

**State of Vermont**  
**Independent Assurance**  
2178 Airport Road Unit B  
Berlin VT 05641-8628  
[www.aot.state.vt.us](http://www.aot.state.vt.us)

*Agency of Transportation*

[phone] 802-828-6923  
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Pete Rixford, Laboratory Manager  
Knights Consulting Engineers  
51 Knight Ln.  
Williston, VT 05495

Subject: 2017 Laboratory Qualification (QL3) for VTrans Projects  
Dear Pete,

The Vermont Agency of Transportation's (VTrans) Independent Assurance Unit completed a follow-up lab inspection on September 28th, 2017 at your Williston, VT facility. The equipment calibrations and personnel qualifications and certifications, as reviewed, meet the requirements as defined in VTrans' Quality Assurance Program (QAP). By maintaining these records and requirements the results from the tests you are qualified for will be used in the acceptance decision for VTrans projects in 2017/2018.

Additionally, as outlined in VTrans' QAP, Knight Consulting Engineers personnel performing acceptance sampling and testing on project or in the laboratory will be subject to sample comparisons, technician proficiency evaluations (TPE), Lab Inspections/Assessments and equipment checks.

The above stated facility is approved in the following tests for remainder of 2017 and up to 2018 due date.  
ASTM: C1231  
AASHTO: T11, T22, T27, T76, T97, T99, T180, T248, T255, T265, M201 (included appropriate ASTM equivalents)

Please do not hesitate to contact me at 802-828-6923 if you or your staff has any questions.

Regards,

*Donal Morris Independent Assurance Supervisor VTrans*

Donal Morris  
Independent Assurance Supervisor  
Construction & Materials Bureau  
Vermont Agency of Transportation

Cynthia Stevens – VTrans Administrative Assistant