



## **Certified Local Government Program**

### **2022 CLG Grant Application**

**FFY 2022 grant funding provided by the  
National Park Service/Historic Preservation Fund**

**Grant Period: October 1, 2021 – September 30, 2023**

**Vermont Certified Local Government Program  
2021 Grant Application Form**

**Application Deadline:** On or before 4:30 PM, Monday, March 7, 2021.

**Application Format:** All application materials should be submitted electronically via email. If you are unable to do so, please contact Devin Colman at 802-585-8246 or [devin.colman@vermont.gov](mailto:devin.colman@vermont.gov).

**What to Submit:** All application materials must be submitted prior to the application deadline. A complete application consists of the following items, in the following electronic formats:

- A fully completed Application Form, signed by the applicant, the Chair of the CLG Commission, and the Chief Elected Local Official (or designee). Submit a scanned PDF of the complete application with all signatures.
- A fully completed Proposed Budget Form, signed by the Chief Elected Local Official (or designee). Submit the following:
  - a scanned PDF of the signed Proposed Budget Form, and
  - a MS Word version of the Proposed Budget Form.
- A copy of the most recent municipal financial report/single audit. Submit as a PDF.
- Any supporting materials, such as photographs, reports, assessments, etc. that support and inform the proposed project. Submit these materials as PDFs.

**How to Submit the Application:** Please submit all of the above items as attachments to an email message, identified as follows:

Email Subject Line: *[Name of CLG Community] – 2022 CLG Grant Application*

Attachments:            *[Name of CLG Community] – Application Form (PDF)*  
                                  *[Name of CLG Community] – Proposed Budget Form (PDF & Word)*  
                                  *[Name of CLG Community] – Financial Report (PDF)*  
                                  *[Name of CLG Community] – Supporting Materials (PDF)*

To complete this Grant Application, simply click in the gray text boxes and type your responses. Please keep your responses as concise as possible and specific to the proposed project.

**Good Luck!**

**If you have any questions about the application process, please contact  
Devin Colman at 802-585-8246 or [devin.colman@vermont.gov](mailto:devin.colman@vermont.gov).**

**Vermont Certified Local Government Program  
2022 Grant Application Form**

**Name of CLG Community:** Mad River Valley

**Name of CLG Coordinator:** Joshua Schwartz

**Telephone:** 802-496-9625

**Email:** joshua@mrvpd.org

**Mailing Address:** P.O. Box 1213 Waitsfield, VT 05673

**Name of Municipal Treasurer:** Joshua Schwartz

**Telephone:** 802-496-7173

**Email:** joshua@mrvpd.org

**Project Name:** Boyce Hill Town Forest Education Project

**Will this project be administered by a designated third-party?**  Yes or  No

If yes, name of organization: [REDACTED]

**Project Category:** Please check the appropriate category below and provide the requested information where indicated or on a separate page.

**Priority I Projects**

*Top priority in the selection of projects and award of grant funds is given to Priority I projects.*

- Survey Project.** *Please describe in Project Summary:*
- purpose of the project;
  - area to be surveyed (indicate on map);
  - estimated number of properties to be surveyed;
  - estimated number of acres to be surveyed;
  - status of completion of town-wide or city-wide survey; and
  - plans for completion of survey.
- National Register Project.** *Please describe in Project Summary:*
- purpose of the project;
  - building or historic district to be nominated (indicate on map);
  - property type or theme for Multiple Property nomination;
  - for a historic district, the number of contributing properties within the district;
  - status of completion of town-wide or city-wide survey;
  - plans for completion of survey; and
  - status of survey through the National Register process.
- Preservation Planning Project.** *Please describe in Project Summary:*
- purpose of the project;
  - area to be covered by the plan (describe and indicate on map);
  - status of completion of town-wide or city-wide survey, and plans for completion of survey; and
  - status of survey through the National Register process.



**Information and Education Project.** *Please describe in Project Summary:*

- purpose of the project;
- audience, methods and products;
- status of completion of town-wide or city-wide survey, and plans for completion of survey;
- status of survey through the National Register process; and
- status of historic preservation planning.



