

**Vermont Agency of Transportation  
Municipal Assistance Bureau  
Grant Recipient  
Project Commitments Form (PCF) – Small Scale Bike/Ped Program Project**

Grant Recipient (*Grantee*): \_\_\_\_\_

Project Name \_\_\_\_\_

Name of Municipal employee in *Responsible Charge* of this project regardless of any additional contracted management services: \_\_\_\_\_

By signing at the bottom of this document, the *Grantee* agrees to the following:

1. We acknowledge that we are responsible for providing the local share of the project funding and commit to doing so.
2. We are ready to move forward with this project and will sign the grant agreement within one month of receiving it from the State of Vermont Agency of Transportation (VTrans).
3. Within 2 months of receiving a fully executed grant agreement from VTrans, we will begin the process of designing and seeking any needed permits for the project.
4. The *Grantee* shall keep the project moving with a goal of construction within 18 months of the date below.
5. We will submit reports at least quarterly that detail project progress.
6. We understand that a copy of this PCF will be appended to the grant agreement.

\_\_\_\_\_  
Authorized municipal official (Name and Signature)

\_\_\_\_\_  
Date