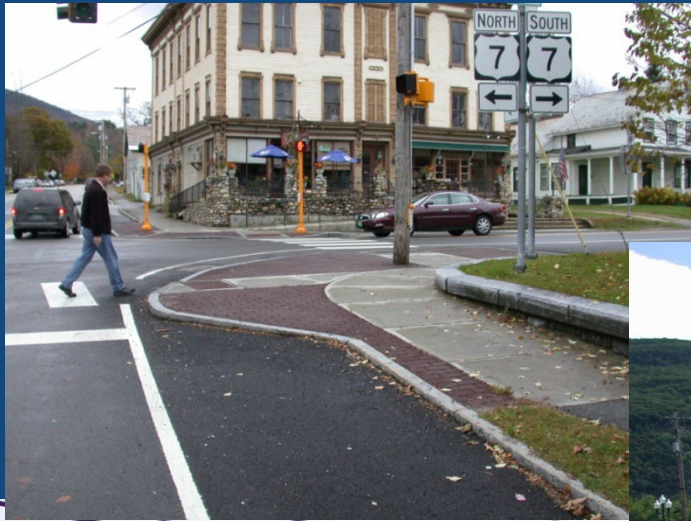


2024 VTrans Bike/Ped Program

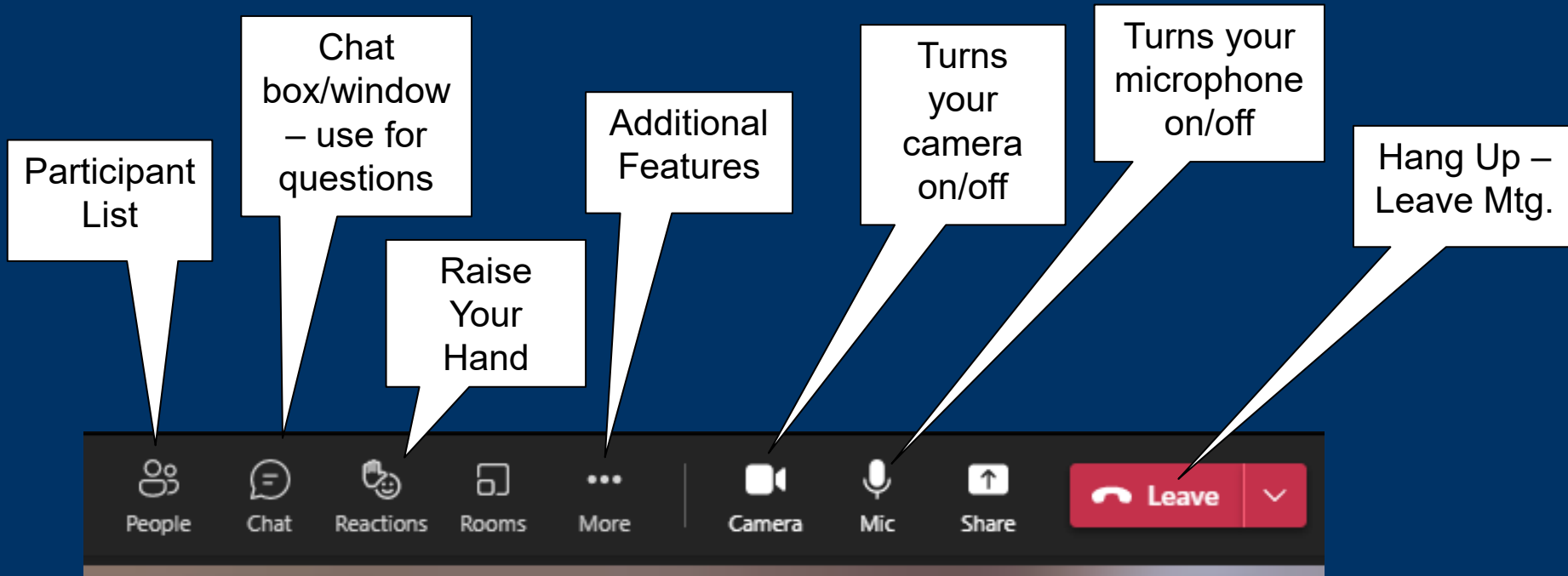


Microsoft Teams Tips

Audio via computer (if no microphone, you won't be able to speak) OR

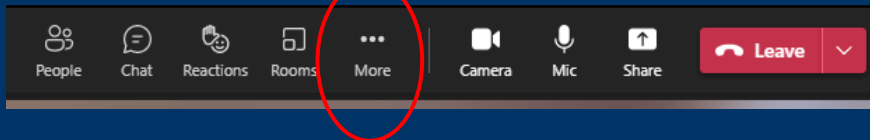
call in to 1-802-828-7667 (not toll-free)