**Pre-Development Project.** *Please describe in Project Summary:*

- purpose of the project;
- property or area to be covered by the plan (describe and indicate on map);
- scope of work and products;
- status of completion of town-wide or city-wide survey, and plans for completion of survey;
- status of survey through the National Register process; and
- status of historic preservation planning.

### **Priority II Projects**

*Awarded only if grant funds remain after all Priority I projects have been selected.*



**Development Project.** *Please describe in Project Summary:*

- purpose of the project;
- property or area to be covered by the plan (describe and indicate on map);
- scope of work and products;
- status of completion of town-wide or city-wide survey, and plans for completion of survey;
- status of survey through the National Register process; and
- status of historic preservation planning.
- Please include a location map showing the footprint of the building, the parcel boundaries, and any areas of possible ground disturbance resulting from the project.

### **Project Summary** (please address the bulleted items in the Project Category selected above):

- Purpose of the project:
  - o The Boyce Hill Town Forest (BHTF) in North Fayston is a historically significant, 93-acre parcel set on a high knoll with sweeping views of the Green Mountains to the west, the Northfield Range to the east, and the rolling hills of Fayston. This Town of Fayston property, which was conserved through Vermont Land Trust in 2020 and is managed by the BHTF Steering Committee, boasts rich cultural, agricultural, and natural history, including extensive stone fences, a cellar hole, a viable apple orchard, and a stone corral. The project proposed as part of this CLG application is a vital part of understanding and promoting this historic hill farm to the local Mad River Valley (MRV) community through conducting a thorough site history with documentation, and publicly sharing this history. The purpose of this project is to inform the general public about the vast historic resources at the BHTF and the preservation work underway by the BHTF Steering Committee.
- Audience:
  - o The primary audience for these education and preservation efforts is the local MRV community, consisting of the towns of Fayston, Waitsfield & Warren, as well as neighboring towns of Moretown & Duxbury. Since it was opened to the public in 2020, the BHTF has quickly become a cherished and popular recreational site. The aim of this grant project is to inform and educate all visitors about the site's history and contributions to the MRV's land

use, economic and agricultural development, both pre-colonial and after the Boyce Family's settlement in the early 1800s. In addition, project deliverables will provide valuable insight to the Town of Fayston and the BHTF Steering Committee as they develop the property's long-term management plan.

- Methods:

- The methods used in completing this grant will be historical research and documentation of:
  - Families that lived on the property and associated timeline/deed search
  - Structures and agricultural use infrastructure study on the property
  - Indigenous peoples research/survey
  - Agricultural land use history/record search
  - Abandonment pattern documentation

- Products:

- PDF copy of summary report
- Map(s) identifying changes over time to historical research referenced above
- Historical research copy for future kiosk panel
  - Outside this grant's proposed scope of work, the BHTF Steering Committee will construct an informational kiosk including the following information: recreational assets, E-911, site rules, current and historical maps, pictures/an artist's rendition to offer a visual interpretation of the site's history, and copy from this grant to provide visitors with a historical narrative.
- Public presentation of final results via on-site walking tour

- Status of completion of town-wide or city-wide survey, and plans for completion of survey:

- 2000-2001: The Mad River Valley Barn Inventory documented barns in Waitsfield, Warren, Fayston, and Warren
- 2003: Historic Sites and Structures Surveys for the towns of Waitsfield, Warren, and Fayston were updated with the use of CLG grant funding

- Status of survey through the National Register process:

- The following properties in each MRVPD community are listed in the National Register:
  - Waitsfield:
    - Mad River Valley Rural Historic District (1994)
    - Joslin Farm (1988)
    - Waitsfield Village Historic District (1983)
    - Waitsfield Common Historic District (2001)
    - Great Eddy Covered Bridge (1974)
    - Pine Brook Covered Bridge (1974)
    - Jones-Pestle Farmstead (2015)
  - Warren:
    - Warren Village Historic District (1992)
    - Warren Village Historic District Amendment (2012)
    - Warren Covered Bridge (1974)
  - Fayston:
    - Mad River Glen Ski Area (2012)
    - McLaughlin Farm (1996)

- Status of historic preservation planning:

- In 2015, the MRVPD developed a Vision Statement for the three member communities. The statement includes the following items related to historic preservation planning:
  - Support the historic settlement pattern of vibrant villages surrounded by rural countryside.
  - Identify and promote the Valley's historic and cultural heritage.

