

**Vermont Climate Council Steering Committee Meeting**  
**January 21, 2025, 9am – 10am**  
**Agenda**

Join Zoom Meeting

<https://us06web.zoom.us/j/83635166822?pwd=Vq6LIEyftvrJzzVqTXsc0Fl80cZPCV.1>

Meeting ID: 836 3516 6822

Passcode: 258551

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Steering Committee members: Jared Duval, Secretary Julie Moore, Kelly Klein, Liz Miller, Secretary Sarah Clarke (partial attendance)

Staff and facilitation: Liz Amler, Jane Lazorchak, David Plumb, Charlotte Goodman

9:00 AM Welcome/Overview of Agenda/[Approval of minutes](#).  
*David Plumb, CBI*

9:05 AM [Agenda for January 27, 2025, Vermont Climate Council Meeting](#)  
*David Plumb, Climate Action Office*

The Steering Committee shared the following comments on the agenda for the January 27th Council meeting:

- On Reviewing the Full List of Recommendations:
  - Convert google sheet to a survey form to ensure compliance with Open Meeting Law.
  - Assume there will be simultaneous small group discussions about issues that require further deliberation, before Council review (and perhaps ask for support from Subcommittees). CAO staff will help facilitate small group discussions.
- On Priority Actions – An Approach to Prioritization:
  - Treat this as a preliminary conversation about the approach to prioritization and end goals, while acknowledging that this conversation will not be a thorough exercise about what should and should not be included in the ultimate suite of priority actions.
  - Also mention the opportunity to consolidate similar actions
- On Date to Deliver the Updated CAP:
  - Reframe discussion to focus on how the Council will coordinate its timeline with the legislative timeline, given uncertainties. This isn't really about whether to move the date, which isn't in the Council's power to do.

- Add time on agendas for sharing relevant legislative updates.
- Consider incorporating caveats into the draft that is shared in April, to acknowledge that some items are currently under review in the legislature.
- Add more time at the beginning of the meeting for introductions.
- Include time for Liz to explain her role on the Steering Committee and highlight the vacancy of the other House-appointed position.

9:45 AM Public Comment

None offered.

9:50 AM [Drafting and Writing Responsibilities](#), Vermont Climate Action Plan  
*Jane Lazorchak and Liz Amler, Climate Action Office*

The Steering Committee had the following input on writing responsibilities:

- CAO will lead on the update of Acknowledgements, and Climate Council Next Steps for Council review.
- Jared will assist in writing the Letter from Council and Top Priority Recommendations, though the timeline for the latter may need to be shifted back.
- We need time on an agenda to update the Land Acknowledgement

9:55 AM Looking ahead to the February 10, 2025, Vermont Climate Council Meeting  
*David Plumb, Climate Action Office*

Steering Committee members shared the following feedback on the overall approach to the February 10 meeting:

- Jared will follow up with Joey Miller about potential speaker(s) from other states. Make a decision with the Council on Monday.
- Consider adding to the agenda a discussion on the ideas for communication and education around cap and invest (perhaps the invited representatives from other states could speak to this).
  - However, before getting into detailed messaging about the program, the Council should develop an understanding of what options are actually available in VT, and the potential costs of those options.

10:00 AM Adjourn