

# TOWN PLAN SHEFFIELD VERMONT



*Birds-eye view of Sheffield Vermont, picture taken, 1954*

**2008**  
**DRAFT**  
*Adopted March 2, 2010*

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## INTRODUCTION

The Sheffield Town Plan is a guide for growth. The Plan describes current conditions, identifies needs and goals for the future with suggestions and strategies to guide actions. The Plan provides a basis for dialogue and action with adjoining towns, addressing common objectives and goals relating to growth, transportation, natural resources, education, housing and economic development critical to the health of our community and region.

The Sheffield Planning Commission is made up of nine members elected at annual Town Meetings. In the year 2008 Leslie Newland is Chairman, Ed Jewell is Vice Chair and Gay Ellis is Clerk. Other Planning Commission members are: Leslie Degreenia, Barry Ford, Pat O'Hagan, Ed Richardson, John Simons, and Dick Ziobron

In October 2005, the Commission wrote and conducted a Town wide survey. There were 203 responses from 489 surveys sent, a 41% response rate. The Planning Commission wishes to thank those from Sheffield who contributed their comments. We hope that the results of this survey are reflected in the Plan.

The Plan is a foundation upon which the Town can build on and represents the Town's viewpoint on development before the State Environmental Board in Act 250 hearings. Public discussions are held on the Plan and townspeople are encouraged to participate at these hearings.

- By Vermont statutes, NVDA, the regional planning commission (Northeastern Vermont Development Authority) is required to review and confirm the planning efforts of the towns in the Northeast Kingdom. This process is currently conducted at least once a year to ensure that towns are eligible for the State's municipal planning grants. The requirements for confirmation are found in the State statutes.
- This Plan is not a regulatory document. It is intended to be a comprehensive long-range guide to growth and change. It is hoped that this Plan is compatible with both the plans of adjacent communities and those of the regional planning authority. It should also encourage the townspeople to maintain the same level of independence our forefathers strived for and to take pride in being self-sufficient and self reliant.

## TOWN HISTORY

Sheffield is a hill town located in northern Caledonia County, one of three counties often referred to as the state's "Northeast Kingdom". The Town was chartered in 1793. For the first 150 years the local economy depended almost entirely upon logging and farming.

Sheffield has had a continuing history of change since its charter. The Town was laid out in the 1780's by a State surveyor, Jessie Gilbert. Sheffield then comprised of 24,000 acres. Even before the first of the town settlers arrived in 1793, the legislature saw fit to alter the town's lines, transferring 960 acres to the town of Wheelock in 1792. In 1858, another 3,000 acres was transferred to Barton by legislative fiat, followed by the removal of the wide swath of land running roughly north/ south which eventually became part of Interstate Highway 91. Consequently, the Town is now about 20 percent smaller in area than originally laid out.

The U.S.Census of 1800 shows a total count of 171 divided among 29 households. Following that modest initial figure, the population grew steadily throughout most of the 19<sup>th</sup> century, topping out at 884 in 205 households according to the census of 1880. After that upsurge, the headcount went in the opposite direction, dropping steadily until bottoming out at 293 residents in 1967. Since that time there has been a modest and fairly consistent increase, reaching 726 persons in 2000.

The Town's population has a marked tendency to shift up and down over time for different reasons and circumstances. Some of the major reasons were changes in household size, kinds and location of employment opportunities and the rise of the automobile culture. For example, the 1880 census lists 193 males whose occupation was either operating or working on local farms, while in 2000 fewer than 10 persons listed farming as their occupation.

### Historical buildings:

The Freewill Baptist Church sits on Berry Hill Road. It was built in 1829 by the members of the society and by donations from Sheffield residents. It is still used for church functions including "Old Home Day". There are seven cemeteries in Sheffield. They are: Baptist, Cass or "Heights", William Dexter, Ingalls, Mosher and Union House and Wheeler. The Sheffield Federated Church located at the North end of town on Route 122 burned to the ground in the summer of 2008.

The Town House, also known as the Grange Hall and chartered in 1847, sits just west of the Freewill Baptist Church on Berry Hill Road. Both the Church and the Town House are shown on the 1858 Beers Map of Sheffield on page 16. According to the town records, the building been used over the years for government meetings, Grange meetings and as temporary family housing. In 2003, the Sheffield Historical Society started a renovation of this historic building.