Conference ID – 210 030 781 25, Passcode: GX9asv



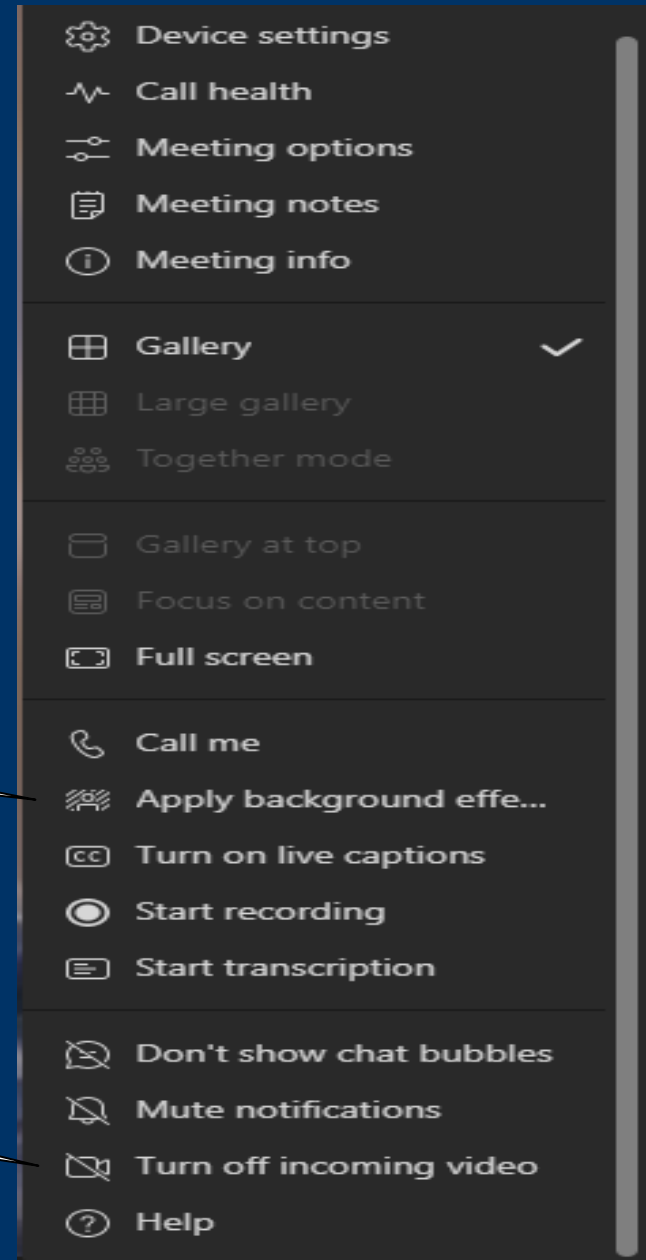
Microsoft Teams Other Features

Additional Features



To blur or put up a false background

If you have a poor internet connection, this can help



Today's Workshop will cover.....

- Grant program Guides and Application
- Typical projects
- Federal aid project development
- Small-scale project development
- Applications Dos and Don'ts
- Grant selection timeline
- Your Questions

VTrans Bike/Ped Program Page - link: [Bicycle and Pedestrian Program | Agency of Transportation \(vermont.gov\)](https://www.vermont.gov/transportation/bike-ped)



Bicycle and Pedestrian Program

The Bicycle and Pedestrian Program goal is to provide safe and convenient facilities for those Vermonters who desire alternative transportation opportunities.

2024 Bicycle and Pedestrian Grant Program Links:

2024 BikePed Federal Grant Program Guide

- [2024 BP Grant Additional Funding Worksheet](#)
- [2024 BP Design-Construction Grant Partial Funding Worksheet](#)

2024 Small Scale BikePed Grant Guide

2024 Online Grant Application Form

Direct grant questions to:

Peter Pochop

Telephone: [\(802\) 477-3123](tel:(802)477-3123)

E-mail address: peter.pochop@vermont.gov

Direct design questions to:

Sommer Bucossi

Telephone: [\(802\) 272-5029](tel:(802)272-5029)

E-mail address: sommer.bucossi@vermont.gov

Grant Application Types

Federal Aid Bicycle and Pedestrian Grant Program

Federal Aid Program Guide

Federal aid grants require a 20% local cash match. Each applicant may apply for up to two out of the following three federal aid bicycle and pedestrian grant types (#1 and either #2 or #3)

1. Scoping Study (usually \$40-60k, two year timeline)
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Application Documents

2024 Vermont Bicycle and Pedestrian Grant Application

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[Federal Aid Program Guide](#)

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In order to submit more than one application, you must either use a separate browser or request a separate survey link. You may draft your responses in this [Fillable PDF Template](#) and then copy and paste into this online form. Only applications submitted through this form will be considered for funding.

For assistance, please contact:

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Project Delivery Bureau - Municipal Assistance
219 North Main Street, Barre VT 05641
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peter.pochop@vermont.gov

For use in crafting the application



Required on-line application

Forms for Additional Funding and Partial Funding found on BP Program Page

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The Bicycle and Pedestrian Program goal is to provide safe and convenient facilities for

2024 Bicycle and Pedestrian Grant Program Links:

[2024 BikePed Federal Grant Program Guide](#)

- [2024 BP Grant Additional Funding Worksheet](#)

- [2024 BP Design-Construction Grant Partial Funding Worksheet](#)

[2024 Small Scale BikePed Grant Guide](#)

How Much Federal funding anticipated?

- Over \$4.2M in federal funding awarded for Scoping and Large-Scale Design/Cons. projects last year(Avg. \$300K - \$1M per project).
- Potential to approximately double that amount with utilization of Federal Carbon Reduction Funds for the 2024 round.

How Much State SS funding anticipated?

- \$300K in State funds proposed for Small Scale = \$600k in projects.

Local Match

- Federally funded large scale Design/Construction projects and Scoping Studies – 20% Local Match
- State funded Small Scale – 50% Local Match



Eligible Applicants

- Local Governments - City, Town, Village
- Transit Agencies
- School district or school
- Regional Planning Commissions (scoping projects only)



Eligible Projects

- Bicycle lanes
- Shoulders
- Sidewalks
- Pedestrian crossing improvements, including median pedestrian refuge islands
- Pedestrian signals
- Wayfinding signs
- ADA Improvements
- Shared-use paths
- **Should not** be routine maintenance e.g. paving, re-striping, etc.



More on Eligible Projects

- Large scale Design/Construction projects generally require completed scoping/feasibility study
- Can apply for up to two of the federal project types
- Must provide separate application and supporting documents and narrative addressing criteria

Requests for Additional Funding

- Separate application and criteria for requests for additional funding
- Must use the additional funds calculator (Excel spreadsheet) and attach
- Must have easements secured / ROW “clear” certificate in hand



General Overview – Federal Large Scale Project funding

- Cannot apply for Design funding only
- No cap on maximum award
- However, award amount is capped, with any additional funds to be provided by grant recipient.

General overview - Small scale project funding

- State \$ only (i.e., no Federal requirements)
- Funding for Construction ONLY
- 50% Local Share, \$75K cap on award (\$150K project) – Min. award is \$5K (10K project)
- Local construction procurement process
- Not to be used to match Federal funds or federally funded project, or as additional funding for an existing SS project
- Sidewalk gaps, crossing improvements, ADA compliance, etc.

