

Work Plan and Budget

Attachment A

Task Name	Description of Task	Responsibility	Paid Personnel	If other, please specify	Hours	Hourly Rate	Personnel Cost	Material Description	Material Cost	Total Cost
Draft Map	Create a GIS file (for internal use) of publicly accessible trails using existing GIS data & other information. Determine which trails to focus on for this project, i.e., which trails will be publicized through the print map and public digital map.	BCRC, Town staff, BATS	Regional Planning Staff		60	\$27.51	\$1,651			\$1,651
Property Owner Outreach	Meet with owners to discuss project goals, gauge willingness to allow public use & what types of use they would allow. Compile contact information. Prepare MOA. Develop process for addressing owner grievances (e.g. trash, camping, ATVs, erosion).	BATS, Town staff			40	\$0	\$0			\$0
Verify Trail Data & Proof Trails	Walk selected trails to gather accurate GPS data and to verify trails are safe and accessible. Collect pictures of trails.	BCRC			40	\$0	\$0			\$0
Organize GIS Data	Organize and describe trail GIS data. Information will include uses allowed on specific trails.	BCRC	Regional Planning Staff		72	\$30.20	\$2,174			\$2,174
Design Print Trail Maps	Develop paper trail map designed to be printed on home printers.	BCRC	Regional Planning Staff		72	\$26.24	\$1,889			\$1,889
Design PDF Map	Develop paper trail map designed to be downloaded as a PDF and commercially printed.	BCRC	Regional Planning Staff		76	\$26.77	\$2,035			\$2,035
Trail Improvement Recommendations	Develop recommendations for trail improvements and extensions (to the trails themselves, blazes, parking areas where needed, etc.)	BATS, Town staff, BCRC			15	\$0	\$0			\$0
						\$0	\$0			\$0

Municipal Planning Application FY16

Organization: Town of Bennington

MP-2016-Bennington-00036

Work Plan and Budget

---

	<u>\$7,749</u>	<u>\$0</u>	<u>\$7,749</u>
--	----------------	------------	----------------

<b>Total Project Cost:</b>	<b>\$7,749</b>
<b>State Grant Funds (Grant Amount Requested):</b>	<b>\$7,749</b>
<b>Match Funds:</b>	<b>\$0</b>

**Work Plan and Budget****BUDGET DOCUMENTATION**

Describe Source(s) of match funds (if required): Contribution of municipal staff or volunteer's time cannot be offered as a match. Other contributions, while not required, may be documented here as well.

All budget overages will be covered by BCRC or the Town.

Describe how you arrived at realistic budget estimates for the work plan.

The Town will hire BCRC to oversee and complete the project. BCRC has provided the Town with a detailed cost-estimate for the project. The BCRC cost estimate has been uploaded.

Upload or mail supporting documents that show the work plan and budget is based on realistic information. If your project involves hiring a consultant (including regional planning commission staff), provide a letter or other documentation from a consultant with cost estimates for tasks, including hourly rate.

Upload Budget Documents [https://grants.accd.vermont.gov/\\_Upload/177431-20151214135459609.pdf](https://grants.accd.vermont.gov/_Upload/177431-20151214135459609.pdf)

Mailed to DHCD

**ACCOUNTING**

Responses to the following questions will not impact the competitiveness of your application. These are used solely for purposes of administering the grant if awarded.

What type of accounting system does your municipality use?

- automated
- manual
- combination of both

Does your organization have an accounting system that will allow you to completely and accurately track the receipt and disbursements of funds related to the award?

- Yes
- No