The original Town Hall was built in 1900 and burned in 1942. It was an impressive building, three stories tall, with ornate detailing. After more than a decade after the fire, architectural plans were drawn up and funds were secured for the construction of the current Town Hall which was completed in 1954. The new Town Hall was used for town meeting in March 1955. In the interim, the Town House (Grange Hall) on Berry Hill Road was used for town meetings. The aerial view on the cover of this Plan was taken at the time the current Town Hall was under construction.

#### GOALS:

- To maintain the Municipal Building as a public multi-use location
- To maintain the Town Hall as an attractive, safe gathering place for meetings and social functions
- To continue to restore and preserve the Town House (Grange Hall)

#### IMPLEMENTATION:

- To support both the Town Hall and Field Day Committees as they seek funding and resources for the Town Hall
- To support the Sheffield Historical Society as it continues its work on the Town House

## LAND USE

Detailed maps are on display in the Sheffield Municipal building, indicating the Town's current land use. The maps indicate areas of residential, agricultural, public use, wildlife, wetlands, byways and flood plains.

Of the 20,900 acres in Sheffield, 96 are water. The conserved lands, State, public and private total 538.22 acres.

Ponds are: Duck, Long, Round, Mud, Blake, Bruce. Brooks include: Trout Brook, Oregon, Rapid, Nation, Square, Piperville, Chamberlain, and Mosher. These brooks are all the headwaters of Miller's Run, which then flows into the Passumpsic River. The State forest in Sheffield is Mathewson State Forest and the State Park is Holbrook State Park. There is a bog in the State Forest.

### GOALS:

- Recognize Sheffield's responsibility to maintain the quality of the tributaries that feed the Miller's Run River for the benefit of our citizens and the communities downstream
- Protect wildlife habitats as identified on the Vermont State Fish and Wildlife Maps and continue to work under State guidelines to preserve these natural areas
- Inform residents and property owners about the importance of protecting and preserving our natural resources by promoting recycling, roadside cleanup and riverbank protection measures

### IMPLEMENTATION:

- Support the local maple industry.
- Encourage recreation such as mountain biking, cross-country skiing, snowshoeing, hiking, ATV usage and snowmobiling with the cooperation of property owners, VAST (Vermont Association of Snow Travelers) and VASA (Vermont All Terrain Sports Association)
- Encourage landowners with tillable soil to explore possibilities of diversification by making products for Vermont's growing specialty food and small energy consumption businesses (switch grass, Soya, organic feeds).

## TRANSPORTATION

Interstate Highway 91 runs through Sheffield connecting to State Highway 122 approximately 5.5 miles south of Sheffield Village and provides access to the Town at Exit 24. State Highway 122 connects to Route 5 in Lyndonville and Route 16 in Glover and has 7.727 miles within Sheffield. The Town of Sheffield maintains 28.43 miles of Class 2 and 3 roads. Sheffield Class 2 roads are 8.150 miles and Class 3 roads are 20.280 miles. There are 14 miles of Class 4 roads in Sheffield for which the town has no obligation to maintain. Maps indicating all classes of roads are in the Sheffield Municipal Building.

The State has requested that towns identify all right of ways, Class 2,3 and 4 (maintained and not maintained) roads before 2015, if these roads are to be included in the new State Highway map. Any road not included will be automatically discontinued.

Bridges and culverts are currently inspected every 2 years by the State of Vermont. Funds for repairs and upgrades are applied for to the special Bridge and Culvert Program, and if approved, the Town pays 10% of the repairs and the State pays 90 %. The last inspection was in 2006.

The current road commissioner must submit applications on a yearly basis to the Class Two Highway Program for Sheffield's 2 roads in the category; namely Berry Hill and Sheffield Square Roads. These roads have been improved in 1/2 mile sections over the last 6 years.

State Aid for Highways funding is available for both Class 2 and Class 3 road repairs on a yearly basis and does not need to be applied for.

Town ordinances are presently in place for winter parking bans and use of ATVs and snowmobiles. The ATV and snowmobile ordinances are currently printed in the Sheffield Town Report. The parking ban is available at the Town Clerk's office.

Rural Community Transportation Inc. (RCT) provided residents of Sheffield with 476 trips in 2007 accumulating over 2200 miles, a substantial increase from 141 trips and 7500 miles in 2006. RCT is available by appointment free of charge to Medicaid subscribers or to others with approval of Northeast Kingdom Council on Aging. RCT also offers a pay- as-you- go service for any individual. It can be scheduled up to 3 days in advance. (Present cost is .50 per mile).