Typical Sidewalk issues



No separation from road

Lack of sidewalks



Discontinuous sidewalks



Meet ADA requirements for universal design



Sidewalk Design Basics

- 5 feet wide is standard
- Separate from road
- Green strips where possible
- Curb ramps at intersections
- Visible crosswalks
- Pedestrian Signals

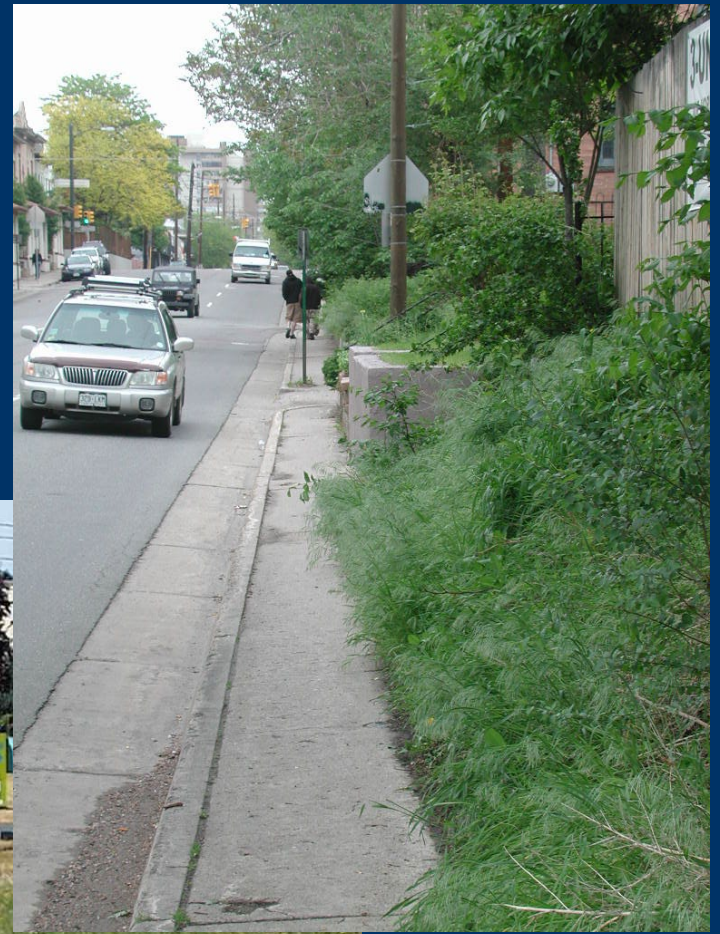


Chester, VT

Surfaces

- Use a firm, stable and slip resistant surface such as concrete or asphalt
- Surfaces should be smooth, free of rough textures, openings and gaps





Narrow curbside sidewalks provide no buffer

Provide buffer from travel lanes

Green Strip



Bike Lanes



On-street Parking



Landscaping



Green strip provides pleasant, uncluttered sidewalk



- **2 ft. min. – wider preferred**
- **5 feet min. to plant trees**
- **Provides snow storage area**



Install street lighting



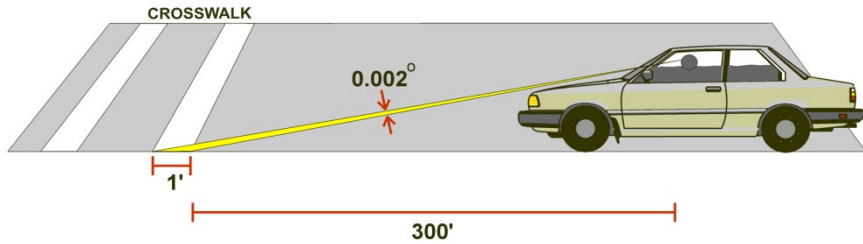
Provide safe crossings

1. Determine where people should/want to cross
2. Minimize crossing distances
3. Use appropriate traffic controls
 - Marked crosswalks
 - Warning signs
 - Stop signs and traffic signals
4. Slow vehicle speeds
5. Consider FHWA STEP (Safe Transportation For Every Pedestrian) program

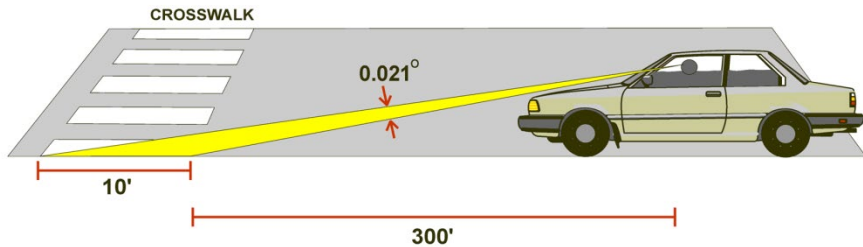


Install high-visibility markings

LATERAL 12" STRIPE



LONGITUDINAL MARKING



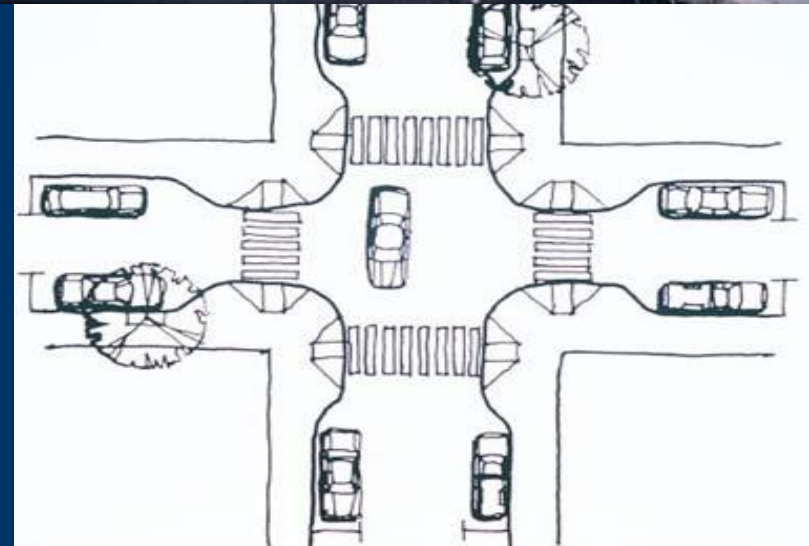
Block Style: more visible than two parallel lines



