

# Memo

To: Interested Parties

From: Ann Karlene Kroll, Director Federal Programs

Date: December 14, 2022

Re: CDBG-CV Municipal Public Facility and Service Program and Housing Rehabilitation Program -  
Amendment #7 - Administrative Amendment

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Due to the rising construction costs caused by COVID19 we are increasing the maximum award amount to \$1,000,000 for the CDBG-CV Municipal Public Facility and Service Program and Housing Rehabilitation Program.

CDBG-CV point of contact is Nathan Cleveland, [Nathan.Cleveland@vermont.gov](mailto:Nathan.Cleveland@vermont.gov), 802-585-5659.

**CDBG-CV Federal CARES Act DISTRIBUTION PLAN**

	Anticipated CDBG-CV Allocation
CDBG-CV 1 HUD Award	\$4,256,840.00
CDBG-CV 2 HUD Award	\$2,031,600.00
CDBG-CV 3 HUD Award	\$2,591,853.00
<b>Total Available</b>	<b>\$8,880,293.00</b>
<b><u>Allocations Based on FFY 2019 Annual HUD Award and Program Income</u></b>	
<b>Implementation Grants (IG)</b>	
Sole Proprietor Stabilization Program (Tiered Lottery) CDBG-CV 1	\$1,700,000.00
Sole Proprietor Stabilization Program (Tiered Lottery) CDBG-CV 2	\$1,889,388.00
Municipal Public Facility and Service Program CDBG-CV 1	\$ 729,134.80
Municipal Public Facility and Service Program CDBG-CV 3	<b>\$1,015,149.69</b>
Municipal Public Facility and Service Program CDBG-CV 3 for City of Burlington	\$ 400,000.00
Housing Stabilization Program CDBG-CV 1	\$1,529,726.40
Housing Stabilization Program CDBG-CV 3	\$ 470,273.60
Housing Rehabilitation Program	<b>\$ 525,000.00</b>
<b>Total Grants</b>	<b>\$8,258,672.49</b>
<b>Total State Administration</b>	
CDBG-CV 1	\$ 297,978.80
• 5% \$212,842	
• 2% \$ 85,136.80	
CDBG-CV 2	\$ 142,212.00
• 5% \$101,580.00	
• + 2%TA \$40,632	
CDBG-CV 3	\$ 181,429.71
• 5% \$129,592.65	
• + 2%TA \$51,837.06	
<b>Total Administration</b>	<b>\$ 621,620.51</b>
<b>Total Grants and Administration</b>	<b>\$8,880,293.00</b>

**NOTE:**

- The Sole Proprietor Stabilization Program will be managed by Brattleboro Development Credit Corporation (BDCC) and Two-Rivers Ottauquechee Regional Commission (TRORC) – both entities have recent considerable experience with the Agency managing disaster recovery program (CDBG-DR) funds totaling over \$12.5 million. If the State of Vermont does not receive the Waiver approval of Direct Assistance, the Business Assistance Program will be subgranted to TRORC and BDCC, respectively through appropriate municipalities as a grant award from the State.
- The Housing Stabilization Program (per eligible activity regulation 24 CFR 570.207 (b)(4) Income Repayments) will be managed by the 5 homeownership centers that qualify as Community Based Development Organizations (CBDO) which are the only organizations eligible to provide mortgage and rental assistance through the CDBG program.
- Allocations are estimated based on the State's CDBG-CV Award.
- The Agency reserves the right to adjust fund categories by up to \$100,000.
- Recaptured funds will be reallocated as soon as feasible.

**Program Limitations**

Public Service Limitation (15% of total allocation) – Limitation Waived by HUD	
Federal 20% Cap for state & local general administration activities	\$ 1,776,058.60
Limit on Urgent Need (30% of Total)	\$ 2,664,087.90

### CDBG-CV Grant Types, Funding Limits, and Match Requirements

	Implementation (IG) Sole Proprietor Stabilization Program	Implementation (IG) Municipal Public Facility and Service Program	Implementation (IG) Housing Stabilization Program	Implementation (IG) Housing Rehabilitation Program
<b>Annual Allocation</b>				
Amount	\$1,700,000.00 CDBG-CV 1 \$1,889,388.00 CDBG-CV 2 \$3,589,388.00	\$ 729,134.80 CDBG-CV 1 \$1,015,149.69 CDBG-CV 3 \$ 400,000.00 CDBG-CV 3* \$2,144,284.49  *Funds to City of Burlington	\$1,529,726.40 CDBG-CV 1 \$ 470,273.60 CDBG-CV 3 \$2,000,000.00	\$525,000.00 CDBG-CV 3
<b>Grant Funding Limits</b>				
Maximum	\$10,000.00	\$1,000,000.00	\$2,000 a month (up to 6 consecutive months' mortgage and rental assistance and utilities) award amount will be reviewed on a case-by-case basis	\$525,000.00
Minimum	\$ 5,000.00	\$ 5,000.00		\$ 5,000.00
	<b>Tiered Lottery</b>			
	<b>Amount</b>	<b># of Grants to businesses</b>	<b>Total</b>	
	\$10,000	100	\$1,000,000	
	\$7,500	132	\$990,000	
	\$5,000	256	\$1,280,000	
	<b>Totals</b>	<b>488</b>	<b>\$3,270,000</b>	
<b>Match Requirements</b>				
	No Match	No Match	No Match	No Match
Please see the CDBG-CV Guidance on <a href="https://accd.vermont.gov/community-development/funding-incentives/vcdp/cdbg-cv">https://accd.vermont.gov/community-development/funding-incentives/vcdp/cdbg-cv</a> for a detailed description of the program including; grant types, selection criteria, funding levels and application instructions.				