



State of Vermont  
Advisory Council on Historic Preservation  
1 National Life Drive, Davis Building, Floor 6  
Montpelier, VT 05620-0501

**DRAFT Minutes**  
**Vermont Advisory Council on Historic Preservation**  
**January 23, 2025, 9:00 a.m. – 12:00 p.m.**

Microsoft Teams Meetings

- Council Participants:** David Skinas, Archaeologist  
Britta Tonn, Architectural Historian (arrived 9:25am)  
Joseph Luneau, Citizen Member (left at 10:08am)  
Paul Carnahan, Historian  
Ann Vivian, Architect  
Edward Clark, Chair/Citizen Member
- Absent Council:** Paul Wyncoop, Vice Chair/Citizen Member
- Staff Participants:** Laura Trieschmann, State Historic Preservation Officer  
Elizabeth Peebles, State Architectural Historian  
Lindsay Pacheco, Administrative Services Coordinator  
Jess Robinson, State Archaeologist
- Public Participants:** Trini Brassard, Agency of Transportation  
Emily Baker, Agency of Transportation  
Jeannine Russell, Agency of Transportation  
Kyle Wells, Agency of Transportation  
Judith Ehrlich, Agency of Transportation  
Mary O'Neil, Burlington CLG Coordinator

Meeting was recorded.  
Edward Clark opened the meeting at 9:03am.

- I. Welcome**
- II. Changes to the Agenda**  
No changes to the agenda.
- III. Public Comment**  
No public comment.
- IV. Approval of Minutes**
  - a. [December 19, 2024](#)  
Paul Carnahan made a motion to approve December 19, 2024 minutes. David Skinas seconded the motion.



**Motion approved 5-0; Roll call vote**

Mr. Luneau: Yes  
Mr. Skinas: Yes  
Ms. Tonn: Absent  
Ms. Vivian: Yes  
Mr. Wyncoop: Absent  
Mr. Carnahan: Yes  
Mr. Clark: Yes

**V. VTrans 22VSA Project Presentation**

Ms. Ehrlich presented on behalf of VTrans. VTrans acquired property adjacent to Franklin County Airport in 2023, which contained three T-Hangars in poor condition. Given their condition, VTrans suggests demolition of hangars, with slabs remaining. There are no development plans for the area, and the removal would be to prevent vandalism and unauthorized usage.

Mr. Clark questioned what kind of mitigation VTrans is proposing after removing T-Hangars. Ms. Ehrlich suggested that a Historic Resource Documentation Package on all hangars would be an appropriate mitigation effort.

Paul Carnahan made a motion that the Advisory Council has received and reviewed VTrans reports and presentation and concur with the demolition. Council suggests that mitigation include an HRDP. Ann Vivian seconded the motion.

**Motion approved 5-0; Roll call vote**

Mr. Luneau: Yes  
Mr. Skinas: Yes  
Ms. Tonn: Absent  
Ms. Vivian: Yes  
Mr. Wyncoop: Absent  
Mr. Carnahan: Yes  
Mr. Clark: Yes

**VI. State Register of Historic Places**

a. 263 Saint Paul Street, Burlington, Chittenden County

Ms. Peebles presented the updated determination of eligibility for the individually listed property at 263 Saint Paul Street. The request for re-evaluation was made by the homeowner Robert Rich. CLG Coordinator Mary O'Neil represented the city.

The building was built between 1853-1859 and listed in the State Register in 1993 as part of a city-wide designation based on reconnaissance survey documentation gathered in 1977. The building has been altered, now covered in vinyl siding, has replacement windows and doors, was enlarged by a rear addition and deck, and changes to the full-width front porch. VDHP evaluated the elements of integrity,



finding the building no longer retains integrity of setting, design, materials, workmanship, feeling, or association.

VDHP recommends that 263 Saint Paul Street does not meet the State Register Criteria for Evaluation and is not eligible to remain listed in the State Register of Historic Places.

Ms. O'Neil stressed the City of Burlington's support to have 263 Saint Paul Street remain on the State Register of Historic Places, as this is the means by which the city reviews alterations to historic resources. She emphasized the context of the neighborhood should be considered within a broader context as historic districts do not exist. She noted there are many examples of similar buildings along the same block, illustrating the same form and design.

Joe Luneau made a motion that 263 Saint Paul Street meets the State Register for Evaluation and is eligible to remain listed in the State Register of Historic Places. David Skinas seconded the motion.

**Motion failed 2-3; Roll call vote**

Mr. Luneau: No

Mr. Skinas: No

Ms. Tonn: Abstain

Ms. Vivian: Yes

Mr. Wyncoop: Absent

Mr. Carnahan: Yes

Mr. Clark: No

After the ACHP voted, a procedural question was raised regarding the number of votes in relation to the quorum. VDHP have confirmed with the department's legal counsel that for a motion to pass, 50%+1 must vote in favor (provided there is a quorum at the meeting). In this instance there was a quorum, with 6 members present the ACHP would have needed 4 "yes" votes to pass any motion. As a result of the vote 263 Saint Paul Street will be delisted from the State Register of Historic Places.

**VII. 2025 Certified Local Government Grant Awards**

Ms. Peebles presented the CLG Grant applications. A requirement of the Historic Preservation Fund, SHPO must subgrant/pass through at least 10% of our total federal funding. SHPO usually pledges 12% to ensure compliance. Without a federal budget passed, funding is speculative but assumed to be level funding. 12% would equate to \$79,101 for CLG Grant funding for 2025.

CLG proposals were received from Bennington, Burlington, Hartford, two from Rockingham, Shelburne, Windsor, and Woodstock.



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David Skinas made a motion to award funding to seven of the eight 2025 CLG Grant projects; Britta Tonn seconded the motion. The award would equal 11.36%.

**Motion approved 6-0; Roll call vote**

Mr. Luneau: Yes  
Mr. Skinas: Yes  
Ms. Tonn: Yes  
Ms. Vivian: Yes  
Mr. Wyncoop: Absent  
Mr. Carnahan: Yes  
Mr. Clark: Yes

**VIII. SHPO Report**

Ms. Peebles, introduced as the staff person for the ACHP, presented the SHPO report. End of year reporting for the Historic Preservation Fund Grants for FY22 through FY24 is underway and must be complete by the end of the month. Although we do not have a federal budget passed for FY25, VDHP is hoping and anticipating level funding at \$693,085. With the new administration, the future of the rehabilitation investment tax credit program is unstable and SHPO is working with state and federal partners to express the significance of this program to historic preservation and building rehabilitation/adaptive use. VDHP is still looking for a Director of Historic Sites and a Historic Resources Specialist (Limited Service). The Sites position is being revised with changes in the duties and will be advertised in the near future once HR approves those changes. The limited service position was posted earlier this month, and closed on Monday January 20. Our office will begin reviewing applicants shortly.

**IX. New Business**

- a. 2025 Meeting Schedule
  - i. **February 20, 2025 (Barn Grant Application Review)**
  - ii. March 20, 2025 (Annual Meeting)
  - iii. April 24, 2025
  - iv. May 22, 2025
  - v. June 19, 2025
  - vi. July 24, 2025
  - vii. No August Meeting
  - viii. September 25, 2025
  - ix. October 23, 2025
  - x. November 20, 2025
  - xi. December 18, 2025 (Historic Preservation Grant Review)

The meeting adjourned at 11:12am.