

**Vermont Climate Council Steering Committee Meeting
Oct 14, 2021 – Minutes**

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| Location: | Zoom Virtual Meeting – Meeting was recorded and posted online |
| Physical Location: | Agency of Natural Resources, One National Life Drive, Montpelier, VT 05602 in Catamount Room NL D215 |
| Steering Committee Members Present: | Chris Company, Jared Duval, Julie Moore, Lauren Oates, Liz Miller, Suzanne Young |
| Staff Present: | David Plumb (CBI), Jane Lazorchak, Marian Wolz |
| Minutes by: | Marian Wolz |

- 3:00 PM Welcome/Overview of Agenda
Review and Approval of [September 29 Meeting Minutes](#)
David Plumb, Consensus Building Institute
- Sept. 29 Minutes approved as drafted.
- 3:10 PM Climate Council Meetings and [Process Through Dec. 1](#)
Jane Lazorchak, Director - Global Warming Solutions Act
- Review of upcoming meeting schedule for the Vermont Climate Council.
 - Due to delay of BIPOC Affinity Space, meeting for Climate Council was added for Tuesday, October 19th, to discuss the public engagement and feedback from all of the in-person and virtual public engagement events.
 - Carbon Budget discussion will move to the meeting on October 26th instead of on the October 19th meeting.
 - Recommendation to consider either the November 2nd or November 16th Vermont Climate Council meetings to be in person.
 - Question around if Steering Committee will continue to meet in between weekly Climate Council meetings.
 - Question from Steering Committee around the use of the word “adopt” on meeting items prior to the intended final adoption of the Climate Action Plan (CAP) on December 1st.
 - Acknowledgement that adoption may have been the wrong word to use and that prior to December 1st the request is that the Council approves sections of the CAP, understanding the final adoption of the entire Plan will be on December 1st.
 - Agreement that attempting to find a time to meet in person would be beneficial for one or two meetings, understanding that COVID conditions would impact how comfortable Councilors feel in meeting in-person.
 - Acknowledgement that an in-person meeting would need to be prepared to have a virtual option as well.

- Agreement from the Steering Committee to prioritize the November 16th meeting for in-person, and to ensure a virtual option for a hybrid meeting would be available for those not able to attend in-person. Agreement to stick to the allotted timeframe for currently scheduled Council meetings, starting at 1:30PM and going later into the evening.
- Steering Committee members agreed to schedule a meeting of the Steering Committee after November 9th, potentially on November 10th.
- Request to be clearer around what the expectation is for Councilors to review and approve at Council meetings
- Clarified that all documents for Council meetings will be posted 7 days in advance of Council meetings.
 - CAP drafting process and CAP outline documents speak to each other, include dates documents will be shared, and have been updated and will be shared in an email today or tomorrow.
- Recommendation to hold slots for Steering Committee meetings the week of October 25th, November 10th, and November 30th.

3:50 PM

Rescheduling of BIPOC Affinity Space

Jane Lazorchak, Director - Global Warming Solutions Act

- Staff provided a review of why the BIPOC Affinity Space originally scheduled for September 28th was cancelled.
- Meeting was rescheduled for October 5th and feedback from that event will be reviewed at the Climate Council meeting on October 12th.

3:55 PM

Public Comment

4:00 PM

Adjourn

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