## Please Answer the Following Questions:

1. How will the public be informed about the purpose of this project and the value of historic preservation? (note: public information and education is a required component of *all* CLG grant projects)

*The public will be informed about the purpose of this project and the value of historic preservation through the following methods:*

*On-site:*

- *Public presentation of final results via on-site walking tour*

*Off-site:*

- *An article in the local paper: The Valley Reporter*
- *Article/communication via the Fayston town website (<https://faystonvt.com/>) and municipal email newsletter.*
- *Article/communication via the MRVPD newsletter & social media*

2. Describe the impact that this project will have on historic resources. Will it be significant and long lasting?

*The proposed project complements and enhances the existing work of the BHTF Steering Committee to identify natural resource history, research deeds and agricultural census data, and conduct oral histories. BHTF was a significant hill farm in the Valley; this project will consolidate the complex history of the property and its inhabitants in one accessible format, which is an invaluable educational resource for the community. The research and copy produced through this CLG project will be printed on a future informational kiosk on-site, ensuring that all visitors understand the legacy of the land on which we are lucky enough to recreate. The project also builds on previous work of the MRV CLG with its 2014 documentary film and essay entitled "Hill Farming in the MRV: Past, Present & Future," which received the VT Planners Association Project of the Year award. The aim of this proposed project is to understand the people who lived on the BHTF: how they got there, why they came, what they did. These questions shape the MRV's sense of place, connection to and care for the land, and the community's future here. The landscape tells stories and this project will help us learn how to read and share them with a larger audience for posterity. Finally, this project will help publicize the workings of the MRV RRC/CLG in hopes of expanding membership in the commission and community involvement in rural resources.*

3. Describe the project schedule assuming starting date of **March 2022** and completion date of **August 1, 2023**. List dates for subcontracting with consultants, on-site meetings, delivery of draft products, such as survey and National Register forms, and public meetings, as applicable. All products, including a final project report and auditable financial documentation are due by the completion date.

DATE	Task/Product Completed
4/2022	DHP notifies applicants of grant awards
5/2022	Execute Grant Agreement with DHP
6/2022	Consultant Procurement <ul style="list-style-type: none"> <li>● Draft &amp; finalize RFP</li> <li>● Advertise</li> <li>● Close, review &amp; respond to RFPs</li> <li>● Selection process</li> <li>● Kick-off meeting w/ Consultant &amp; RRC Commissioners</li> </ul>
7-8/2022	Consultant research period
9/2022	Convert PDF deliverable to copy to be used for future BHTF kiosk
10/2022	Guided walking tour
12/1/2022	First Progress Report Due to DHP
4/1/2023	Second Progress Report Due to DHP
8/1/2023	Completion Date: Deadline to submit final project report, final product, and request reimbursement.
9/30/2023	Deadline for DHP to process payment requests and disburse grant funds

4. Who will participate in the project and what will they do? Relate the personnel listed in the budget (CLG staff and commissioners, consultants, volunteers) to their role in completing the project.
- *Joshua Schwartz & Amy Tomasso, MRVPD Executive Director & Community Planner; MRV Rural Resource Commission Coordinators*
    - *Project management & grant administration*
  - *CLG Commissioners - Ellen Strauss, Larissa Ursprung & Brad Long*
    - *Commission meetings, consultant procurement & grant review*
  - *Corrie Miller, Boyce Hill Town Forest Steering Committee & Fayston Conservation Commissioner*
    - *BHTF SC Liaison and project review*
  - *Independent Project Consultant*
    - *Historic preservation expert to conduct research and documentation*
5. What are the dates of the local government's fiscal year? *March 1* to *February 28*
6. What are the dates of the designated third-party administrator's fiscal year?  
to \_\_\_\_\_ or  not applicable


Supporting Material attached via separate document:


