

**Vermont Climate Council Steering Committee Meeting**  
**June 10, 2024, 8:30am – 10:00am**  
**Agenda**

Join Zoom Meeting

<https://us06web.zoom.us/j/86076907106?pwd=heeAF7vj6snAeaKiC679Ca6iN6zkY2.1>

Meeting ID: 860 7690 7106

Passcode: 331144

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*Steering Committee Members present:*

Sec. Julie Moore, Jared Duval, Kelly Klein, Liz Miller, Bram Kleppner

8:30 AM Welcome/Overview of Agenda/Approval of minutes.

*David Plumb, CBI*

- Minutes approved, though attendance list must be added.

8:35 AM Prepare Next Council Meeting – July 8

*David Plumb, CBI*

- The Steering Committee agreed on the following revisions to the proposed agenda outline:
  - Add in time to review the recommendation on the social cost of greenhouse gases from the Science and Data Subcommittee
  - Trim time from the legislative update session
  - Add in time to talk about public engagement and specific feedback from the kick-off meetings and outreach activities.
  - Regarding the legislative update
    - Have one administration member (Sec. Julie Moore) and one legislative appointee (check with Johanna Miller or Peter Sterling)
    - Give people a simple table ahead of time to review and prepare
- The Steering Committee agreed on the following revisions to the Guidance Document for subcommittees
  - Add a stage 4 to the document, once subcommittees finish their work, when the council will take up the work. So everyone can see that period as well.
  - Add in more explicitly the importance of reviewing what the GWSA requires of us (591B, 591C, 592). Those 3 sections. Be clear about our legal responsibility.
  - Role of Task Groups, Working Groups. Worth putting in this that they are not decision-making groups.

- If it's a small team doing background research and developing concepts/drafts for consideration, that's fine. But please let the Steering Committee know.
- Task Groups that require additional resources beyond volunteers, including outside speakers, need to be approved.
- Just Transition pieces look good. JT Subcommittee also wants to help subcommittees and Council members have an updated equity training. A training will be offered over the summer.

9:50 AM Update and Approval on Subcommittee Requests for CBI Resources and Task Groups  
*Jane Lazorchak, Climate Action Office*

- Request for facilitation support
  - The general guidance is: use hours now and in the fall for prioritization
  - CBI and the Climate Action Office should provide an estimated budget of hours to each subcommittee, and in return, subcommittees provide a schedule of meetings in which they would like support
  - Update the guidance document with this approach
- Given the number of new subcommittee members, let's give folks a list of key studies, such as a top 10 list, for newer members, in particular.

9:55 AM Public comment

Matthew LeFluer and Earl Hatley made comments, including:

- Need to use simple language in our documents, so they are understandable for all communities. For instance, too many words in the guidance document. Will be hard to engage people.
- Document today is a good outline. Thank you.

10:00 AM Adjourn