**GOAL:**

- To provide residents of Sheffield with transportation services which are safe, efficient, and adequate for their needs. An emphasis needs to be placed on the care and maintenance of existing roads as well as improving them for the convenience and safety of all.

**IMPLEMENTATION:**

- To enforce ordinance for use of motorized vehicles, snowmobiles, ATVs, and 4-wheelers
- To encourage membership in VAST (Vermont Association of Snow Travelers) and VASA (Vermont All Terrain Sports Association)
- To continue periodic bridge safety inspections as an ongoing process especially in the Spring when travel conditions can change rapidly becoming unsafe and hazardous
- To continue the use of State and Federal funding for road maintenance, new projects and upgrades as they become necessary

## EDUCATIONAL FACILITIES PLAN

The towns of Wheelock and Sheffield established Unified School District #37 in 1971. This relationship continues. Each town has three members on the School Board which meets monthly. By State law, multiple-town school districts are entities unto themselves and their place in a Town Plan is somewhat ambiguous. Voting for the annual school budget takes place not at Town Meeting in March but at an annual School Board meeting held in February.

The district's only pre - K-8 school (Miller's Run School) is located in Sheffield Village. The building was initially built in 1975; however an increase in population required a large renovation that was completed in 2000. The new gym/auditorium has been designated a Community Center to be used for various kinds of community events and activities such as girls' basketball, Girl Scouts, Homework Hall, concerts and Sheffield Field Day.

The instructional environment is set up in a typical pre- kindergarten through eighth grade configuration. Class sizes have fluctuated in recent years between eleven and twenty-three students per class. Enrollment numbers for the elementary school have remained constant. The four-year average was 158 students from school year 2004-2005 to school year 2007-2008. (VT Dept. of Education)

VT DOE school report statistics indicate the Miller's Run School 2007-2008 enrollment at 159 Pre K-8 students. Lyndon Institute has long been the Town's designated high school. The average number of students in the high school programs from 2001-2005 was 47. There were 85 students enrolled in grades 9-12 during the 2006-2007 school year.

The Unified School District #37 School Board contracts with a private bus company to transport students to Miller's Run School. Parents must provide transportation for high school students.

The UD #37 school budget for the 2007-2008 was approved at \$2,907,462. The school budget and the school tax rate continue to increase despite a fairly consistent student population. The per pupil expenditures and populations according to VT DOE were:

FY 2004	\$8899.00	162 pupils
FY 2005	\$9210.00	155 pupils
FY 2006	\$9667.00	156 pupils
FY 2007	\$9271.00	159 pupils

#### TOWNWIDE EDUCATION STATUS (current)

Less than 9 <sup>th</sup> grade	12.5%
9-12 grade, no diploma	15.5%
High School Diploma or GED	39%
Associates Degree	5%
Bachelor Degree	8%
Graduate Degree	6%
Home school students	26 in 2006

#### GOAL:

- Encourage the School Board to concentrate on financial prudence and to adopt realistic school budgets which the Town can sustain while still providing quality education to all students.

#### IMPLEMENTATION:

- To encourage more local participation in school board meetings and school sponsored events
- To encourage the School Board to make use of energy audits for the Miller's Run School through Efficiency Vermont

## ENERGY PLAN

The energy needs of the town of Sheffield are currently being met by a variety of vendors. The primary electric suppliers are Lyndonville Electric Department and Vermont Electric Cooperative. Vendors from Lyndonville, St. Johnsbury and surrounding areas supply fuel oil and propane for heating.

Some residents supplement their energy needs with alternative energy such as solar collectors, wood burning stoves and furnaces and individual generators. Gasoline and kerosene are available in Glover, Wheelock, Lyndonville, West Burke and St. Johnsbury. The cost of petroleum-based fuels and energy products are rising at an alarming rate due to many economic factors. Energy conservation is essential to ensure a reasonable standard of living.

In 2006, the Sheffield Select Board signed a contract with First Wind LLC, for the construction of 16 420' wind turbines located near existing transmission lines near Sheffield's border with Sutton. The Vermont Public Service Board has approved this industrial development project. Sheffield voters supported this decision at a special meeting in December 2005.

