

Agenda
Vermont 250th Anniversary Commission
Research and Historical Committee
Sept. 16, 2024
3:00 p.m. to 4:00 p.m.
Virtual Meeting Only via:
Microsoft Teams Meeting

- I. Welcome, approve minutes from previous meeting
 - a. Welcome Megan!!
 - b. In attendance/introductions
 - b.i. Susan Evans McClure
 - b.ii. Megan Albert
 - b.iii. Angie Grove
 - b.iv. Chris Sabick
 - b.v. Paul Deslandes
 - b.vi. (missing Matt Keagle and Barb Giffin and Alexi Garrett)
 - c. Minutes approved by consensus
- II. Public comment – none
- III. Website/video updates: Megan has been creating/updating website with 250th information and updated presentation video
- IV. 250th Webinars/Meetings:
 - a. Committee will hosting multiple virtual sessions targeting specific interest groups and working in coordination with other committees; to launch after the website is live
 - b. Format of the Webinar:
 - b.i. Our committee presents historical perspective (our presentation)
 - b.ii. Commission rep presents about the role of the commission & their resources for groups – shares the website
 - b.iii. Informal, open discussion and information sharing about who is working on what
 - c. 4 webinars targeting specific audiences:
 - c.i. History, Art, & Culture: Historical societies & museums (plus genealogical groups and reenactors), arts & culture groups.
 - c.ii. Educators (K-12, in school and out of school) – with ed committee
 - c.iii. Municipalities – town resolution signers
 - c.iv. Higher ed -
 - d. Discussion:

- d.i. **Scheduling:** Plan is to wait for the website to exist- assuming that the website will be live by the end of September.
 - d.i.1. Target date for webinars is October. (Finalize dates, language at next meeting, promote late August/early Sept, mid-September).
 - d.i.2. Finalize dates for webinars
- d.ii. Event Production: Megan will manage event production, including
 - d.ii.1. Set up teams links (and RSVP system) – Megan will share the plan for the webinars with Laura and confirm best way to set up registration link
 - d.ii.2. Respond to accessibility requests
 - d.ii.3. Create email invitation using logo/branding system and approved text
 - d.ii.4. Send out email invitations
- d.iii. Finalize event description:

https://docs.google.com/document/d/1cxE2ENnKvzJET_R9LK--7YQ1HjsKSVm5onSyeEQXohk/edit?usp=sharing
- d.iv. Set up dates/staff for 4 events:
 - d.iv.1. Focus on arts, culture, & history organizations, but all are welcome
 - d.iv.1.a. Presentation: Angie
 - d.iv.1.b. Commission member: Christopher K-I
 - d.iv.1.c. Timing: 3pm-ish/late day
 - d.iv.1.d. Date options: Susan to confirm with Christopher, November dates maybe Nov 12
 - d.iv.2. Focus on higher education, but all are welcome
 - d.iv.2.a. Presentation: Angie
 - d.iv.2.b. Commission member: Paul
 - d.iv.2.c. Timing: 4pm
 - d.iv.2.d. Date options: October 23, Susan to confirm date with Alexi (Paul will reach out to develop contact list)
 - d.iv.3. Focus on municipalities and local government, but all are welcome
 - d.iv.3.a. Presentation: Angie
 - d.iv.3.b. Commission member: Paul
 - d.iv.3.c. Timing: noon lunchtime
 - d.iv.3.d. Date options: October 30
 - d.iv.4. Focus on K-12 educators, but all are welcome
 - d.iv.4.a. Presentation: Susan
 - d.iv.4.b. Education Committee representation:
 - d.iv.4.c. Timing: Evening
 - d.iv.4.d. Date options: Susan to confirm date options and email education committee
- d.v. Promotion/invitations – talk through promotion lists and best way to connect lists with Megan

- d.v.1. **Educators:** Share with education committee, VHS (ensure that education committee is there) – evening meeting
- d.v.2. **Municipalities:** Susan to share with VCLT (ensure that marketing committee is there) – daytime meeting
- d.v.3. **Higher Ed:** Alexi and Paul - daytime meeting
- d.v.4. **History, Arts, and Culture:** Historical Societies, Museums, Genealogical, Reenactors, Arts and Culture: Angie to ask Eileen to share with LLHS; Matt, Chris, Angie, Barbe to add to this list- evening meeting (ensure that Christopher K-I/Arts & Culture committee can be there)
- d.v.5. **Susan will set up a google sheet for compiling contacts for each webinar and send to committee today**
- d.v.6. **Set a date for sending out the invitations**

V. [As time allows] Projects/Updates: Committee members share short updates on their work

VI. Confirm next meeting date: October 21