combination

Please use the suggested documentation checklist below to ensure that all of the relevant items regarding your application have been included.

- ☑ Grant application cover sheet (Only submit one)
- ☑ Grant application form (One per category/project)
- ☑ Itemized Cost estimate for labor, equipment, and materials (see enclosed Cost Estimate Worksheet). If applicable, please break down funding by source (i.e. different grant sources)
- ☐ Project Location Map (please show location of affected water)
- ☐ Sketch of proposed erosion control measures or other management practices, including distances in feet
  - Also show approximate location of town/other right-of-way and/or property lines
- ☐ Photo(s) of the project area
- ☐ Letters of Support (RPC, VTrans District Technical Staff, ANR Rivers and Streams Engineers, etc.)
- ☐ If Category C River/Road Conflict or Category D River/Stream Structure or Culvert, you must attach ANR/ACOE consultation

Better Roads
Clean Water You Can Afford

VTrans
VERMONT
AGENCY OF NATURAL RESOURCES

Vermont Better Roads Grant Program Application

CATEGORY A: ROAD INVENTORY AND CAPITAL BUDGET PLANNING PROJECT

Town/Organization: Town of Mendon

Project Name: Culvert Inventory Update, Road Surface Inventory and Capital Budget Planning

Inventory Type: ☑ Town wide ☐ Watershed (please list): _____

Describe how the grant funds will be spent and attach a project budget:

The Town of Mendon will hire the RRPC to work with the Highway Department to update the culvert inventory, assess roads and the drainage systems, computerize the inventories and develop a corrective plan of action. This will include development of a capital improvement plan. The Town will also purchase RSMS software.

How do you plan to meet the required 20% match on this grant?:

Local match will be met with the town staff time and vehicle.

Requested Grant Amount ($8,000 max): $ 7,167.87

Estimated Total Project Cost (including 20% local match): $ 8,959.84

Estimated Completion Date: 12/31/2017

☑ **Please check this box if you would like to contract your project through your RPC**

REQUIRED ATTACHMENTS: a) Project budget b) Appropriate supporting documents.

By signing this application I certify that all the information provided is accurate to the best of my knowledge. We will comply with all the requirements of the grant including making our books available for audit if required.

SIGNATURE OF APPLICANT: (Must be Town Administrator/Manager or Select Board Chair)

Name: [signature] Title: Selectboard Chair

Cost Estimate Worksheet

Town and Road Name: Mendon

Project Name:

Labor	Rate	# Hours	Total (Rate x Hours)
Road Foreman	45.00	50	2250.00
RRPC Staff- Kitt Shaw	34.58	100	3458.00
RRPC Staff- Susan Schreibman	101.08	8	808.64
		Labor Total	6516.64

Equipment	Rate	# Hours	Total (Rate x Hours)
Town Truck	45.00	50	2250
Travel to/from West Rutland	0.54 /mile x 8 mi		43.20
		Equipment Total	2293.20

Materials	Rate	Amount	Total (Rate x Amount)
RSMS		150.00	150.00
		Materials Total	150

Miscellaneous	Rate	Amount	Total (Rate x Hours)
		Miscellaneous Total	

Grand Total 8959.84

Match 4500.00