



Certified Local Government Program

2020 CLG Grant Application

**FFY 2020 grant funding provided by the
National Park Service/Historic Preservation Fund**

Grant Period: October 1, 2019 – September 30, 2021

Vermont Certified Local Government Program 2020 Grant Application Form

Application Deadline: On or before 4:30 PM, Monday, December 16, 2019.

Application Format: All application materials should be submitted electronically via email. If you are unable to do so, please contact Devin Colman at 802-585-8246 or devin.colman@vermont.gov.

What to Submit: All application materials must be submitted prior to the application deadline. A complete application consists of the following items, in the following electronic formats:

- A fully completed Application Form, signed by the applicant, the Chair of the CLG Commission, and the Chief Elected Local Official (or designee). Submit a scanned PDF of the complete application with all signatures.
- A fully completed Proposed Budget Form, signed by the Chief Elected Local Official (or designee). Submit the following:
 - a scanned PDF of the signed Proposed Budget Form, and
 - a MS Word version of the Proposed Budget Form.
- A copy of the most recent municipal financial report/single audit. Submit as a PDF.
- Any supporting materials, such as photographs, reports, assessments, etc. that support and inform the proposed project. Submit these materials as PDFs.

How to Submit the Application: Please submit all of the above items as attachments to an email message, identified as follows:

Email Subject Line: *[Name of CLG Community] – 2020 CLG Grant Application*

Attachments: *[Name of CLG Community] – Application Form*
[Name of CLG Community] – Proposed Budget Form
[Name of CLG Community] – Financial Report
[Name of CLG Community] – Supporting Materials

To complete this Grant Application, simply click in the gray text boxes and type your responses. Please keep your responses as concise as possible and specific to the proposed project.

Good Luck!

If you have any questions about the application process, please contact Devin Colman at 802-585-8246 or devin.colman@vermont.gov.

**Vermont Certified Local Government Program
2020 Grant Application Form**

Name of CLG Community: *Mad River Valley Rural Resource Commission*

Name of CLG Coordinator: *Joshua Schwartz*

Telephone: *802-496-9625*

Email: *joshua@mrvpd.org*

Mailing Address: *PO Box 1213*

Name of Municipal Treasurer: *Joshua Schwartz (MRVPD)* **Telephone:** *802-496-9625*

Email: *joshua@mrvpd.org*

Project Name: *Joslin Memorial Library*

Will this project be administered by a designated third-party? Yes or No

If yes, name of organization: _____

Project Category: Please check the appropriate category below and provide the requested information where indicated or on a separate page.

Priority I Projects

Top priority in the selection of projects and award of grant funds is given to Priority I projects.

Survey Project. *Please describe in Project Summary:*

- purpose of the project;
- area to be surveyed (indicate on map);
- estimated number of properties to be surveyed;
- estimated number of acres to be surveyed;
- status of completion of town-wide or city-wide survey; and
- plans for completion of survey.

National Register Project. *Please describe in Project Summary:*

- purpose of the project;
- building or historic district to be nominated (indicate on map);
- property type or theme for Multiple Property nomination;
- for a historic district, the number of contributing properties within the district;
- status of completion of town-wide or city-wide survey;
- plans for completion of survey; and
- status of survey through the National Register process.

Preservation Planning Project. *Please describe in Project Summary:*

- purpose of the project;
- area to be covered by the plan (describe and indicate on map);
- status of completion of town-wide or city-wide survey, and plans for completion of survey; and
- status of survey through the National Register process.

- Information and Education Project.** *Please describe in Project Summary:*
 - purpose of the project;
 - audience, methods and products;
 - status of completion of town-wide or city-wide survey, and plans for completion of survey;
 - status of survey through the National Register process; and
 - status of historic preservation planning.

- Pre-Development Project.** *Please describe in Project Summary:*
 - purpose of the project;
 - property or area to be covered by the plan (describe and indicate on map);
 - scope of work and products;
 - status of completion of town-wide or city-wide survey, and plans for completion of survey;
 - status of survey through the National Register process; and
 - status of historic preservation planning.

Priority II Projects

Awarded only if grant funds remain after all Priority I projects have been selected.

