



State of Vermont
Advisory Council on Historic Preservation
1 National Life Drive, Davis Building, Floor 6
Montpelier, VT 05620-0501

DRAFT Minutes
Vermont Advisory Council on Historic Preservation
September 25, 2025, 9:00 a.m. – 10:30 a.m.

Microsoft Teams Meetings

- Council Participants:** Edward Clark, Chair/Citizen Member
Paul Wyncoop, Vice Chair/Citizen Member
David Skinas, Archaeologist
Britta Tonn, Architectural Historian
Joseph Luneau, Citizen Member
Paul Carnahan, Historian
Ann Vivian, Architect
- Staff Participants:** Laura V. Trieschmann, State Historic Preservation Officer
Lindsay Pacheco, Administrative Services Coordinator
Elizabeth Peebles, State Architectural Historian
- Public Participants:** Carolyn Gould, President of Chittenden County Historical Society
Pastor Ellen Ravelin, Winooski United Methodist Church
Polly Allen, Historic Preservation Consultant
Steven Engelhart, Historic Preservation Consultant
Kristin Urie, Director of Simpson Memorial Library
Marion Bok, Simpson Memorial Library

Meeting was recorded.
Edward Clark opened the meeting at 9:02am.

- I. Welcome**
- II. Changes to the Agenda**
No changes to the agenda
- III. Public Comment**
No public comment.
- IV. Approval of Minutes**
 - a. [July 24, 2025](#)
Paul Carnahan made a motion to approve July 24, 2025 minutes. Joe Luneau seconded the motion.

Motion approved 7-0; Roll call vote



Mr. Luneau: Yes
Mr. Skinas: Yes
Ms. Tonn: Yes
Ms. Vivian: Yes
Mr. Wyncoop: Yes
Mr. Carnahan: Yes
Mr. Clark: Yes

V. Roadside Historic Marker

a. [Winooski United Methodist Church, Winooski](#)

Laura V. Trieschmann presented the Winooski United Methodist Church Roadside Marker Application submitted by the pastor. The historical research was completed by members of the congregation and Chittenden County Historical Society. The marker meets Criterion 2 as a site associated with the lives of persons significant in our past; and Criterion 3 as a site that embodies the distinctive characteristics of a type, period, or method of construction, or that represents the work of a master, or that possesses high artistic values.

Marker will be edited and presented again to the Advisory Council at a future meeting.

VI. National Register of Historic Places

a. [Justsuitsus, Castleton, Rutland County](#)

Elizabeth Peebles presented the Justsuitsus nomination in Castleton for consideration for listing in the National Register of Historic Places. This is a new nomination initiated by the property owners Justsuitsus, Inc., researched and written by Steven Engelhart.

Period of significance is 1886-1967, recommending listing under Criteria A and C, with Architecture and Entertainment/Recreation as areas of significance. Britta Tonn noted that the outdoor fireplace should be edited to be a contributing resource and suggested that comparative analysis be added to support the significance statement.

Paul Carnahan made a motion that the Justsuitsus nomination in Castleton meets the National Register Criteria for Evaluation and recommends that the State Historic Preservation Officer approve the nomination. Paul Wyncoop seconded the motion.

Motion approved 7-0; Roll call vote

Mr. Luneau: Yes
Mr. Skinas: Yes
Ms. Tonn: Yes
Ms. Vivian: Yes
Mr. Wyncoop: Yes
Mr. Carnahan: Yes



Mr. Clark: Yes

- b. [John Woodruff Simpson Memorial Library, Craftsbury, Orleans County](#)
Elizabeth Peebles presented the John Woodruff Simpson Memorial Library nomination in Craftsbury for consideration for listing in the National Register of Historic Places. This is a new nomination initiated by Simpson Memorial Library Board, researched and written by Polly Allen.

Period of significance is 1840-1980, recommended listing under Criteria A, B, and C, with Architecture, Commerce, Education, and Performing Arts as areas of significance.

David Skinas made a motion that the John Woodruff Simpson Memorial Library nomination in Craftsbury meets the National Register Criteria for Evaluation and recommends that the State Historic Preservation Officer approve the nomination. Ann Vivian seconded the motion.

Motion approved 7-0; Roll call vote

Mr. Luneau: Yes
Mr. Skinas: Yes
Ms. Tonn: Yes
Ms. Vivian: Yes
Mr. Wyncoop: Yes
Mr. Carnahan: Yes
Mr. Clark: Yes

VII. SHPO Report

- a. The Federal FY25 funding for the Historic Preservation Fund was released in July and VDHP immediately submitted the required application. Funding was available within two weeks. The amount awarded is \$693,085, which level funded from FFY24; the Vermont match is \$462,057. This funding expires in September 2027. FFY26 is still under discussion in Congress. Federal grant funding for Paul Bruhn Revitalization Grant, Save Americas Treasures, and Semiquincentennial have not been released for FFY25 yet and are not currently set to be funded for FFY26. SHPO continues to work with our congressional delegation and national advocates to secure this crucial funding.
- b. VDHP is preparing for the federal government shutdown next week, and processing as many federal project review submittals before October 1. All work will continue on federal projects, assisting our applicants as best as possible.
- c. VDHP has been working with the Department of Interior and the National Park Service on a presentation of the disaster support provided because of flooding in 2023 and 2024. Staff will be presenting at a conference this week on the assistance given, specifically on a flood application "flow chart" that we have in the works.



VIII. Old Business

- a. 2025 CLG Grant agreements are finally moving forward with the award of the FFY25 Historic Preservation Fund. Funds are available for all awarded grants, though due to the long wait, some budget scopes need to be adjusted. The period to complete is reduced to two years due to the funding delay.

IX. New Business

- a. 2025 Meeting Schedule
 - i. October 23, 2025 – in person, Cambridge Village
 - ii. November 20, 2025
 - iii. December 18, 2025 (Historic Preservation Grant Review)
- b. 2026 Meeting Schedule
 - i. January 22, 2026
 - ii. February 26, 2026 (Barn Preservation Grant Review)
 - iii. March 26, 2026 (Annual Meeting)
 - iv. April 23, 2026 (Certified Local Government Grant Review)
 - v. May 28, 2026
 - vi. June 25, 2026
 - vii. July 30, 2026
 - viii. September 24, 2026
 - ix. October 22, 2026
 - x. November 19, 2026
 - xi. December 17, 2026 (Historic Preservation Grant Review)

The meeting adjourned at 10:28am.