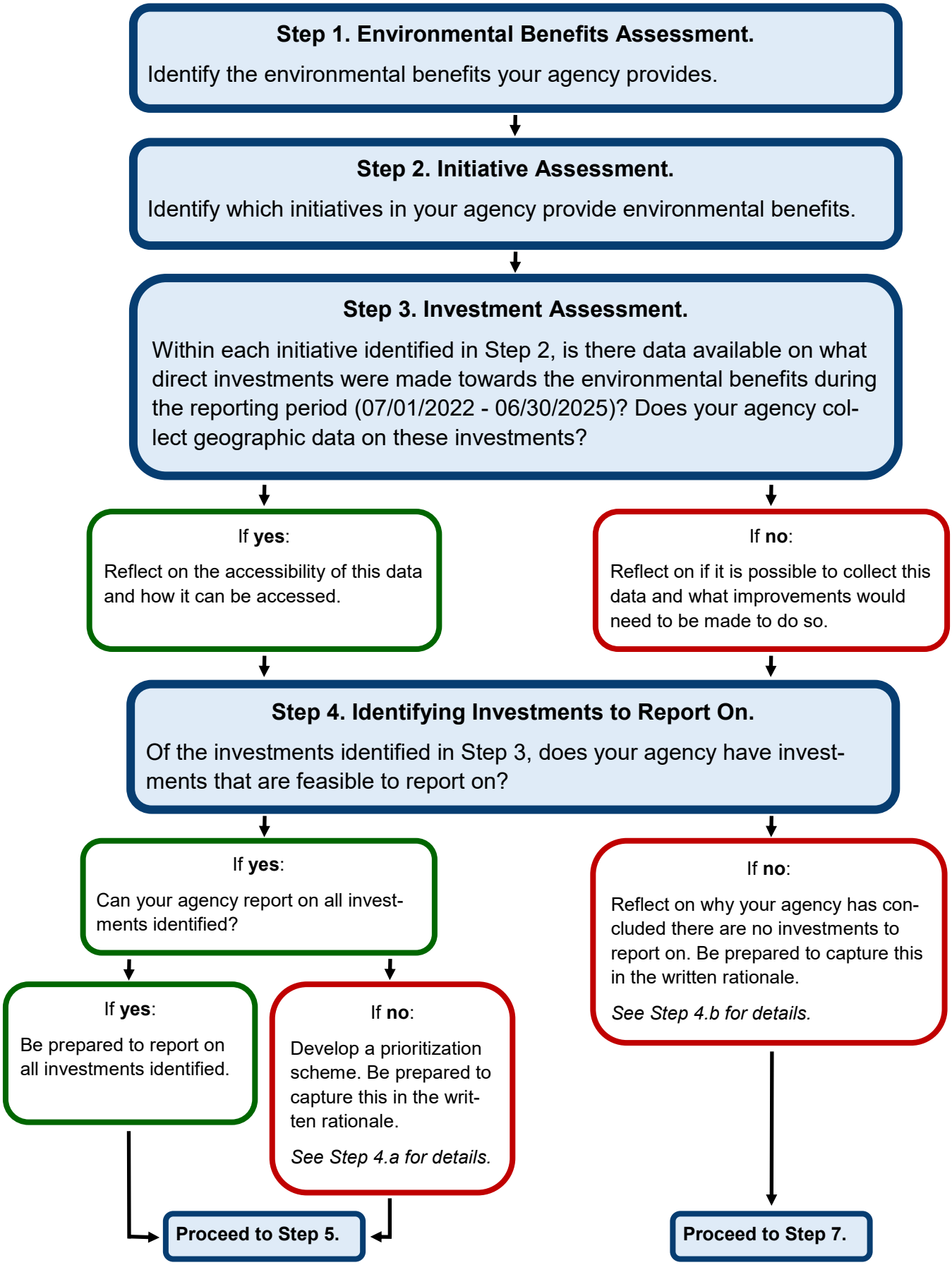
**Vermont Environmental Justice Law (Act 154)**
**Environmental Benefits Baseline Spending Report Guidance**
**Reporting Process Flowchart**



**Step 5. Data Gathering.**

Gather data to complete the minimum data fields for your agency's Baseline Spending Report.

**Step 6. Describing and Quantifying Environmental Benefits.**

Description: For each investment reported on, describe what environmental benefit this investment provides. Be prepared to include this in your agency's Baseline Spending Report

Quantification: Is the outcome of the environmental benefit quantifiable?

If **yes**:

Is the outcome of the environmental benefit easily quantified?

If **no**:

Reflect on why your agency has concluded the outcome of the environmental benefit is not quantifiable. Be prepared to address this in the written rationale.