### GOALS:

- Monitor energy usage for public buildings closely with the purpose of marked use reduction
- Set thermostats in public buildings within the range recommended by the appropriate authority

### IMPLEMENTATION:

- To inform citizens about energy issues and make information about State and Federal energy conservation and efficiency programs available at the Town Clerk's office
- To encourage homeowners and landowners to explore alternative energy sources such as wood, small-scale hydro, solar, wind, and biomass
- To continue to promote recycling and energy conservation.
- To encourage the Select Board to take advantage of energy audits for all municipal buildings through Efficiency Vermont and encourage homeowners to do the same
- To conserve energy by placing motion sensors on Miller's Run School so that bright exterior lights are turned off in the evening

## A HOUSING ELEMENT

What is affordable housing? According to the U.S. Department of Housing and Urban Development, "Affordable housing is appropriate housing that can be purchased by people for a reasonable percentage of their income." Generally speaking, housing is considered affordable when monthly shelter costs do not exceed approximately one-third of a person's monthly income. Efforts to provide affordable housing are targeted to people below 95 percent of area median, below 80 percent of area median, below 50 percent of area median, and below 30 percent of area median. Since there is no public transportation to health care, or to shopping areas in nearby towns from here, the development of housing for low-income families would not seem practical at this time.

### HOUSING DISTRIBUTION NUMBERS for 2000 (population 727)

Single family homes owned: 144

Mobile homes owned: 63

Rental homes: 24

Mobile rental units: 21

Seasonal homes: 108

Multi Family Dwellings: Rental housing must conform to State sanitary codes, State fire and safety codes and have proper water facilities. Soil tests are required for new homes by State Regulation. The health officer can inspect problems and report them to the State.

### GOALS:

- Encourage a range of housing options to residents of all income levels and households
- Support Sheffield as a peaceful town for those coming here to earn a living, raise a family, vacation, or settle for retirement years

## TOWN UTILITIES AND FACILITIES

Maps are available at the Municipal Building indicating the community facilities and historical buildings. They include; the Sheffield Municipal Building, which also houses the highway department garage and fire department, the Town House, the Miller's Run School and the Town Hall.

The Sheffield/Wheelock volunteer fire department was formed in 1950 and is still in operation today. Emergency medical and ambulance services are available in Sheffield through Barton Ambulance Service, CALEX, Glover Ambulance Service and Lyndon Rescue Inc. Miller's Run School and the Municipal Building have been designated as emergency shelters for both the towns of Sheffield and Wheelock. To date, a generator has been installed in the Municipal Building.

Refuse and recyclables are currently taken by residents to the Sheffield-Wheelock Transfer Station on Route 122 in Wheelock. Sheffield supports the Northeast Kingdom Waste Management District with funds voted on at Town Meeting.

The water supply for the upper village comes from a spring on private land that is owned and maintained by Fire District #1. There are no municipal water or sewage facilities in the Town.

Current power, telephone and cable TV supply lines are served as follows:

Electrical: Vermont Electric Cooperative and Lyndonville Electric Department

Telephone: Verizon, Fairpoint

Cable TV: Charter Communications

### GOAL:

- Obtain and install a generator at Miller's Run School.
- Encourage more townspeople to become volunteer firemen.

### IMPLEMENTATION:

- To maintain Miller's Run School and Municipal Building as emergency shelters
- To encourage annual inspection of the generator in Municipal Building
- To encourage regular maintenance of the fire alarm system and the mechanical lift in the Town Hall

## DEVELOPMENT TRENDS AND PLANS FOR ADJACENT MUNICIPALITIES, AREAS AND THE REGION

Sheffield, with a population of 727, (2000 census) abuts four towns. These include Wheelock, Glover, Barton and Sutton. Lyndon, Newport, St. Johnsbury and East Burke have been included in this study even though they do not abut Sheffield.

All four towns have town plans in place. Lyndon and Newport City are preparing new municipal plans. Lyndon currently has a community plan. St. Johnsbury's plan is in place. The Regional Plan was completed in 2006.

Sheffield serves as a bedroom community for St. Johnsbury and Lyndonville because of the comparatively affordable rentals and real estate. Therefore any significant economic opportunities such as new industry, new jobs or population increase in this region might put a strain on affordable housing, natural and municipal resources.

For example, several proposed developments in Burke might directly impact Sheffield as the employees brought in from other areas to work search for affordable housing. Conversely, these larger development projects provide employment possibilities for area residents.

