

Work Plan and Budget

Attachment A

Task Name	Description of Task	Responsibility	Paid Personnel	If other, please specify	Hours	Hourly Rate	Personnel Cost	Material Description	Material Cost	Total Cost
Task 1. Audit Existing Land Use and Development Regulations	With input from the PC, DRB, and ZA, the NRPC will develop a list of changes ("Issues and Actions Report") and evaluate opportunities and existing barriers for integrating the goals and policies from the recently updated Town Plan.	pc,nrpc	Regional Planning Staff		12	\$65.00	\$780			\$780
Task 2. Develop Flood Resiliency language	Building off of the VERI efforts, the PC will review recommended language for incorporating flood resiliency (NFIP and River Corridor language) into the land use regulations	pc,nrpc	Regional Planning Staff		12	\$65.00	\$780			\$780
Task 3. Compatibility	Bring together a focus group to explore the compatibility of allowable uses in the central village area and surrounding districts. This topic will be explored over two meetings.	pc, nrpc	Regional Planning Staff		24	\$65.00	\$1,560			\$1,560
Task 4. Presentation on Allowable Uses	NRPC staff will present the outcome of the focus group at a public forum that will gather feedback to inform decisions for modifying districts.	pc, nrpc	Regional Planning Staff		15	\$65.00	\$975			\$975
. Revise and final draft of Land Use and Development Regulations	Based on the Task 1 Audit, the Issues and Actions Report, discussions with the PC, and input from the public educational meetings, NRPC will draft the revised development regulations.	pc, nrpc	Regional Planning Staff		60	\$65.00	\$3,900			\$3,900
							\$7,995		\$0	\$7,995

Total Project Cost: \$7,995

Municipal Planning Application FY16

Organization: Town of Enosburg

MP-2016-Enosburg-00089

Work Plan and Budget

State Grant Funds (Grant Amount Requested):	\$7,995
Match Funds:	\$0

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BUDGET DOCUMENTATION

Describe Source(s) of match funds (if required): Contribution of municipal staff or volunteer's time cannot be offered as a match. Other contributions, while not required, may be documented here as well.

n/a

Describe how you arrived at realistic budget estimates for the work plan.

see attached work plan and budget

Upload or mail supporting documents that show the work plan and budget is based on realistic information. If your project involves hiring a consultant (including regional planning commission staff), provide a letter or other documentation from a consultant with cost estimates for tasks, including hourly rate.

Upload Budget Documents

- ✓ Mailed to DHCD

ACCOUNTING

Responses to the following questions will not impact the competitiveness of your application. These are used solely for purposes of administering the grant if awarded.

What type of accounting system does your municipality use?

automated

manual

- ✓ combination of both

Does your organization have an accounting system that will allow you to completely and accurately track the receipt and disbursements of funds related to the award?

- ✓ Yes

No