

Work Plan and Budget

Attachment A

Task Name	Description of Task	Responsibility	Paid Personnel	If other, please specify	Hours	Hourly Rate	Personnel Cost	Material Description	Material Cost	Total Cost
Update plan text	JPC and WRC update elements of the plan including data, flood resilience, village centers	JPC and WRC	Regional Planning Staff		95	\$60.00	\$5,700			\$5,700
Facilitate public info meetings	Public education and involvement including two or more informational meetings	JPC and WRC	Regional Planning Staff		15	\$60.00	\$900			\$900
Update plan maps	JPC and WRC will work together to update the maps in the town plan	JPC and WRC	Regional Planning Staff		15	\$60.00	\$900			\$900
Printing costs	Printing Town Plan, public outreach mailings and flyers	JPC						mailers, flyers, bound books	\$500	\$500
							\$7,500		\$500	\$8,000

Total Project Cost: \$8,000
State Grant Funds (Grant Amount Requested): \$8,000
Match Funds: \$0

Work Plan and Budget

BUDGET DOCUMENTATION

Describe Source(s) of match funds (if required):

Contribution of municipal staff or volunteer's time cannot be offered as a match. Other contributions, while not required, may be documented here as well.

N/A

Describe how you arrived at realistic budget estimates for the work plan.

We worked with John Bennett at the Windham Regional Commission.

Upload or mail supporting documents that show the work plan and budget is based on realistic information.

If your project involves hiring a consultant (including regional planning commission staff), provide a letter or other documentation from a consultant with cost estimates for tasks, including hourly rate.

Upload Budget Documents https://egrants.vermont.gov/_Upload/191961-MPGBudgetDocumentation-092616.doc

Mailed to DHCD

ACCOUNTING

Responses to the following questions are used for administrative purposes only and will not impact the competitiveness of your application.

Please remember that state funds cannot be awarded to municipalities who are (a) suspended or debarred by the Federal Government; (b) delinquent in submitting their subrecipient annual reports; and (c) delinquent in submitting their Single Audit Reports (if required).

What type of accounting system does your municipality use?

automated

manual

combination of both

Does your organization have an accounting system that will allow you to completely and accurately track the receipt and disbursements of funds related to the award?

Yes

No