The Sheffield survey indicated 45% of those responding use Lyndonville for primary health care and 43% use St. Johnsbury. For grocery shopping the majority use Lyndonville and some use St. Johnsbury, Glover or Barton.

Sheffield's neighbors:

Wheelock: Population 614 (2000 census)

Wheelock abuts Sheffield to the south along State Rte. 122. Sheffield has reciprocal relationships with Wheelock in the solid waste transfer station, Miller Run School, joint Sheffield-Wheelock fire department and mutual aid in case of emergencies. There is also a sharing of road maintenance. One is in Sheffield and one in Wheelock. Another resource shared with Wheelock is the Miller's Run River that flows south through Wheelock and on to Lyndonville where it joins the Passumpsic River.

State Highway Route 122 is the only main paved road and traffic has increased significantly. In the Sheffield survey 19% of respondents mentioned speeding and reckless ATV riding along the length of Rte

122. Sixteen percent of respondents stated the Lower Village center on Rte 122 to be a specific problem area for safety. Wheelock has a general store selling groceries and gasoline. Wheelock's Town Plan specifically points out that the importance of keeping communications open between the towns is critical in maintaining the lifestyle that is important to all the residents of the area.

Barton: Population 2780 (2000 census)

Barton abuts Sheffield in the higher remote elevation areas to the northeast and along Interstate 91. The Barton town plan indicates the section of Barton which abuts Sheffield is remote land. Three percent of the survey respondents in Sheffield use Barton for their primary health care and ten percent use Barton for grocery shopping.

Glover: Population 966 (2000 census)

Glover abuts Sheffield to the northeast along State Rte.122 and near Quarry Road near Rte.16. Glover has a small village center with a diner, saw mill, general store selling gasoline, a nursing home, a fitness center, a plant nursery and maple syrup processing business. Twelve percent of Sheffield survey respondents use Glover for shopping. Glover has no zoning.

Sutton: Population 1001 (2000 census)

Sutton abuts Sheffield in the mountainous region to the east. Three minor roads transect this area. Because of the topography, it has not experienced much development. Sutton does not have a grocery store.

In the Sheffield Survey, 104 people (64% of respondents) stated issues concerning neighboring towns were important for the Town Plan to address if Sheffield's population continues to grow.

Population growth chart: 1990-2000	%of change
Barton	-6
Burke	+12
Glover	+18
Lyndon	+1
Newark	+33
Newport City	+13
<b>Sheffield</b>	<b>+34</b>
St. Johnsbury	0
Sutton	+17
Westmore	0
Wheelock	+29
Caledonia Cty.	+7
Orleans Cty.	+9
<b>Northeast Kingdom</b>	<b>+7</b>

GOAL:

- Maintain open communications with adjacent towns and communities and keep aware of developments throughout our region that would impact the lifestyle that is critical to the residents of Sheffield

**SPECIAL NOTES and RECOGNITIONS:**

The Planning Commission would like to mention individuals and programs dedicated to improving the lives and livelihoods of Sheffield residents and their families:

**Enid Drown Bickford Gift:**

Mrs. Bickford left a gift of \$50,000 for the Cemetery Fund to be used for the upkeep of Dexter Cemetery.

**Clair A. and Frances M. Holbrook Gift:**

In 1991 Clair Holbrook and his wife Frances deeded a large piece of real estate to the State of Vermont. The parcel consists of some 240 acres including 3 ponds and is located north of Route 122 near the Sheffield Glover town line. A right of way into the parcel from Route 122 was also included. After making certain provisions for the Holbrook's personal use during their lifetimes, the deed provides that the property now owned by the State can be enjoyed by the public for recreational purposes.

**Keniston and Dane Educational Fund:**

The educational fund was established in 1964 by Marion K. Dane and Harry A. Keniston, sister and brother and lifelong educators. The funds have two goals, one is to offer financial assistance to qualified college students from the towns of Sheffield and Wheelock and the second is for the benefit of appropriate activities of the Miller's Run School. In 2008, 18 students from Sheffield and 23 from Wheelock benefited from distributions totalling \$54,612 (\$27,306 each semester). In addition, students in the 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, and 8<sup>th</sup> grades at Miller's Run School received matching funds during 2008 of \$5038.