Curb extensions at crossings



- Reduce the crossing distance
- Allow better sight lines
- Improve visibility of pedestrians
- Narrower road reduces speed



Cut-through Medians or Islands

FHWA STEP Guide:

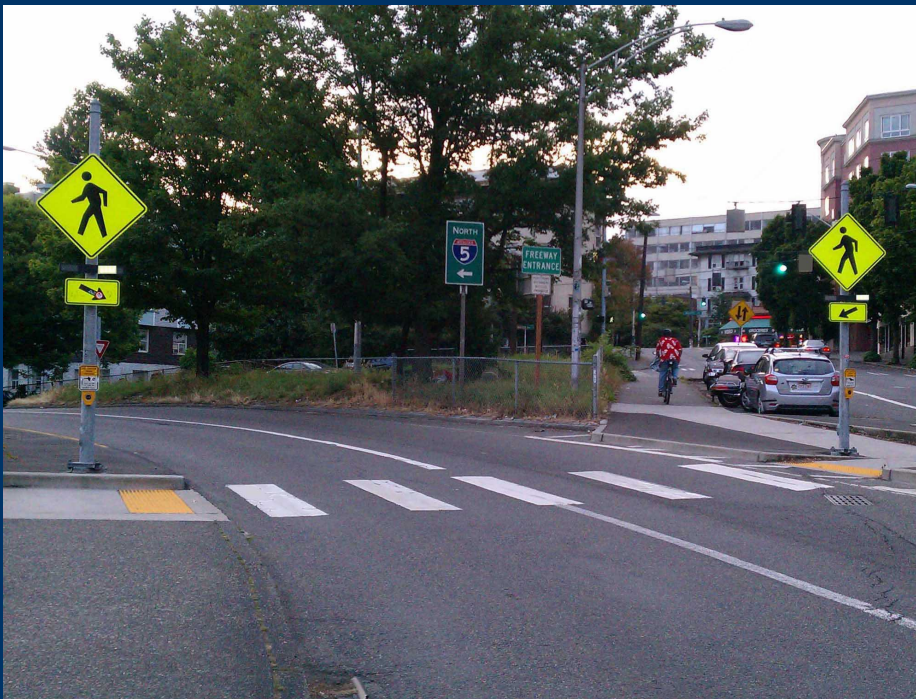
- “Can reduce pedestrian crashes by 32%. Roads with high vehicle speeds or volumes, especially at mid-block crossings.”



Enhances the visibility of the crossing and reduces vehicle speed

Crosswalk Enhancements

- RRFB – Rectangular Rapid Flashing Beacon
- Can be used where there are high numbers of youth or elderly



Mike Cynecki

Pedestrian Signals

- Timing of Walk phase
- Leading pedestrian interval
- Countdown signal
- No Right turn on Red



Bicycle facilities

On-road bicycling

Shared use paths

Bike Parking



Bicycle lanes

So. Burlington, VT



Springfield, VT



W. Brattleboro, VT



- Intended for congested areas
- Minimum 4' wide
- Pavement markings and signs

Buffered Bicycle lanes and Green Markings

- Buffer separates bikes from traffic
- Green for conflict areas



Shared use paths

- Standard width – 10'
- Multiple users
- On independent alignment



So. Burlington, VT



Wilder, VT

- Good when providing a short cut or alternative to high volume road
- Complements the street system
- Complex project development

Install bicycle parking

- Locate close to building entrance
- Simple design is best



- Adequate parking for expected use
- NO wheel benders

The Cost of “Free” Money

- Compliance with Federal Regulations
- Compliance with Agency and National Design Standards
- Compliance with State of Vermont Regulations
- Municipal Project Manager (MPM)
- Maintenance of the project, including any permit requirements.

Projects in State Highway Right of Way

- Will Need Highway Access and Work Permit (19 VSA §1111)
- Input from VTrans District Staff (access, plowing, maintenance, drainage), Permitting Services and Traffic Operations



Potential difficulties with Railroads and Rivers

- Additional project management
- Difficult to acquire RR land and to make any alteration of an existing RR
- Additional environmental concerns

Three Phases of Developing a Federal-aid Project

- PE - Preliminary Engineering
- ROW - Right of Way
- Construction

Preliminary Engineering (PE)

- Designate or procure a Municipal Project Manager (MPM)
- Procure a design consultant
- Identify and “clear” natural and historical resources. Obtain NEPA document.
- Design the project (including traffic control and erosion control / stormwater permits, if needed).

Environmental Resources and Permitting

- Documentation of environmental issues is a federal requirement – for most projects like these, it is a Categorical Exclusion (CE)
- Will need Historic Resource (above ground) and Archaeological Resource (below ground) clearances
- If wetlands/waterways are involved, the VTANR and/or Corps of Engineers may have jurisdiction
- Erosion Prevention and Sediment Control (during construction) and Stormwater Plan/Permit (for post-construction) may be required

Right of Way (ROW)

- All ROW activities and acquisitions must conform with federal requirements (the Uniform Act).
- Identify construction limits of project to determine property ownership
- Establish fair market value for property
- Negotiate price for easement, lease, or fee acquisition with landowner.
- Purchase, lease, or obtain by donation.
- Obtain “ROW Clear” certification from VTrans.

Construction

- Construction projects require open competitive bidding through an Invitation For Bid (IFB) process. Lowest responsive bid by responsible bidder must be accepted.
- Materials testing and certifications are required.

