



State of Vermont
Contract Administration
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Agency of Transportation
Finance & Administration
[phone] 802-622-1285


May 16th, 2024
To: Bidders
Re: Springfield IM091-1(83) CM/GC_ RFP Addenda #1

Bidders are hereby notified that Springfield IM091-1(83) CM/GC, RFP is revised to address the following questions that were provided to the Vermont Agency for Transportation (VTrans) for clarification. The revised RFP can be found following the [link](#) and accessing the RFP document titled Springfield IM 091-1(83) RFP- Revision#1". VTrans response to questions can be found and outlined below in blue.

1. Paragraph 3.2.5.f calls for resumes for each of the five Key Personnel. With a limit of two pages per resume (which is realistic considering the amount of information required in the resumes) the inclusion of the resumes would take up ten of the twenty pages allowed in our proposal. Can the resumes be added to the list of information not counted against the twenty-page limit (paragraph 2.6.d)?
 - a. Section 2.6.d of the RFP has been revised as follows:
 - d. The following information will not be counted against the referenced page.
 1. Section sheets (as long as no project specific information is included).
 2. Blank pages that have been identified with the text "This Page Left Intentionally Blank" and have not been assigned a page number.
 3. Key Personnel Resumes as outlined in section 3.2.5.f.
 - b. Section 3.2.5.f of the RFP has been revised as follows:
 - f. Provide resumes for each of the Key Personnel. Resumes shall be limited to two (2) pages per person and will not be counted against the twenty (20) page limit. Resumes shall include the following:
 1. Education.
 2. Work history.
 3. Length of tenure with the Proposer.
 4. Relevant experience with similar projects within the last five (5) years
 5. Three (3) references for each Key Personnel, with at least one reference coming from a state transportation agency. References shall include current telephone numbers and email addresses.

2. Paragraph 3.3.2.h calls for the inclusion of between three and five relevant project “Past Performance & Reference Forms”. The specification states that the forms are attached to the RFP. I cannot find this form. Can you direct me to the location of this form or provide a copy? The inclusion of these forms will take up five out of the twenty-page limit. Can the relevant project forms be added to the list of information not counted against the twenty-page limit (paragraph 2.6.d)?
 - a. The reference to Past Performance & Reference Forms of the RFP has been removed from section 3.3.2.h.

Angie Farrington

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