- Figure 1
  - Natural Resource Atlas Map
    - Showing location of property
- Figure 2
  - Locator Map from Vermont Land Trust Baseline Documentation Report
    - Showing location of property within larger Mad River Valley context
- Figure 3
  - View from the 93-acre Boyce Hill Town Forest
    - Showing the site's rich natural resources
- Figure 4
  - Remains of a three-legged pot-bellied gooseneck cast iron kettle (possibly dating somewhere between 1700-1895)
    - Showing historic preservation efforts & resources on site
- Figures 5-11
  - Photographic Documentation from VLT Baseline Documentation Report
    - Showing select historic resources such as stone fencing
- Figures 12-15
  - Responses from the BHTF Community Survey (8/4/21)
    - Demonstrating community feedback on site direction
- Figure 16
  - Project estimate from historic preservation consultant
    - Used to calculate grant application budget



**Signatures:** After completing the application, print it out and have each of the three signatories sign and date this page. Then scan the complete application as a PDF and email it as an attachment along with the other required application materials.

THIS APPLICATION IS NOT COMPLETE UNTIL ALL REQUIRED SIGNATURES ARE ENTERED BELOW:

<u>Joshua Schwartz</u> Name of person preparing this application	<u>Executive Director/Coordinator</u>
	
	3/7/2022
<b>Signature</b>	<b>Date</b>

<u>Ellen Strauss</u> Name of CLG Commission Chair	
	
	3/7/2022
<b>Signature</b>	<b>Date</b>

<u>Bob Ackland</u> Name of Chief Elected Local Official (or Designee)	<u>MRVPD Chair</u>
	
	3/7/2022
<b>Signature</b>	<b>Date</b>



IN-KIND EXPENDITURES 1 (services to serve as match for the grant)				
Donated Time	# Hours & Rate	Proposed	Actual	Variance
<i>Joshua Schwartz, MRVPD ED</i>	20 @ \$33.00/hr	\$660.00		
<i>Amy Tomasso, MRVPD Community Planner</i>	35 @ \$28.00/hr	\$980.00		
<i>CLG Commissioners</i>	25 @ \$24.60/hr	\$615.00		
<i>Corrie Miller – Boyce Hill Town Forest Comm.</i>	10 @ \$24.50/hr	\$245.00		
<b>Total In-Kind Expenditures for Donated Time</b>		<b>\$2,500.00</b>		

IN-KIND EXPENDITURES 2 (services to serve as match for the grant)				
Donated Services	Description of Costs	Proposed	Actual	Variance
<b>Total Cash Expenditures for Donated Services</b>				

LOCAL CASH MATCH (cash to serve as match for the grant)				
Cash Match	Description of Match	Proposed	Actual	Variance
<i>Boyce Hill Town Forest Steering Committee</i>	Cash Match	\$1,060.00		

	Proposed	Actual	Variance
<b>Total of All Cash &amp; In-Kind Expenditures</b>	<b>\$3,560.00</b>		

**Certification:** I certify that the matching share proposed for this project does not include funding from other Federal sources, and that these funds are not being used as match against any other Federal grant application.