Work by Municipal Forces

- Force Account work by a municipality (where municipal services and labor are used instead of contracting)
- This is meant to be the exception and not the rule. Town must present information to justify and seek approval
- Approval required even when town proposes completing a small amount of work to offset their match requirements for the project

Requirement for MPM

- Project sponsors are required to identify/hire a Municipal Project Manager (MPM)
- Such projects are not always a priority for Town Managers and Administrators with their workload
- Contracting with an RPC or consultant can be well worth the money
- Budget for MPM and engineering combined averages 25% of the construction cost

MPM Qualifications

- Familiar with state and federal regs
- Ability to interpret engineering plans/docs
- Strong communication skills
- Familiar with procurement of services
- Experience with invoicing/expenditure tracking
- Will make project a priority

Local Person in Responsible Charge

- Full time employee of the town preferred
- Day to day familiarity
- Periodic site visits during construction
- Aware of consultant activities at all stages
- Participates in critical decisions
- Required even with a contracted MPM

Construction Inspection

- The project sponsor is responsible for the inspection of the construction.
- Typically, this is done by a hired construction inspection engineering consultant/firm and independent lab
- Be sure that your project budget includes this service – Average is 15% of construction cost

Typical Project Costs

- Use the VTrans Bike/Ped Facility Unit Cost Data to check construction costs, include inflation if not estimated already
- Total budget should include the cost of:
 - Engineering and Project Management (25% of construction - \$40K minimum)
 - Right of Way (highly variable - \$5k Min.)
 - Construction Inspection (15% of Construction estimate)
 - Construction (based on scoping)

Partial Funding (large scale only)

- Keep the scope of the project the same – additional funding from local or other sources
- Reduce the scope of the project and provide a modified cost estimate for all aspects of development (i.e. admin, engineering, construction and construction inspection)
- Must include the Partial Funding spreadsheet in application

Partial Funding Spreadsheet

- Reduced scope project must still have logical beginning/end
- Account for all other project costs

Applicant Name: Town of Anytown

Project Title: D St. Sidewalk

Full Project Funding

Description: 2000 Feet of Sidewalk from A

Municipal Project Management	\$50,000
Engineering	\$80,000
ROW estimate	\$10,000
Construction	\$500,000
Construction Inspection	\$75,000

Total for Full Project \$715,000

Partial Project Funding

Description: 1500 Feet of Sidewalk from A

Municipal Project Management	\$35,000
Engineering	\$45,000
ROW estimate	\$8,000
Construction	\$300,000
Construction Inspection	\$50,000

Total for Partial Funding Project \$438,000

Additional Funding (large scale only)

- May apply for additional funds to supplement an existing project
- Use of Federal funds attaches the federal process (esp. NEPA and ROW)
- Must include the Additional Funding spreadsheet in application
- **Must have cleared ROW as per VTrans process and be developing contract plans**

Additional Funding Spreadsheet

- Account for existing grants
- Account for expenditures to date
- Account for current construction estimate

Applicant Name: Town of Anytown

Project Title: D St. Sidewalk

Determining Make Up Funding for an Existing Project

Original Award (including Local share)	\$650,000
Engineering Expenses to Date	\$50,000
Project Management Expenses to Date	\$25,000
ROW expenses to Date	\$10,000

Amount Remaining from original award \$565,000

Balance of Engineering contract to be billed	\$20,000
Balance of Project Management to end of project	\$15,000
Balance of ROW expenses anticipated	\$5,000
Estimated Construction Cost	\$525,000
Estimated Construction Inspection Cost	\$50,000

Total Cost to Complete Project \$615,000

Amount Remaining in Grant Award (or deficit) (\$50,000)

Scoping Study Costs

- Scoping studies typically cost between \$40,000 and \$60,000 (recommend \$40K minimum) – include MPM cost, if desired.
- Cost depends on the number of alternatives to be evaluated and/or the extent of the geographic area covered by the study
- Expected to follow the outline developed by VTrans and to use professional engineers/planners

Scoping Study Steps

- Public input
- Purpose and Need
- ID natural and cultural resources
- ID Right of Way
- Evaluate Alternatives
- Cost Estimates
- Select Preferred Alternative

Bike/Ped is a Reimbursement Program

- **NOT** a block grant
- Project sponsor pays contractor
- Project sponsor submits invoice to VTrans
- VTrans reimburses project sponsor Federal/State % of eligible costs (generally within 2-4 weeks of receiving a complete invoice)

Fiscal Obligations

- Certification of Audit Requirement and Schedule of Federal Expenditures sent to every subrecipient annually by the Department of Finance and Management
- Schedule of Federal Expenditures form if less than \$750,000 in all Federal funds spent
- Single audit required if more than \$750K spent in a year
- Keep documents for 3 years after project closeout by FHWA (we will notify you)

Eligible Local Match

- Cash (preferred)
- Donated materials or services (*but must be pre-approved*). Must be found to be necessary for the project.
- The value of donated Right-of-way
- ARPA Funds which meet requirements
- Volunteer labor (*must be pre-approved*)
- *generally at \$15/ hour*

Non-eligible Local Match

- Cannot be other FHWA funds. Any federal funds from other grant sources need to be approved.
- Cannot be a “discounted” donation
- Costs incurred prior to having an executed agreement with the Agency

Large scale projects treated as if on federal aid highway system

- Contractor must pay minimum of Davis Bacon wage rates and provide certified payrolls
- Low bid, sealed bid for construction

Development of Small Scale Projects

- Sign Grant Agreement
- Submit plan for proposed project (can be a sketch or engineered drawings, but enough for historic and archaeology review)
- Sign off on historic/archaeological resources (by VTrans)
- ROW/Easement/Permits & Accommodations letter received
- Highway Access permit if on state system
- Receive plan approval
- Construct project
- Final inspection (may be by photographs)
- Reimbursement

Application Documents

2024 Vermont Bicycle and Pedestrian Grant Application

Bicycle and Pedestrian Grant Instructions

Use this online application form to apply for the following Bicycle and Pedestrian Grant Funding opportunities:

Federal Aid Bicycle and Pedestrian Grant Program

[Federal Aid Program Guide](#)

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For use in crafting the application



Required on-line application

Forms for Additional Funding and Partial Funding found on BP Program Page

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The Bicycle and Pedestrian Program goal is to provide safe and convenient facilities for

2024 Bicycle and Pedestrian Grant Program Links:

[2024 BikePed Federal Grant Program Guide](#)

- [2024 BP Grant Additional Funding Worksheet](#)

- [2024 BP Design-Construction Grant Partial Funding Worksheet](#)

[2024 Small Scale BikePed Grant Guide](#)

Online Application Guidance

- One application per browser with link
 - Only saves progress after you move past page 2
 - Can draft responses in fillable PDF and copy and paste for final submission online
 - Must request additional link to submit additional applications
 - Application found at: [Bicycle and Pedestrian Program | Agency of Transportation \(vermont.gov\)](#)
-
- Let's look at the application template...(link found on first page of application)

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Fillable PDF Template

This template is for drafting purposes only. You must copy and paste your responses into the online application in order to be considered for funding.