- Development Project.** *Please describe in Project Summary:*
 - purpose of the project;
 - property or area to be covered by the plan (describe and indicate on map);
 - scope of work and products;
 - status of completion of town-wide or city-wide survey, and plans for completion of survey;
 - status of survey through the National Register process; and
 - status of historic preservation planning.

Project Summary (please address the bulleted items in the Project Category selected above):

- Purpose of the Project:
 - The 106-year-old Joslin Memorial Library has undergone extensive renovation over the past three years focused on preserving and restoring its historic attributes (maintaining its Beaux Arts Classicism elements) while increasing its accessibility, floodproofing, and relevance. The project proposed as part of this CLG application, upgrading wiring of historic lighting fixtures, is an important next step of this work. The interior public spaces of this municipally owned library are lit by ceiling and sconce lighting fixtures that are original to the building (c.1913). The lighting fixtures were cleaned and exterior portions refurbished to their original condition as part of recent renovation efforts. However, the fixtures contain original wiring and internal components. The purpose of this project is to remove and upgrade all wiring housed within these lighting fixtures to today's electrical standards. The work will increase public safety and ensure the historic lighting fixtures can continue into the future.
- Property or area to be covered:
 - Joslin Memorial Library, 4391 Main Street, Waitsfield, VT. A contributing and defining property of the Waitsfield Village National Register Historic District. Map attached with property highlighted (Figures 1 & 2). The interior lighting fixtures to be upgraded as part of this project is completely contained within the publicly accessible areas on the main level of the building.
- Scope of work and Products:
 - Completely remove, rewire and replace sockets, and reinstall the original interior lighting fixtures (c.1913) in the publicly accessible areas of the main floor. Total of 5 hanging lights, 13 wall sconces, & 2 ceiling lamps in the following locations:

- Library Director Office
 - 1 hanging light
 - 1 wall sconce
- Main Room
 - Fireplace Area
 - 1 hanging light
 - 8 wall sconces
 - Public Computer Library Area
 - 3 hanging lights
 - 3 wall sconces
- Vestibule
 - 1 ceiling lamp
- Entrance
 - 1 ceiling lamp
- Bathroom
 - 1 wall sconce
- The budget for this work developed based on a recent estimate for the project developed by a local electrician (Attachment: Figure 11 - Project Estimate from electrician) and a 15% contingency.
- Status of completion of town-wide or city-wide survey, and plans for completion of survey:
 - 2000-2001: The Mad River Valley Barn Inventory documented barns in Waitsfield, Warren, Fayston, and Warren
 - 2003: Historic Sites and Structures Surveys for the towns of Waitsfield, Warren, and Fayston were updated with the use of CLG grant funding
- Status of survey through the National Register process:
 The following properties in each MRVPD community are listed in the National Register:
 - Waitsfield:
 - Mad River Valley Rural Historic District (1994)
 - Joslin Farm (1988)
 - Waitsfield Village Historic District (1983)
 - Waitsfield Common Historic District (2001)
 - Great Eddy Covered Bridge (1974)
 - Pine Brook Covered Bridge (1974)
 - Jones-Pestle Farmstead (2015)
 - Warren:
 - Warren Village Historic District (1992)
 - Warren Village Historic District Amendment (2012)
 - Warren Covered Bridge (1974)
 - Fayston:
 - Mad River Glen Ski Area (2012)
 - McLaughlin Farm (1996)
- Status of historic preservation planning:
 - In 2015, the MRVPD developed a Vision Statement for the three member communities. The statement includes the following items related to the historic preservation planning:
 - Support the historic settlement pattern of vibrant villages surrounded by rural countryside.
 - Identify and promote the Valley's historic and cultural heritage.

Please Answer the Following Questions:

1. How will the public be informed about the purpose of this project and the value of historic preservation? (note: public information and education is a required component of *all* CLG grant projects)

The public will be informed about the purpose of this project and the value of historic preservation through the following methods:

- *An article in the local paper: The Valley Reporter*
- *Article/communication via the Joslin Memorial Library website (<https://www.joslinmemoriallibrary.com>) and newsletter.*
- *Information placard posted within the library identifying the project purpose, funding, etc.*

