

Municipal Planning Application FY17

Organization: Town of Ryegate

MP-2017-Ryegate-00046

Work Plan and Budget

Attachment A

Task Name	Description of Task	Responsibility	Paid Personnel	If other, please specify	Hours	Hourly Rate	Personnel Cost	Material Description	Material Cost	Total Cost
Economic development plan	Considerations include discussion of 'light industry' earth extraction goals; attempts to quantify economic value of agriculture and forestry home-based industry	Ryegate Planning Commission	Regional Planning Staff		20	\$65.00	\$1,300	Public mailings, publicity	\$100	\$1,400
Flood resilience element	Incorporate findings from Local Hazard Mitigation Plan and updated input re river corridors	Ryegate Planning Commission	Regional Planning Staff		18	\$65.00	\$1,170	Public mailings, publicity	\$100	\$1,270
Housing Analysis Update	Include more data options for providing affordable housing	Ryegate Planning Commission	Regional Planning Staff		12	\$65.00	\$780	Public mailings, publicity	\$100	\$880
General Update	Include discussion of Act 148; Natural resources to include more information about wellheads and references to basin planland use plan to include discussion of fragmentation strategies and benefits of village center designation; Energy updates	Ryegate Planning Commission	Regional Planning Staff		18	\$65.00	\$1,170			\$1,170
Map Updates	General map updates	Ryegate Planning Commission	Regional Planning Staff		20	\$75.00	\$1,500	Map prints	\$125	\$1,625
Photocopying	40 photocopies of final plan including map attachments assumes 10 color pages @.25 per set; 60 b&w @ .10 per set	Ryegate Planning Commission						Prints	\$340	\$340
Adoption and outreach	Two public notices @ \$85* each; 6 certified mailings @ \$7.50 each*; Assistance with ACCD report and attendance at hearings	Ryegate Planning Commission	Regional Planning Staff		4	\$65.00	\$260	Public notices and certified mailings	\$215	\$475
							\$6,180		\$980	\$7,160

Total Project Cost: \$7,160

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State Grant Funds (Grant Amount Requested): \$7,160

Match Funds: \$0

Work Plan and Budget**BUDGET DOCUMENTATION**

Describe Source(s) of match funds (if required):

Contribution of municipal staff or volunteer's time cannot be offered as a match. Other contributions, while not required, may be documented here as well.

This is not applicable.

Describe how you arrived at realistic budget estimates for the work plan.

This budget was developed with assistance from NVDA, who provided an estimate for services. Costs of printing and mailings were developed with assistance from NVDA, based on experience from similar projects and current advertising rates.

Upload or mail supporting documents that show the work plan and budget is based on realistic information.

If your project involves hiring a consultant (including regional planning commission staff), provide a letter or other documentation from a consultant with cost estimates for tasks, including hourly rate.

Upload Budget Documents https://egrants.vermont.gov/_Upload/193334-NVDAEstimate.pdf

Mailed to DHCD

ACCOUNTING

Responses to the following questions are used for administrative purposes only and will not impact the competitiveness of your application.

Please remember that state funds cannot be awarded to municipalities who are (a) suspended or debarred by the Federal Government; (b) delinquent in submitting their subrecipient annual reports; and (c) delinquent in submitting their Single Audit Reports (if required).

What type of accounting system does your municipality use?

- automated
- manual
- combination of both

Does your organization have an accounting system that will allow you to completely and accurately track the receipt and disbursements of funds related to the award?

- Yes
- No