Online Application

Here is the link to the online application:

<https://www.surveymonkey.com/r/VTBikePedGrant>

For assistance, please contact:

Peter Pochop | Project Manager

Project Delivery Bureau - Municipal Assistance

219 North Main Street, Barre VT 05641

802-477-3123

peter.pochop@vermont.gov

Application
is online,
through the
link on MA
site: [Bicycle and
Pedestrian Program |
Agency of Transportation
\(vermont.gov\)](#)

*** 1. Applicant Type**

- local government
- transit agency (VT non-profit rural transit providers are eligible)
- school district or school
- regional planning commission (scoping projects only)

*** 2. Applicant Contact Information**

Name

Address

Address 2

City/Town

State/Province

ZIP/Postal Code

Email Address

Phone Number

*** 3. Accounting System**

- Automated
- Manual
- Combination

*** 4. Unique Entity Identifier #**

*** 5. Fiscal Year End Month**

*** 6. RPC**

You will need a letter of support from your RPC. Choose your RPC from the dropdown. You can find your RPC and their website here:

<https://www.vapda.org/regions.html>

*** 7. Facility Type: Check all that apply**

- Sidewalk
- Share the Road signs
- Bike Lane (paint delineated or physically separated)
- Shared-use Path
- Shoulder (minimum 3 foot with painted delineation)
- Pedestrian crossing improvement
- Pedestrian or bicycle intersection signals
- Improvement to address requirements of the American with Disabilities Act
- Other (please specify)

*** 8. Project Name**

*** 9. Project Description:** Please give a brief description of the project (100 words or less.) Be sure to include identifying streets or landmarks that the proposed project links at either end (e.g. New concrete sidewalk with granite curbing on Main St. from Elm St. to Maple St.)

You will be prompted for detailed information for the selection criteria questions on the following pages.

*** 10. Application Type**

- Scoping Study (usually \$40-60k with 20% local cash match required)
- Small-Scale Construction (up to \$75k grant with 50% local match required for total project budget up to \$150,000)
- Large-Scale Design and Construction (no \$ cap, 20% local cash match required)
- Additional Funding Request (for existing MAS project with VTrans right-of-way clearance certificate, no \$ cap, 20% local cash match required)

2024 Vermont Bicycle and Pedestrian Grant Application

Federal Large-Scale Design & Construction Grant Application

Additional guidance for large-scale design and construction grant applications can be found here: [Federal Aid Bicycle and Pedestrian Grant Program Guide](#)


* 1. Approximate project length in feet

* 2. Estimated peak usage (total number of daily users)

* 3. Community Need—25 Points

How does the proposed project contribute to an existing or planned bicycle and/or pedestrian network? If the proposed project is a sidewalk along a street that already has a sidewalk, explain why the redundant facility is needed. What destinations or populations are served? What walking and/or bicycling access or safety problem are you trying to solve?

**Include details of how you estimate the peak daily usage number.

16-25 Points - Project is an important  of a pedestrian or bicycling network and serves obvious bike/ped generators and/or the project includes measures identified in the [FHWA STEP initiative](#). Clear explanation of peak usage estimate for greenhouse gas emission reduction goal.

6-15 Points - Project is in an area of low land use density or not clearly contributing to a local network.

0-5 Points - Unclear how proposed facility contributes to a network or solves a safety problem.

* 4. Economic Development—10 Points

How does the project contribute to broad local community and economic development goals? How does the project contribute to ongoing local placemaking or economic development initiatives?

6-10 Points - Specific references to community planning or economic development documents that support the project.

Added
questions
and criteria
for Carbon
Reduction
Funding

Reminder:
budget
numbers are
important,
and the total
includes
local share

* 11. Well-supported budget—20 points

How were the project costs developed? Are all required project elements (admin, engineering, construction, inspection) adequately budgeted for? Be sure to include backup documentation for project costs on Attachment page. Include reasonable contingency for inflation over the life of the project.

11-20 Points - Cost is well documented/detailed and consistent with bid history on similar projects.

0-10 Points - Cost is significantly less than similar projects, no detail provided or missing costs.

* 12. Estimated Project Costs



Enter a whole number for each category. Decimals, percentages, and non-numeric characters are not accepted.

Engineering/Administration/Project Manager: Costs associated with survey, design, plans development, permitting, development of bid documents, bid analysis and Municipal Project Manager - typically around 25% of construction.

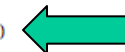
Right of Way: Cost of appraisals, property owner compensation and associated legal fees (Minimum of \$5000 recommended).

Construction: Cost of paying contractors to build projects, including a reasonable contingency. (Please attach as much detail/ backup information as available to support the construction estimate on the Attachments page)

Construction Inspection: Cost to provide oversight of contractor during construction - typically around 15% of construction.

TOTAL DESIGN/CONSTRUCTION AMOUNT:

(including 20% local share, should be the sum of the previous 4 entries)



* 13. Have you received any other grant funding for this project? Please describe the source and include the amount of funding:

* 14. Will you accept an award less than you applied for?

Application Requirements

- Clear, well-annotated maps
- Address all the selection criteria
- Project area photos (req'd for small scale)
- Supporting documentation for construction estimates
- Letters of support



Bicycle and Pedestrian Program



2024 Federal Aid Bicycle and Pedestrian Grant Program Guide

Application Deadline: June 14, 2024

For additional information, see the [Program Website](#).

Application Attachments

2024 Vermont Bicycle and Pedestrian Grant Application

Attachments

* 1. Attach a clearly annotated **project map** with the following information:

- Clearly show the limits of the proposed project and how it connects to existing bicycling or walking facilities. Identify new vs. reconstructed facilities.
- Identify prominent features and/or destinations.
- Include route numbers and/or road names.
- Show any state designated centers.
- Other pertinent information can be included if the map remains legible.