*Robert M Ackland*

, Chief Elected Local Official

3/7/2022

## **Certified Local Government Program**

### **2022 CLG Grant Application**

**Applicant: Mad River Valley Rural Resource Commission**

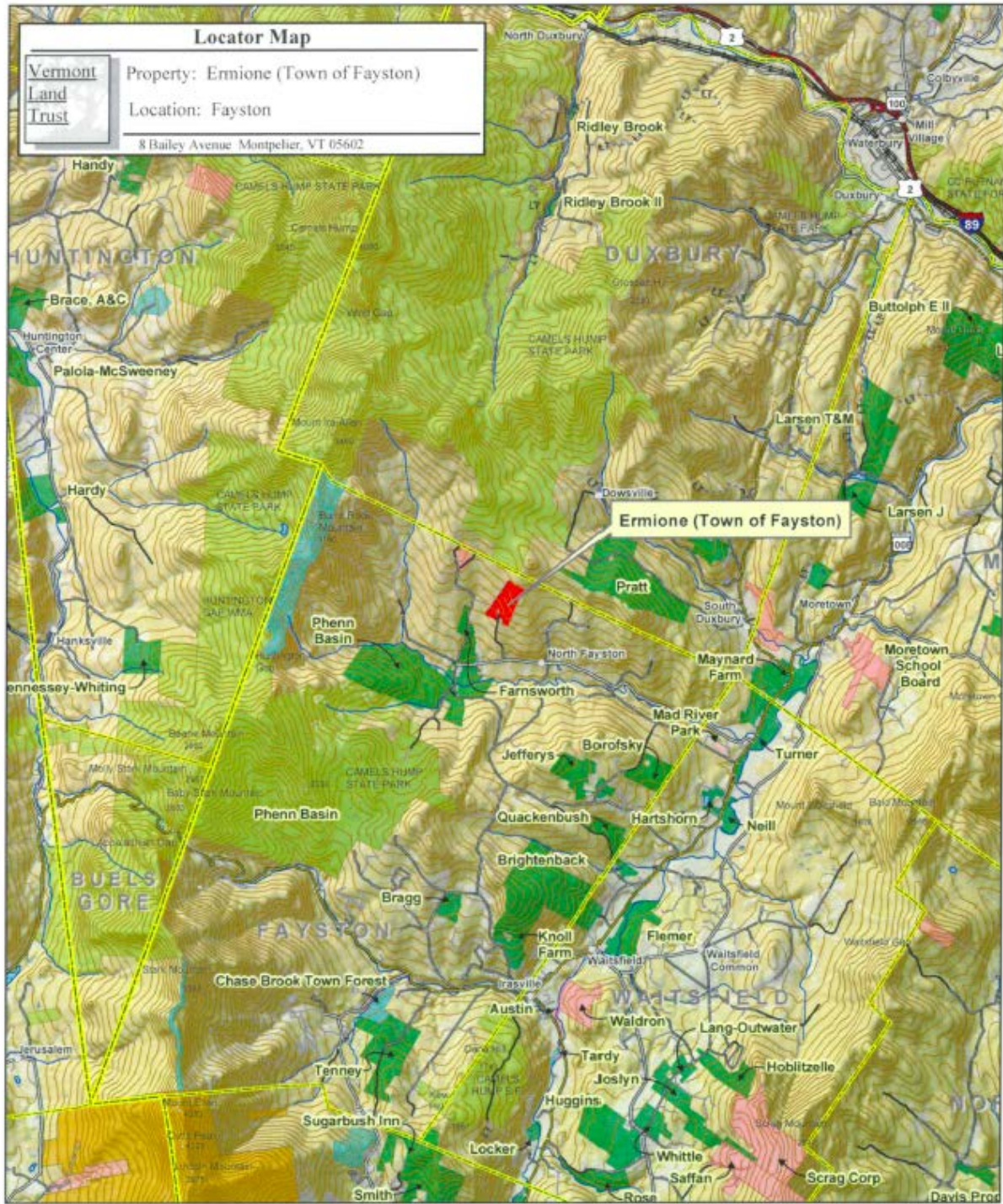
**Project: Boyce Hill Town Forest Education Project**

#### **Supporting Material**

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  - Project estimate from historic preservation consultant
    - Used to calculate grant application budget



Figure 2 - Locator Map from Vermont Land Trust Baseline Documentation Report - Showing location of property within larger Mad River Valley context



**Property Address and Access Notes:**

The parking area is located at the end of Boyce Rd in Fayston. Once you turn off of Rt 100 onto North Fayston Rd, Boyce Rd is 3.4 miles down on the right.



1:100,000

Figure 3 - View from the 93-acre Boyce Hill Town Forest - Showing the site's rich natural resources



Figure 4 - Remains of a three-legged pot-bellied gooseneck cast iron kettle (possibly dating somewhere between 1700-1895) - Showing historic preservation efforts & resources on site





Figures 5-12 - Photographic Documentation from VLT Baseline Documentation Report - Showing select historic resources such as stone fencing