If **yes**:

Be prepared to report on the quantification of the outcome of the environmental benefits your

If **no**:

Reflect on why your agency has concluded the outcome of the environmental benefit is not easily quantifiable. Be prepared to address this in the written rationale.

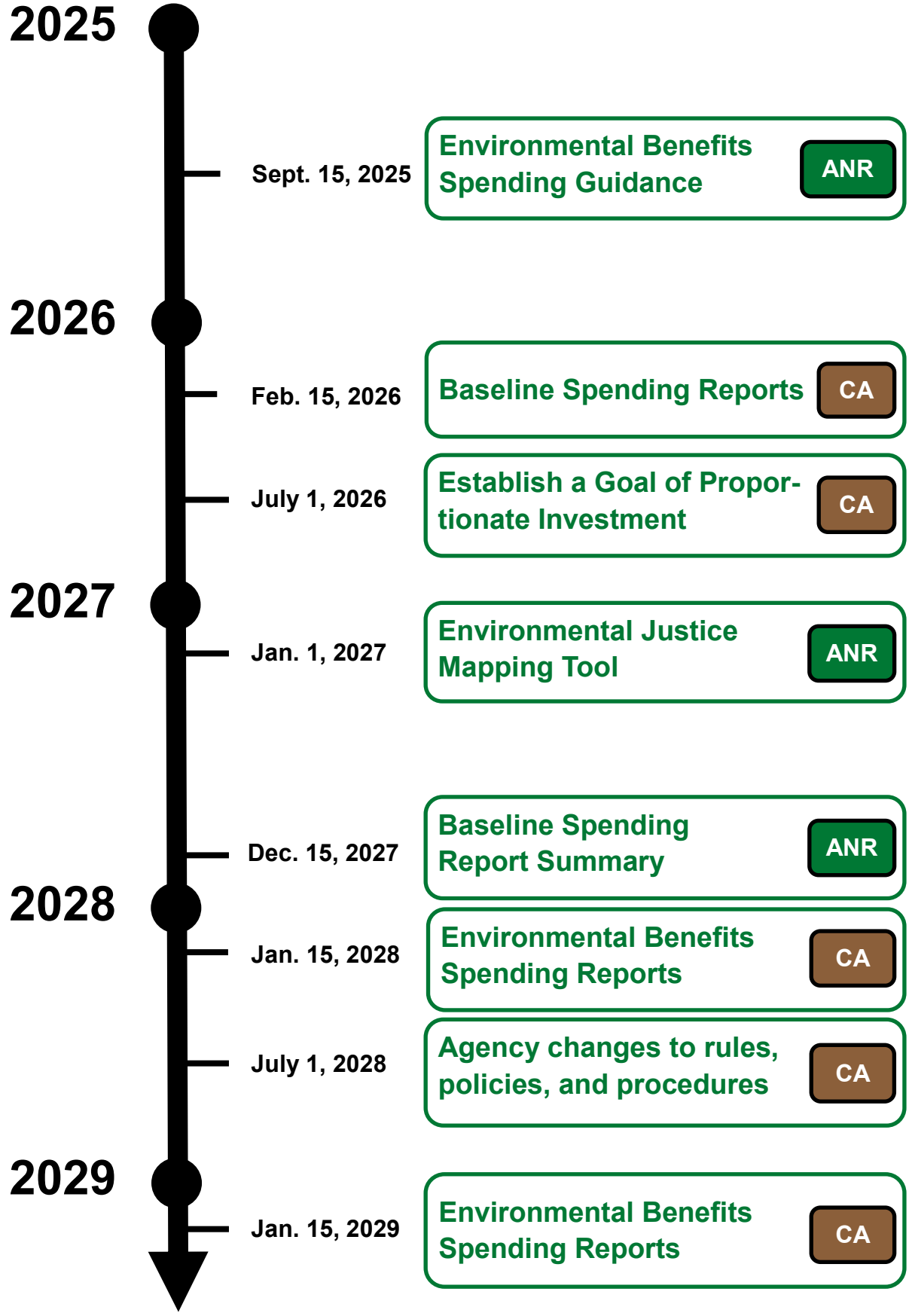
**Step 7. Reporting.**

Prepare a report that covers all data gathered in Step 5 and explains your agency's methodology and rationale throughout the reporting process.

**Helpful tips!**

- Review the "live, work, play" framework to determine how your agency connects with the environment!
- Build the relationships between programmatic staff and business office staff! Collaboration is important to complete this report!
- Build your inter-departmental channels of communication early in this process! This report requires clear communication!
- Begin documenting your decision-making early on in this process to support your written rationale!

# Vermont Environmental Justice Law (Act 154)
# Environmental Benefits Timeline




CA Covered agencies
IAC Interagency Committee
AC Advisory Council
ANR Agency of Natural Resources