**Jacob McNeal Burial Lot and Poor Fund:**

In his will dated 1890, Mc Neal, a Sheffield native but a resident of Burke, left \$1000 to the Town of Sheffield. These funds provide perpetual care for the graves of the McNeal family. Accumulated interest can be used to assist any needy person residing in the town not receiving government aid. In recent years warm winter clothes and boots for children have been purchased from this fund.

**Sheffield Food Pantry:**

The Sheffield Food Pantry is based in the Sheffield Town Hall and reaches out to assist low-income seniors and families in need from Sheffield. The Sheffield Food Pantry was started in 2007 and operates as a non-profit organization. Food deliveries are received from the Vermont Food Bank. The pantry is funded in part by individuals and as well as various organizations. Volunteers organize the delivery and distribution of food and staples monthly. Deliveries come on the first Wednesday of the month.

**John and Ruth Yenches Land Gift:**

In 1985 the Yenches donated their residence and 215 acres to the Nature Conservancy. The Conservancy sold the house and 10 acres, transferring the balance of the land to the State of Vermont. The State in turn added this acreage to the adjoining Mathewson State Forest on the Sheffield/ Wheelock Town line.

Numerous organizations in the community are organized and staffed by volunteers throughout the year. These groups offer entertainment, activities and enjoyment to the Sheffield community as well as assists with funding for the improvement of Town facilities. Some of the events these organizations sponsor are as follows:

**Ladies Aid Society:** The Ladies Aid chicken pie supper is held in September during harvest time and offers a delicious dinner to raise money for the Sheffield Federated Church.

**Town Hall Committee:** This committee oversees the rental, maintenance and upkeep of the Town Hall.

**Field Day Committee:** This committee organizes activities and funding for the Annual Field Day on Labor Day. Funds raised from this day long event are divided between the Sheffield/Wheelock Fire Department, Christmas Project for Town children, Town Hall improvements, upgrading Field Day equipment, and the Historical Society.

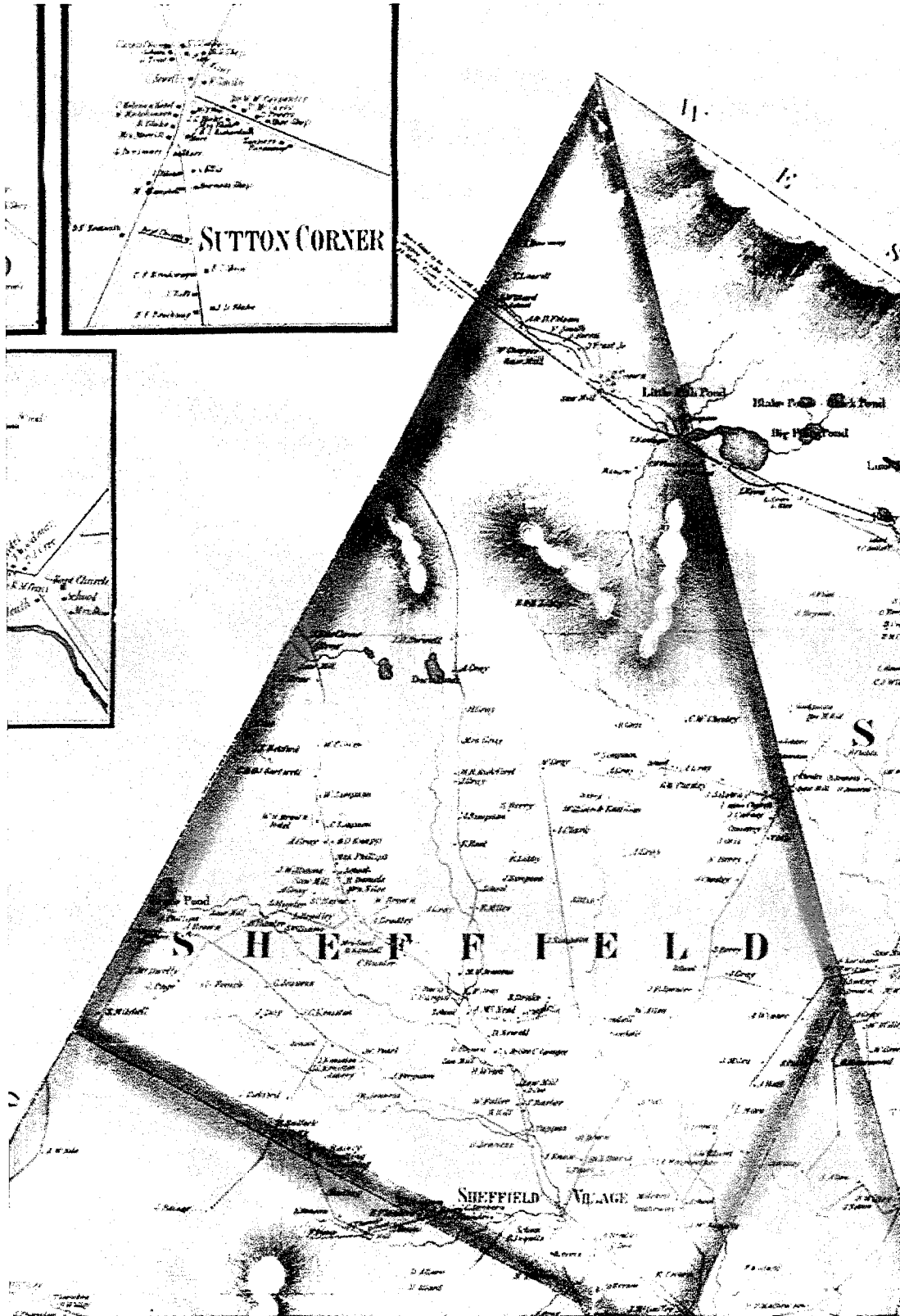
**Modern Woodman:** Modern Woodmen is a fraternal organization sponsored by the Modern Woodmen Insurance Company. The organization offers activities to local children through its Teen and Juniors Clubs, does flower and tree planting, and helps with food pantry deliveries. They also offer matching funds for civic projects.