Figure 5

PHOTOGRAPHIC DOCUMENTATION

Ermione (Town of Fayston) Property ♦ Fayston, VT

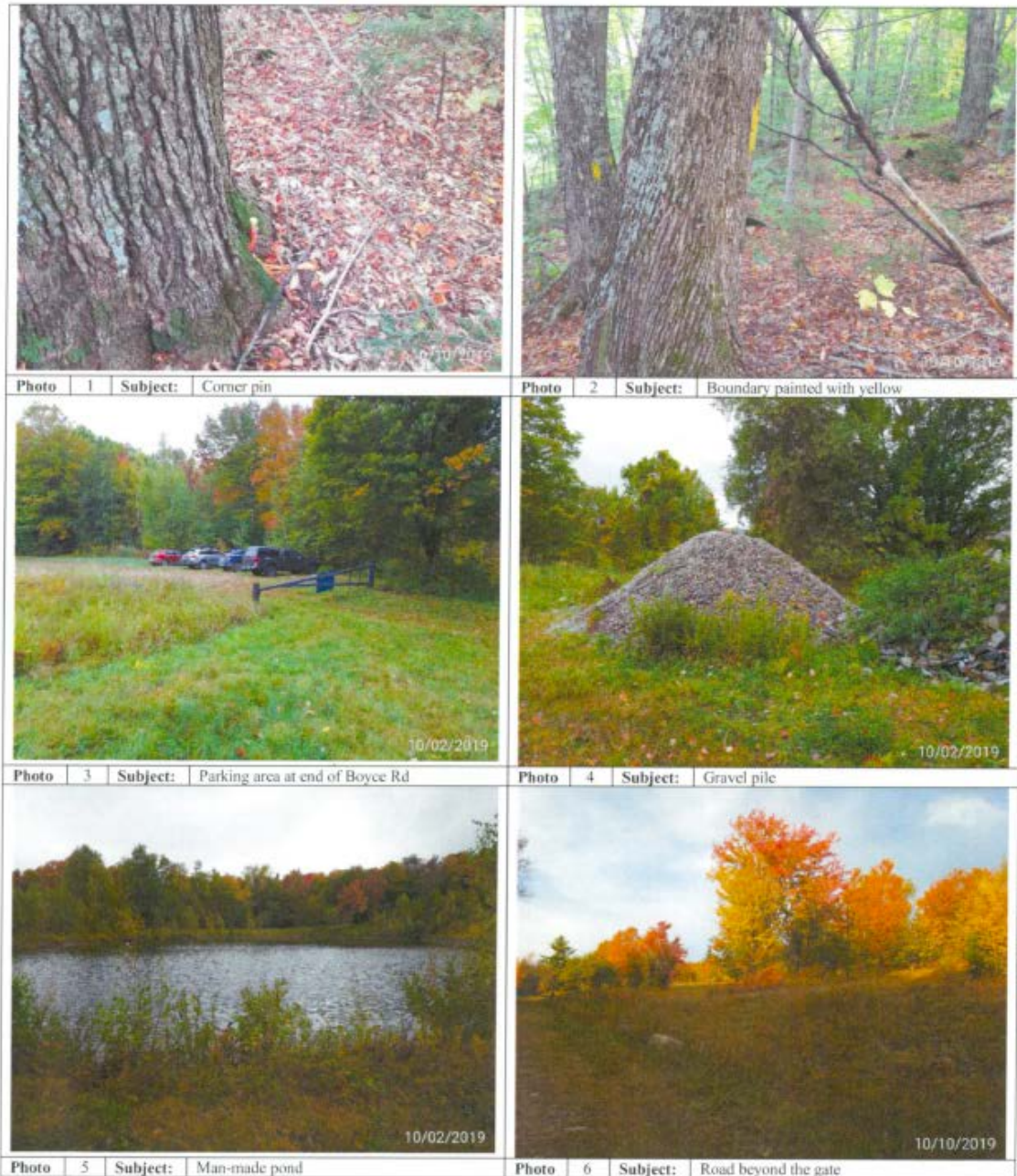


Figure 6

PHOTOGRAPHIC DOCUMENTATION

Ermione (Town of Fayston) Property ♦ Fayston, VT







 <p>10/10/2019</p>	 <p>10/10/2019</p>
<b>Photo</b> 31 <b>Subject:</b> Summit with bare ground	<b>Photo</b> 32 <b>Subject:</b> Summit meadow
 <p>10/10/2019</p>	 <p>10/02/2019</p>
<b>Photo</b> 33 <b>Subject:</b> Road	<b>Photo</b> 34 <b>Subject:</b> Trail on neighboring property
 <p>10/02/2019</p>	 <p>10/10/2019</p>
<b>Photo</b> 35 <b>Subject:</b> Fire ring	<b>Photo</b> 36 <b>Subject:</b> Magnificent view of rolling hills of Fayston

