

**Minutes**  
**Vermont 250<sup>th</sup> Anniversary Commission**  
***Research and Historical Committee***  
**October 21, 2024**  
**3:00 p.m. to 4:00 p.m.**  
**Microsoft Teams Meeting**

**Members Present:** Susan Evans McClure, Angie Grove, Chris Sabick, Paul Deslandes, Matt Keagle.

**Members Absent:** Alexi Garrett, Barb Giffin.

**Staff:** Megan Albert

**I. Welcome, approve minutes from previous meeting**

The minutes of the September 21<sup>st</sup>, 2024 meeting were approved unanimously.

**II. Public comment**

There was no public comment.

**III. Website update and target go-live date (if we have one)**

Megan gave an update on the website. There's a push for it to go live as soon as possible with no set date as of this meeting.

**IV. 250<sup>th</sup> Webinars/Meetings**

Committee will be hosting multiple virtual sessions targeting specific interest groups and working in coordination with other committees. Susan confirmed the RSVPs have been sent via email to all who were added to the recently created contact list.

a. Scheduling

a.i. There is still a need for staffing of the Municipalities and Local Government webinar. Angie and Paul agreed to present. Megan will send Paul a list of the grant opportunities listed on the website to share during the webinar.

b. Check in on production- Megan

b.i. Confirm link/setup: the link was verified and committee members were invited directly in order to be able to share their screens. Megan can record the webinar as she set up the invitation. She will assist throughout the meetings in case there are any technical issues or questions in the chat.

b.ii. Any accessibility requests: There were no accessibility requests.

b.iii. Next steps on outreach: Megan suggested sending a follow-up email to further encourage everyone on the invitation list to RSVP.

**IV. Discussion on next tasks for this committee after the webinars**

There was no discussion.

**V. Adjournment**

The meeting adjourned at 3:27pm.

**VI. Confirm next meeting date: November 18**