2. Describe the impact that this project will have on historic resources. Will it be significant and long lasting?

The Joslin Memorial Library is a defining historic building within the Waitsfield Village Historic District. This key civic building is centrally located within the downtown, located at the northeast corner of Main St. and Bridge St. The Library Trustees have fundraised and invested over \$400k into the historic renovation of the Joslin Memorial Library over the past three years. This work ensures that the building is ADA compliant (new elevator, accessible bathrooms, etc), floodproof (floodproof doors, etc), and historically accurate (refinished 105 year old oak floors in the main level, repainted entire interior, new lighting in the historic stained glass ceiling panel, refurbished lighting fixture exteriors, etc.). Upgrading wiring of the historic lighting on the main floor, the scope of this CLG requested project, will serve as the capstone to this tremendous body renovation work, and further protect it by bringing the wiring up to today’s electrical code. These ceiling and sconce lighting fixtures are original to the building (c.1913), and provide the primary interior lighting of the main floor public spaces. This work is significant and is intended to ensure the building lasts for the next 100 years.

3. Describe the project schedule assuming starting date of **March 2019** and completion date of **August 1, 2020**. List dates for subcontracting with consultants, on-site meetings, delivery of draft products, such as survey and National Register forms, and public meetings, as applicable. All products, including a final project report and auditable financial documentation are due by the completion date.

DATE	Task/Product Completed
1/2020	DHP notifies applicants of grant awards
3/2020	Execute Grant Agreement with DHP
4/6/2020	Small Purchase Procurement Procedure Commences
5/4/2020	Small Purchase Procurement Procedure Completed – Contractor hired
6/8/2020	On-site meeting and project work commences
8/3/2020	Work Completed
9/1/2020	First Progress Report to DHP
11/1/2020	Second Progress Report to DHP
12/1/2020	Final project report, final product, and request reimbursement submitted
9/30/2021	Deadline for DHP to process payment requests and disburse grant funds


4. Who will participate in the project and what will they do? Relate the personnel listed in the budget (CLG staff and commissioners, consultants, volunteers) to their role in completing the project.
- *Joshua Schwartz, MRVPD Executive Director & MRV Rural Resource Commission Coordinator*
 - *Project Management and grant administration*
 - *CLG Commissioners - Ellen Strauss, Liza Walker & Elanor D'Aponte*
 - *Commission meetings & grant review*
 - *Jean Joslin, Library Trustee, Chairperson*
 - *Library Liason and project review*
 - *Vince Gauthier, Electrician & friend of Joslin Memorial Library*
 - *Volunteer & project review – ensure contracted work completed to library standards. Interface with contractor.*
5. What are the dates of the local government's fiscal year?
March 1st to February 28th

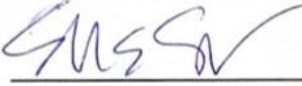
Supporting Material attached via separate document:

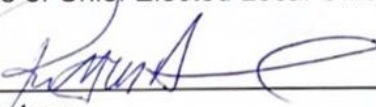
- Figure 1
 - Waitsfield Village Historic District Sketch Map
 - Identifying building location
- Figure 2
 - Natural Resource Atlas Map
 - Identifying building location
- Figure 3
 - National Register of Historic Places – Nomination Form
 - Joslin Memorial Library listing and description
- Figures 4 & 5
 - Project Photo
 - Main Room (Computer Library Area) - showing both hanging lights & wall sconces
- Figures 6 & 7
 - Project Photo
 - Main Room – Hanging Light Detail
- Figure 8
 - Project Photo
 - Main Room – Wall Sconce Detail
- Figures 9 & 10
 - Project Photo
 - Vestibule & Entrance – Ceiling Lamps
- Figure 11
 - Project Estimate from electrician

Signatures: After completing the application, print it out and have each of the three signatories sign and date this page. Then scan the complete application as a PDF and email it as an attachment along with the other required application materials.

THIS APPLICATION IS NOT COMPLETE UNTIL ALL REQUIRED SIGNATURES ARE ENTERED BELOW:

<u>Joshua Schwartz</u> Name of person preparing this application	<u>Executive Director/Coordinator</u> Title
 Signature	12/16/19 Date

<u>Ellen Strauss</u> Name of CLG Commission Chair	
 Signature	12/16/19 Date

<u>Bob Ackland</u> Name of Chief Elected Local Official (or Designee)	<u>MRVPD Chair</u> Title
 Signature	12/17/19 - Date