No file chosen

2. Current Project Area **Photo #1**

REQUIRED for Small Scale Construction Application

Optional for all other application types.

No file chosen

3. Current Project Area **Photo #2**

REQUIRED for Small Scale Construction Application

Optional for all other application types.

No file chosen

* 4. Include a current statement of support from the local **Regional Planning Commission** (RPC), confirming they have reviewed the project. Ensure you leave enough time for their review, prior to the application deadline (minimum of 3 weeks.) You can find your RPC and their website here:

<https://www.vapda.org/regions.html>

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* 5. Include a current letter of support from the **governing body** of the applicant organization. The letter should also include an acknowledgement and source of the local match, as well as commitment to future maintenance responsibility for construction projects.

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6. **ALL CONSTRUCTION PROJECTS**, include backup detail for the proposed construction costs, in the form of an engineer's cost estimate, if available. Backup must match the construction cost included in the application or you must provide an explanation of the difference.

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7. For construction projects **located in or adjacent to a State Highway Right-of-way**, coordination with the District Transportation Administrator (DTA) is required. Include a copy of your correspondence and any comments received from the DTA. The DTA oversees maintenance of the State Highway System in their district. You can find your District Transportation Administrator here: [Maintenance Districts | Agency of Transportation \(vermont.gov\)](#)

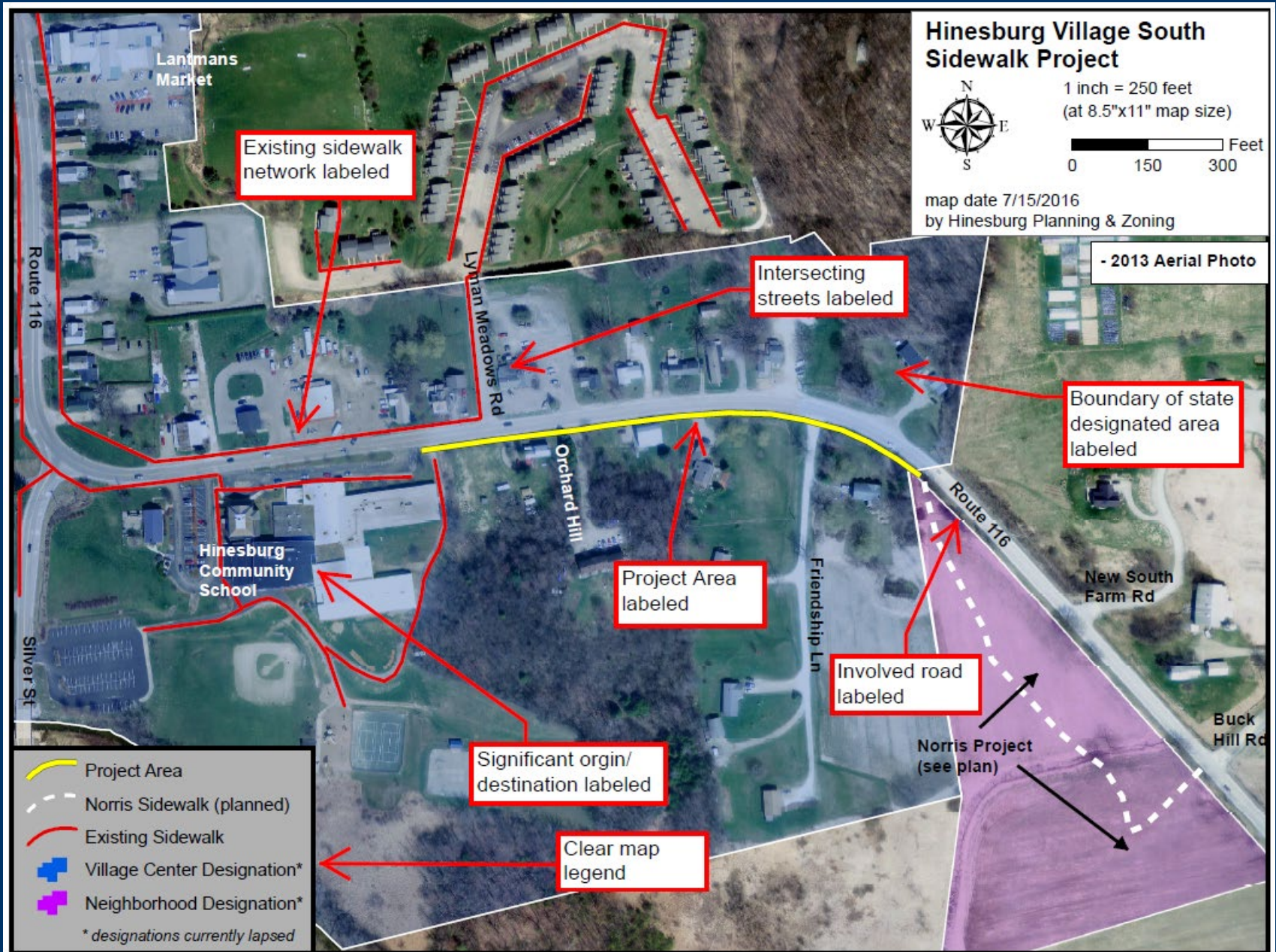
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8. **Reference documents**

If planning documents or scoping studies are used as references, it is preferred to include appropriate pages only, and clearly identify where the reader should look (for example, submit only page 34 of the town plan with the section highlighted).

No file chosen

Good Map – Essential!



Review by Regional Planning Commission

- Every application **MUST** include a statement of support from the RPC
- RPC may aid in mapping and project vetting
- Application completeness
- Allow a minimum of 2 weeks before applications are due

District Transportation Administrator (DTA)



If your project is within or directly adjacent to a State or Federal Highway...

- You must document consultation with your District Transportation Administrator about your project and include any comments in your application.

