

# Memo

To: Interested Parties

From: Ann Karlene Kroll, Grants Management Director

Date: November 1, 2021

Re: Movement of CDBG-CV Municipal Public Facility and Service Program funds to Housing Rehabilitation Program - Amendment #6 - Administrative Amendment

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Due to the COVID19 needs of a HVAC system for the Springfield Housing Authority Huber Building the Department of Housing and Community Development has moved \$500,000 of the CDBG-CV Municipal Public Facility and Service Program funds to a Housing Rehabilitation Program.

CDBG-CV point of contact is Nathan Cleveland, [Nathan.Cleveland@vermont.gov](mailto:Nathan.Cleveland@vermont.gov), 802-585-5659.

**CDBG-CV Federal CARES Act DISTRIBUTION PLAN**

	Anticipated CDBG-CV Allocation
CDBG-CV 1 HUD Award	\$4,256,840.00
CDBG-CV 2 HUD Award	\$2,031,600.00
CDBG-CV 3 HUD Award	\$2,591,853.00
<b>Total Available</b>	<b>\$8,880,293.00</b>
<b>Allocations Based on FFY 2019 Annual HUD Award and Program Income</b>	
<b>Implementation Grants (IG)</b>	
Sole Proprietor Stabilization Program (Tiered Lottery) CDBG-CV 1	\$1,700,000.00
Sole Proprietor Stabilization Program (Tiered Lottery) CDBG-CV 2	\$1,889,388.00
Municipal Public Facility and Service Program CDBG-CV 1	\$ 729,134.80
Municipal Public Facility and Service Program CDBG-CV 3	<b>\$1,040,149.69</b>
Municipal Public Facility and Service Program CDBG-CV 3 for City of Burlington	\$ 400,000.00
Housing Stabilization Program CDBG-CV 1	\$1,529,726.40
Housing Stabilization Program CDBG-CV 3	\$ 470,273.60
<b>Housing Rehabilitation Program</b>	<b>\$ 500,000.00</b>
<b>Total Grants</b>	<b>\$8,258,672.49</b>
<b>Total State Administration</b>	
CDBG-CV 1	\$ 297,978.80
• 5% \$212,842	
• 2% \$ 85,136.80	
CDBG-CV 2	\$ 142,212.00
• 5% \$101,580.00	
• + 2%TA \$40,632	
CDBG-CV 3	\$ 181,429.71
• 5% \$129,592.65	
• + 2%TA \$51,837.06	
<b>Total Administration</b>	<b>\$ 621,620.51</b>
<b>Total Grants and Administration</b>	<b>\$8,880,293.00</b>

**NOTE:**

- The Sole Proprietor Stabilization Program will be managed by Brattleboro Development Credit Corporation (BDCC) and Two-Rivers Ottauquechee Regional Commission (TRORC) – both entities have recent considerable experience with the Agency managing disaster recovery program (CDBG-DR) funds totaling over \$12.5 million. If the State of Vermont does not receive the Waiver approval of Direct Assistance, the Business Assistance Program will be subgranted to TRORC and BDCC, respectively through appropriate municipalities as a grant award from the State.
- The Housing Stabilization Program (per eligible activity regulation 24 CFR 570.207 (b)(4) Income Repayments) will be managed by the 5 homeownership centers that qualify as Community Based Development Organizations (CBDO) which are the only organizations eligible to provide mortgage and rental assistance through the CDBG program.
- Allocations are estimated based on the State’s CDBG-CV Award.
- The Agency reserves the right to adjust fund categories by up to \$100,000.
- Recaptured funds will be reallocated as soon as feasible.

**Program Limitations**

Public Service Limitation (15% of total allocation) – Limitation Waived by HUD	
Federal 20% Cap for state & local general administration activities	\$ 1,776,058.60
Limit on Urgent Need (30% of Total)	\$ 2,664,087.90

### CDBG-CV Grant Types, Funding Limits, and Match Requirements

	Implementation (IG) Sole Proprietor Stabilization Program	Implementation (IG) Municipal Public Facility and Service Program	Implementation (IG) Housing Stabilization Program	Implementation (IG) Housing Rehabilitation Program																		
<b>Annual Allocation</b>																						
Amount	\$1,700,000.00 CDBG-CV 1 \$1,889,388.00 CDBG-CV 2 \$3,589,388.00	\$ 729,134.80 CDBG-CV 1 \$1,040,149.69 CDBG-CV 3 \$ 400,000.00 CDBG-CV 3* \$2,169,284.49  *Funds to City of Burlington	\$1,529,726.40 CDBG-CV 1 \$ 470,273.60 CDBG-CV 3 \$2,000,000.00	\$500,000.00 CDBG-CV 3																		
<b>Grant Funding Limits</b>																						
Maximum	\$10,000.00	\$500,000.00	\$2,000 a month (up to 6 consecutive months' mortgage and rental assistance and utilities) award amount will be reviewed on a case-by-case basis	\$500,000.00																		
Minimum	\$ 5,000.00	\$ 5,000.00		\$ 5,000.00																		
	<table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="3" style="text-align: center;">Tiered Lottery</th> </tr> <tr> <th style="text-align: center;">Amount</th> <th style="text-align: center;"># of Grants to businesses</th> <th style="text-align: center;">Total</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">\$10,000</td> <td style="text-align: center;">100</td> <td style="text-align: center;">\$1,000,000</td> </tr> <tr> <td style="text-align: center;">\$7,500</td> <td style="text-align: center;">132</td> <td style="text-align: center;">\$990,000</td> </tr> <tr> <td style="text-align: center;">\$5,000</td> <td style="text-align: center;">256</td> <td style="text-align: center;">\$1,280,000</td> </tr> <tr> <td style="text-align: center;"><b>Totals</b></td> <td style="text-align: center;"><b>488</b></td> <td style="text-align: center;"><b>\$3,270,000</b></td> </tr> </tbody> </table>			Tiered Lottery			Amount	# of Grants to businesses	Total	\$10,000	100	\$1,000,000	\$7,500	132	\$990,000	\$5,000	256	\$1,280,000	<b>Totals</b>	<b>488</b>	<b>\$3,270,000</b>	
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Please see the CDBG-CV Guidance on <a href="https://accd.vermont.gov/community-development/funding-incentives/vcdp/cdbg-cv">https://accd.vermont.gov/community-development/funding-incentives/vcdp/cdbg-cv</a> for a detailed description of the program including; grant types, selection criteria, funding levels and application instructions.																						