



State of Vermont
Contract Administration
Barre City Place
219 North Main Street, Suite 105
Barre VT 05641
<http://vtrans.vermont.gov>

Agency of Transportation
Finance & Administration
[phone] 802-622-1285


Date: 08/13/2024
To: Bidders
Re: Lyndon IM091-3(53) Progressive Design Build RFP_ Addenda #4

Bidders are hereby notified that Lyndon IM091-3(53) Progressive Design Build RFP, Revision #1 is amended as follows.

1. Attachment B- Sample Payment Provisions Section A, is revised as follows:
The Contractor will be paid for products or services actually delivered or performed, as specified in Attachment A, up to the maximum allowable amount specified on page 1 of the contract. Award of a contract does not guarantee payment of any or all the maximum amount.
 1. Prior to commencement of work and release of any payments, subrecipient shall submit to the State:
 - a. Certificate of insurance consistent with the requirements set forth in Attachment C, Section 8 (Insurance), and with any additional requirements for insurance as may be set forth elsewhere in this contract; and
 2. Payment terms are Net 30 days from the date the State receives an error-free invoice with all necessary and complete supporting documentation.
 3. Should any information within the invoice submittal be missing or incorrect, processing may be delayed until a corrected invoice is provided and accepted by VTrans.
 4. VTrans Audit may select invoices to review for completeness, accuracy and compliance to meet the minimum requirements as outlined in Attachment A of the executed contract and may result in payment being withheld.
 5. No invoice time period may span more than one fiscal year. The State fiscal year begins July 1.
 6. Remit Address of Contactor:
 - i. *Contractors remit address will appear here.*
 - ii. The Contractor is responsible for providing the most current remit to information to the Agency of Transportation. If any information changes, please contact Business Support Services at the following e-mail to provide revised information.
AOT.BusinessSupportServices@vermont.gov .
2. Attachment B. Phase 1- Pre-Construction Services, Section B. General Payment Provisions, is revised as follows:
 - a. Contractor will be paid an hourly rate for activities performed and specified in Attachment A of the executed contract as outlined below:
 - i. Design and Engineering consultant services will be paid per the approved Federal Acquisition Regulation (FAR) overhead rate as outlined in the executed contract and is subject to FAR audit.

1. Please note VTrans Audit will review financial information as submitted in the Internal Control Questionnaire (ICQ) and the Breakdown of rates as provided in the proposal in the response to the Lyndon IM091-3(53) PDB RFP as the basis to determine and approve the appropriate audited rate.
2. Contractor shall comply with requirements as outlined in Attachment F. General Terms and Conditions for Contracts for Services.
 - ii. All other Key Personnel which are not considered Design and Engineering consultant services are not subject to FAR audit requirements and will be paid per the negotiated fully burden labor rate outlined in the executed contract.
- b. Any rate revisions must be submitted to the Contract Manager. The Contract Manager will then submit any approved additions to the Contract Administration for inclusion in the contract. The Contract Manager may negotiate the rates prior to approval.
- c. Overtime (greater than 40 hours in a work week specific to the Lyndon IM 091-3(53) project) will be permitted only with advance written approval by VTrans. If permitted, it will be reimbursed at 1.5 times the direct labor awarded hourly rate. Overtime rates will only apply to key personnel, and not equipment.

Angie Farrington

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Contract Specialist IV
Contract Administration Section/ Construction Contracting Unit
Finance & Administration Division
Vermont Agency of Transportation
[219 North Main Street, Barre, VT 05641](http://www.vermont.gov)

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