Figure 7

PHOTOGRAPHIC DOCUMENTATION

Ermione (Town of Fayston) Property ♦ Fayston, VT



Figure 8

PHOTOGRAPHIC DOCUMENTATION

Ermione (Town of Fayston) Property ♦ Fayston, VT

	
Photo 19 Subject: Sugaring lines and trail on adjacent property	Photo 20 Subject: View from upper corner of field
	
Photo 21 Subject: Small wetland that feeds into perennial stream	Photo 22 Subject: Corner iron rod(s)
	
Photo 23 Subject: Barbed wire fence on boundary	Photo 24 Subject: Sugaring lines on protected property

Figure 9

PHOTOGRAPHIC DOCUMENTATION

Ermione (Town of Fayston) Property ♦ Fayston, VT



Photo 13 Subject: Barbed wire along boundary



Photo 14 Subject: Trail from neighboring property



Photo 15 Subject: Survey pin along boundary



Photo 16 Subject: Opening into meadow



Photo 17 Subject: Stone wall along boundary



Photo 18 Subject: Riparian buffer zone

Figure 10

PHOTOGRAPHIC DOCUMENTATION

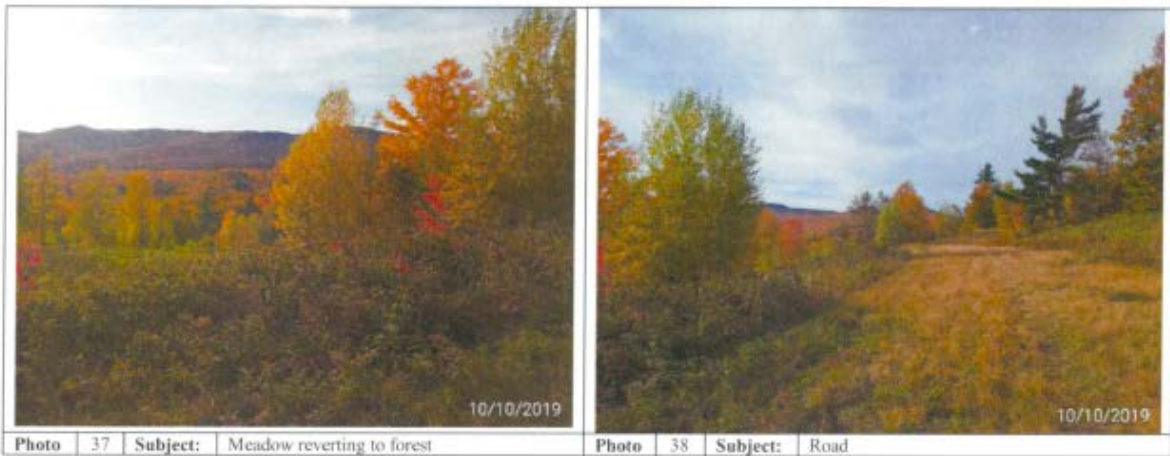
Ermione (Town of Fayston) Property ♦ Fayston, VT



Figure 11

PHOTOGRAPHIC DOCUMENTATION

Ermine (Town of Fayston) Property ♦ Fayston, VT



Figures 12-15 - Responses from the BHTF Community Survey (8/4/21) - Demonstrating community feedback on site direction

Figure 12

**Q5: ...How important to you are each of the following areas of focus in guiding management decisions that shape the property's future?**

