

# Nominating Historic Resources to the State Register

The State Register of Historic Places includes buildings, sites, structures, objects, and districts. A property can be documented as either a single resource or a collection of resources that constitute a historic district, such as a village, or a large complex, such as a farmstead.

All properties that are listed in the State Register are documented on a survey form.\* Depending on the property type, one of the following forms will be used:

- Vermont Architectural Resource Inventory Survey Form (formerly known as the Historic Sites and Structures Survey Form)
- Vermont Archaeological Inventory Site Survey Form
- Vermont Bridge Inventory Structure Survey Form
- Vermont Landscape Inventory Site Survey Form
- Vermont Cemetery Inventory Site Survey Form
- Vermont Stone Culvert Inventory Structure Survey Form

\* All properties listed in the National Register of Historic Places are automatically also listed in the State Register of Historic Places and do not require separate survey forms.

## Nomination Process

1. Contact the Division for Historic Preservation to determine if the property has already been documented on a survey form or previously listed in the State Register.
2. If the property is already documented, the Division will work with you to update the information on the form (if necessary). If the information contained on the survey form was gathered more than five years ago, it should be reviewed and updated for accuracy.
3. If the property is not documented, the Division will work with you to prepare the appropriate survey form, depending on the property type.
4. The Division will notify all interested parties that the property is being considered for listing in the State Register of Historic Places.
5. The request for listing will be presented to the [Vermont Advisory Council on Historic Preservation](#).

6. The Advisory Council will determine if the property meets the State Register Criteria for Evaluation. If the Advisory Council determines that the property meets the Criteria for Evaluation, then it is considered eligible for the State Register. The Advisory Council will then vote to formally list the property in the State Register.
7. The Division will notify all interested parties of the result of the Advisory Council's review and vote.
8. Final documentation of the property will be uploaded into the [Online Resource Center](#) for public access.

For more information about the State Register of Historic Places, please contact **Devin Colman**, State Architectural Historian, at [devin.colman@vermont.gov](mailto:devin.colman@vermont.gov) or 802-585-8246.