

**Vermont Climate Council Steering Committee Meeting
June 26 2023, 8:30 am ET – Minutes**

Zoom Virtual Meeting: Meeting was recorded and [posted online](#)
Steering Committee Members Present: Julie Moore, Jared Duval, Kelly Klein, Liz Miller, and Kristin Clouser
Staff Members Present: Jane Lazorchak,
David Plumb
Minutes by: David Plumb

8:30 AM Welcome/Overview of Agenda/Approval of [June 8,2023](#) minutes.

Kristin Clouser, Agency of Administration & David Plumb, CBI

- Minutes approved as drafted.

8:35 AM SC Workplan for Summer 2023

David Plumb, CBI

- Committee members agreed the Process Roadmap needs to be prioritized ahead of any other council work.
- Committee members agreed that the Steering Committee does not have a role for biomass recommendations outside of getting those on future Council agendas.
- Other recommendations such as those for transportation will be part of the workplan for the next years. Committee members suggested that the subcommittees finalize their workplans for the next year.

8:45 PM [Process Road Map](#)

David Plumb, CBI

- Committee members decided to have CBI and ANR to lead on the next draft with 1 to 2 Committee members to help synthesize feedback. The next draft would be reviewed on the July 24th Steering Committee meeting. The Road Map would be finalized in the August 28th meeting.
- Steering Committee members suggested the following topics to consider in the next draft:
 - Steering Committee members terms
 - Conflict of Interest provision as current statute is not clear.
 - Clarify the role of Councilors when speaking and representing the Council or role on the Council publicly
 - Clarify the official process for recruiting new members on subcommittee as well as terms for current subcommittee members
 - Clarify the process for revising/adding to the Climate Action Plan between CAP due dates
- A suggestion from a Committee member to re-read the Global Warming Solutions Act to assist in drafting the Process Road Map

- Committee members recommended looking at the Just Transition Subcommittee list of recommendations when drafting the Process Road Map

9:15 AM Scheduling
David Plumb, CBI

- Steering Committee members agreed that future meeting dates would be 2 weeks before Council meetings starting in September. The July and August meetings would stay the same.
- Steering Committee members suggested that 1 to 2 intentional in-person meetings a year. Jane Lazorchak, Vermont Climate Action Office, and David Plumb would make a proposal for the Committee to review.

9:25 AM Public Comment

No members of the public made comment.

9:30 AM Adjourn

DRAFT