

Vermont Climate Council Steering Committee Meeting
August 9, 2023, 3:30 pm ET – Minutes

Zoom Virtual Meeting:	Meeting was recorded and posted online
Steering Committee Members Present:	Liz Miller, Kristin Clouser, Kelly Klein, Jared Duval, Bram Kleppner, Julie Moore
Staff Members Present:	Jane Lazorchak,, Marian Wolz David Plumb (CBI)
Minutes by:	David Plumb

3:30 PM Welcome/Overview of Agenda.

- Members discussed the fact that the state website had started malfunctioning prior to the meeting, meaning interested members of the public couldn't click through the website calendar to get to the meeting log-in. Members decided to move forward with the meeting, knowing that it was being recorded. Members suggested dedicating extra time for public comment in the next meeting.

3:40 PM [Revised Council Governance Document](#)
David Plumb, CBI

- Members discussed the draft document and made the following suggestions.
 - How we describe the "Role of the Council" in the first paragraph under that section (page 2)
 - Drop 3rd and 4th sentences. In second sentence, let's not limit ourselves to "filling in gaps", and drop language around "With initial plan drafted..."
 - The "Speaking on behalf of the Council" section (page 4).
 - Drop the third bullet under "Can not.."
 - Overall, emphasize people speaking as an individual versus for the full Council. Offer examples. Perhaps merge "Can" and "Can not", and change "Can" to "Should"
 - Language in the decision-making section (page 8)
 - Revised language to highlight the Council needs to make decisions on policy, processes, document etc., and the GWSA empowers it to use majority voting.
 - In the Plan and Addendums section, the requirement that "Addendums will only be advanced if the need for them is addressed in the preceding Plan update" (page 9)
 - Revise to include a caveat that uses language such as - unless there are unforeseen circumstances that significantly impact the plan and its implementation.
 - Section about electing steering committee members (page 5)
 - Check council minutes, but probably best to go back to what we've used previously.

- Sub-committee membership (page 7)
 - Reflect what we've done to date, which includes subcommittees having a role in suggesting membership, and the Steering Committee has final sign-off.
- Dropped words and misc. edits
 - Members to send suggested edits to David Plumb

4:20 PM Facilitation Services Request from Just Transitions
Kelly Klein

- Members agreed that the next meeting of the Just Transitions Subcommittee was a good use of facilitation resources. In the future, the Steering Committee would like to understand better the number of hours available prior to approving these requests.

4:25 PM Public Comment

- Matt Cota spoke and asked that the vacant spot on the Council for fuel dealers be filled as soon as possible.

4:30 PM Adjourn