**Sheffield Historical Society:**

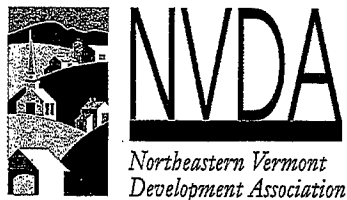
The SHS is a not-for-profit organization established in 1992 to promote and preserve the history of the Town of Sheffield. The Curator is a custodian of the historical collection and exhibits. The membership is strong and dedicated. Many volunteer hours were spent restoring the original 1847 Town House, which is used for educational displays and society functions.

**Diligent Dames Home Demonstration Group:** This group provides welcome baskets for newcomers to town, Christmas boxes for the elderly and those who need cheer, magazine subscriptions for the Miller's Run School, and volunteers to help at the Food Pantry. Their Annual Christmas Craft Show in November gives local area crafters a market for their products.





Mr. Barber used this 1858 Map of Sheffield to draw his overlay



DECISION OF THE TOWN PLAN REVIEW COMMITTEE  
REGARDING THE APPROVAL OF THE  
SHEFFIELD TOWN PLAN

September 11, 2008

**INTRODUCTION**

On Thursday, September 11, 2008, NVDA's town plan review committee held a public hearing in the Town of Sheffield. The individuals on this committee were Sten Lium, Chairman, Mary Berlejung, and Jeanne Desrochers. Staff member Brian Hanson was also present and the Town of Sheffield was represented by the Town Clerk, several members of the Planning Commission and Selectboard, as well as a number of residents.

**FINDINGS**

Following the close of the public hearing the Town Plan Review Committee found that the Sheffield Town Plan:

1. contains all of the elements required by 24 VSA, § 4382(a);
2. addresses all of the goals established by 24 VSA, § 4303;
3. is compatible with other approved plans in the Northeast Kingdom, &;
4. is compatible with the regional plan for the Northeast Kingdom.

**CONCLUSION**

Based upon the findings above the Town Plan Review Committee hereby concludes that the Sheffield Town Plan does meet the requirements of the Law & is eligible for approval.

**DECISION**

Jeanne moved that the committee recommend the approval of the Sheffield Town Plan by the full board. The motion was seconded by Mary & the motion passed unanimously.

**RECOMMENDATIONS**

The Committee does recognize that after school activities, which are addressed in the Education Element, are a form of day care, the Committee, however, would encourage the Sheffield Selectboard to do more to address the day care needs of those children who are either not in school yet or do not participate in the after school programs.

Decision of the Town Plan Review Committee Regarding the approval of the Sheffield Town Plan

Sten Liim  
Sten Liim, Chairman

9/16/2008

Mary Berlejung  
Mary Berlejung

9/21/08

Jeanne M. Desrochers  
Jeanne Desrochers

9/24/08

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