Project Selection Timetable

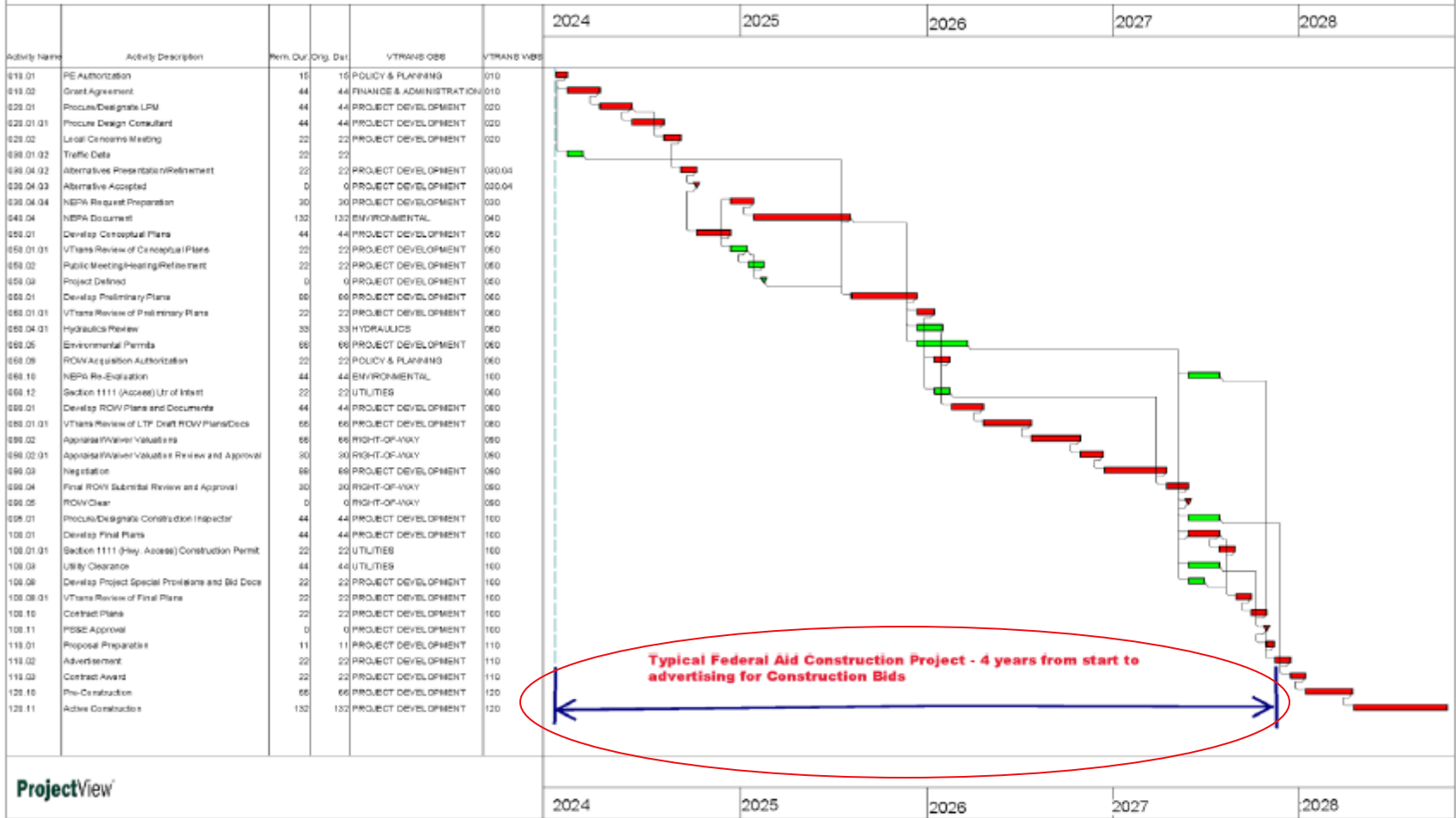
- April 17 – Grant program guide and materials available online
- June 14 – Applications due to VTrans
- July – Selection Committee meets
- Mid August– Notification to all applicants
- Sept/Oct – Grant agreements in place
- Fall 2024 – Project begins in earnest



Federal Aid Construction Project Schedule

Project : TMLTF(15)
Templates for LTF

Page 1 of 1
Date: 29 Mar 2023
Time: 12:38:18



Large Scale Project Development Timeline

- August 2024– Announcement of grant awards
- Fall 2024– Grant agreement executed
- Fall/Winter 2024/25 – MPM and Engineering Procurement process complete
- Winter 2025/26– Conceptual Plans and NEPA document secured
- Fall 2026– Preliminary Plans completed
- Spring 2027 – Right of Way approved and cleared
- Winter 2027/28– Final plans and bid documents completed
- **Spring 2028**– Project goes out to bid for Construction

Scoping Study Timeline

- August 2024– Announcement of grant awards
- Fall 2024 – Grant agreement executed
- Winter 2024/25 – Consultant Procurement process complete
- Summer 2025– Draft Study/Alternatives Presentation
- Fall/Winter 2025/26 – Scoping Study completed



Small-Scale Project Timeline

- August 2024– Announcement of grant awards
- Fall 2024– Grant agreement executed
- Winter 2024/25– Submit design/sketch of proposed improvement
- Spring 2025 – Design Approved/22 VSA Clearance/ ROW and Permits Letter Submitted
- Spring/Summer 2025 – Construction
- Fall 2025 – Request for reimbursement



Successful Projects

- Hire qualified professionals
- **HAVE GOOD AND ONGOING COMMUNICATION WITH VTRANS**
- Have realistic project cost estimates and schedules when applying
- Have the full support of the municipality

Not Sure What to Apply For? We can help with:

- Online discussion with Google Maps
- Possible site visit
- Input on project type
- Input on project scope



Application Submission

- Electronic submission via on-line application portal is required
- Printed and e-mailed applications will not be accepted



QUESTIONS???

Contact:

Peter Pochop

802-477-3123

peter.pochop@vermont.gov

Find documents @:

VTrans Bike/Ped Program -

<http://vtrans.vermont.gov/highway/local-projects/bike-ped>

