

**Vermont Climate Council  
Rural Resilience and Adaptation Subcommittee  
2024 Work Plan**

This Work Plan is to guide the work of the subcommittee. It represents high level milestones and anticipated actions. This document will be fluid and will be modified as the work progresses.

**PHASE I: PLANNING**

**APRIL - AUGUST (monthly meetings)**

**April: Level Set**

Objective: Introduce new members; orientation to work ahead and work plan

Committee Action: Review Initial CAP with focus on Resilience actions; Review VCC Subcommittee Guidance Document; Provide input on conceptual Work Plan

**May: Benchmarking; Introduction of Gap Identification, Work Plan Review**

Objective: Understand other major State Plans, state of the state on Climate in VT, progress made on Initial Climate Action Plan

Committee Action: Review Progress Report; Review initial and recommended VCC action prioritization criteria; Provide further Input on Work Plan; Brainstorm gaps; Determine additional information and/or data needed for further analysis.

**June: Gap Identification; Finalize Work Plan**

Objective: Continue to understand the foundation of the work and define, at a high level, gaps in existing CAP pathways and strategies.

Committee Action: Agree on high-level gaps and determine approach to complete the work.

**July: Capacity Evaluation; Refine Gaps; Initial Identification of Focus Groups**

Objective: Continue information collection; Ensure work of RRA is complimentary to other subcommittees, that our gaps are clearly defined, and brainstorm stakeholders - who we want to share with and hear from.

Committee Actions: Hear from those named to do the work - review any analyses of institutional (state government, NGOs, local government, etc,) capacity gaps and needs (human resources, policies, funding). Understand other engagement occurring to plan for our own.

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**August: Finalize Gaps; Identify Gap Filling Actions; Finalize Focus Groups; Subcommittee Cross-Walk; Potential update to Council**

Objective: Final information collection; Conceptualize potential additional or modified Pathways, Strategies, Actions; Determine who, what, where, how for focus groups/engagement.

Committee Actions: Review new criteria from VCC for prioritization. Invite and hear from other subcommittees.

**PHASE II: DRAFTING**

**SEPTEMBER - DECEMBER (ramping up to possible weekly meetings)**

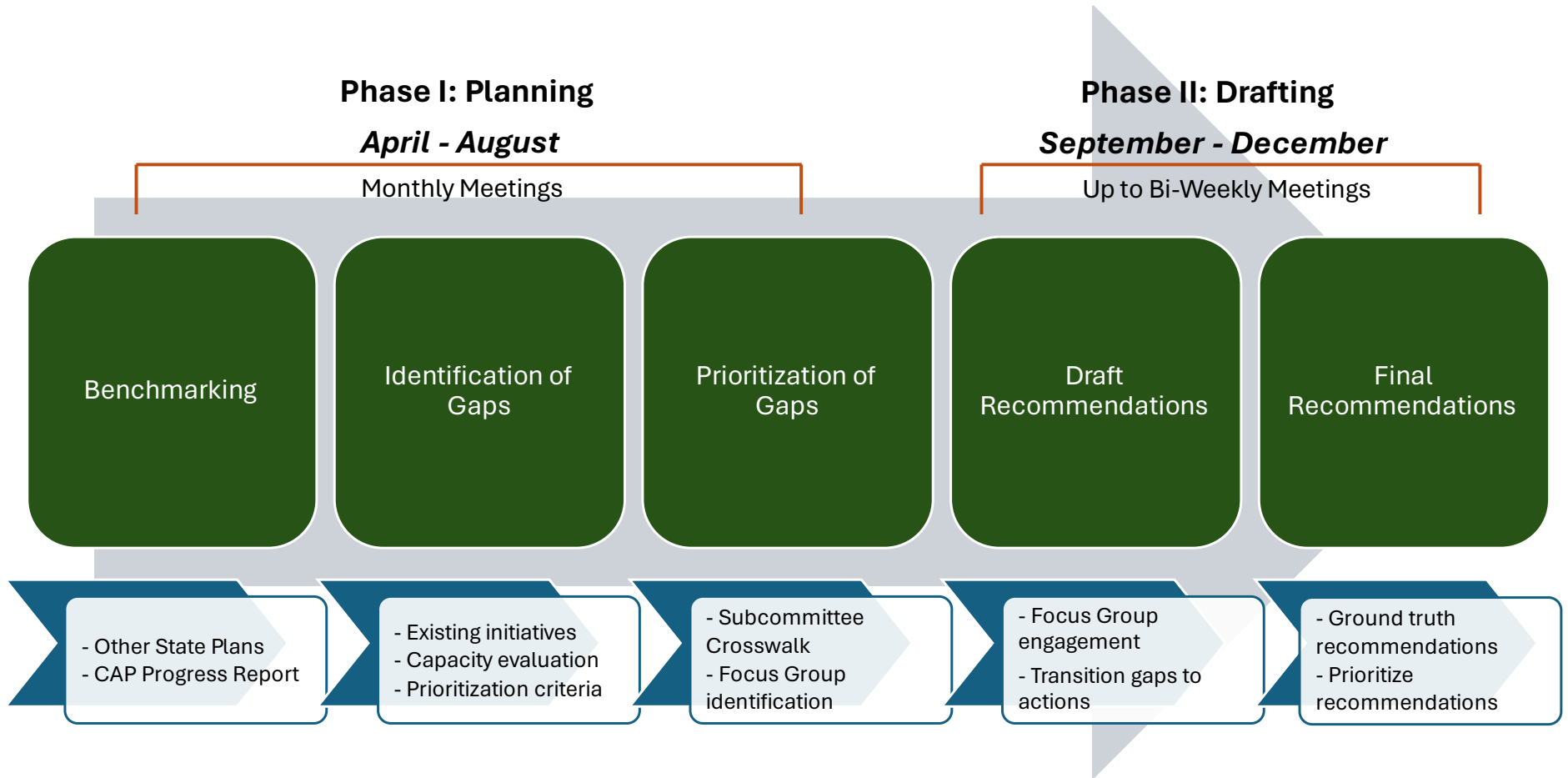
**September:** Finalize additional or modified Pathways, Strategies, Actions; Conduct initial prioritization; Focus Groups Outreach and Engagement; Review template for CAP

**October:** Final prioritization of actions; Focus Groups Outreach and Engagement

**November:** Draft Recommendations for Pathways, Strategies, and Actions

**December:** Provide final and prioritized Recommendations

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