Answered: 227 Skipped: 14

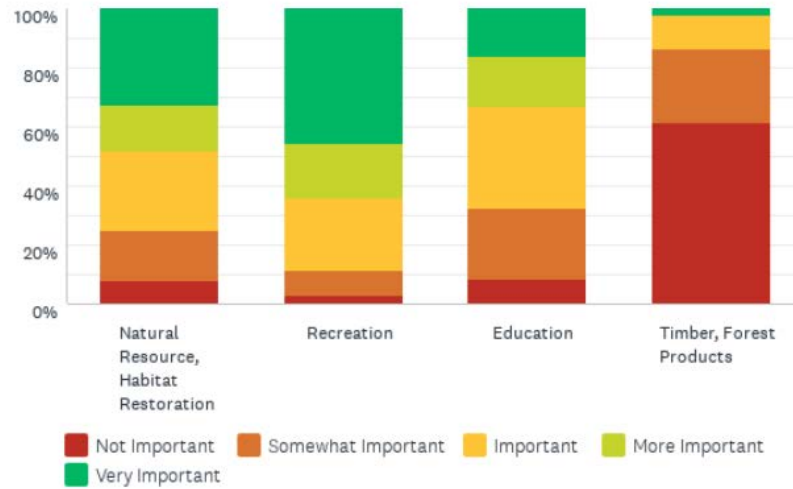


Figure 13

**Q5: ...How important to you are each of the following areas of focus in guiding management decisions that shape the property's future?**

Answered: 227 Skipped: 14

	NOT IMPORTANT	SOMEWHAT IMPORTANT	IMPORTANT	MORE IMPORTANT	VERY IMPORTANT	TOTAL	WEIGHTED AVERAGE
Natural Resource, Habitat Restoration	7.96% 18	17.26% 39	26.55% 60	15.49% 35	32.74% 74	226	2.48
Recreation	3.11% 7	8.44% 19	24.44% 55	18.67% 42	45.33% 102	225	2.95
Education	8.64% 19	23.64% 52	34.55% 76	17.27% 38	15.91% 35	220	2.08
Timber, Forest Products	61.50% 139	24.78% 56	11.95% 27	0.00% 0	1.77% 4	226	0.56



Figure 14

**Q2: How often do you visit Boyce Hill?**

Answered: 240 Skipped: 1

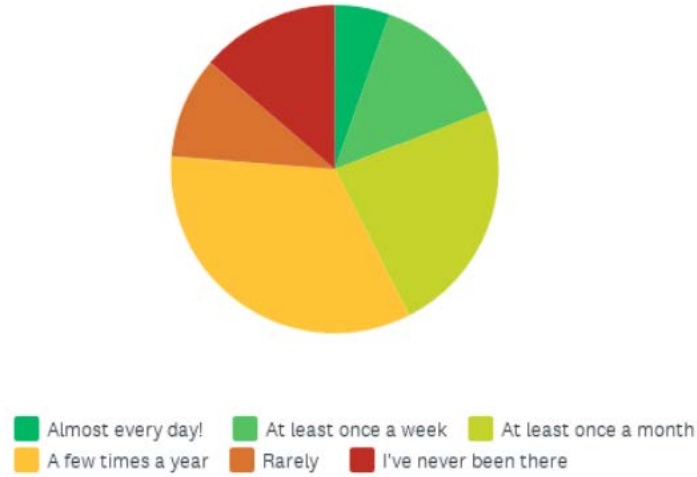


Figure 15

**Q2: How often do you visit Boyce Hill?**

Answered: 240 Skipped: 1

ANSWER CHOICES	RESPONSES	
Almost every day!	5.42%	13
At least once a week	13.75%	33
At least once a month	23.33%	56
A few times a year	33.75%	81
Rarely	10.00%	24
I've never been there	13.75%	33
TOTAL		240

Figure 16 - Project estimate from historic preservation consultant - Used to calculate grant application budget

**Fee Proposal for Boyce Hill Town Forest Project  
Fayston, Vermont**

**From:** Jane Dorney  
 Consulting Geographer and Columnist for the VTCNG  
 34 Old Farm Road  
 Richmond, VT 05477  
<https://janedorney.com/>

**To:** Brad Long  
[blong454@gmail.com](mailto:blong454@gmail.com)  
 Mad River Valley Rural Resources Commission  
 Mad River Valley Planning District  
 P.O. Box 471  
 Waitsfield, VT 05673

<p><b>Proposed (Limited) Scope of Work</b></p> <ul style="list-style-type: none"> <li>● Educational Project: historical research, documentation of:             <ul style="list-style-type: none"> <li>○ Indigenous peoples research/survey</li> <li>○ Families that lived on the property and associated timeline/deed search</li> <li>○ Structures and agricultural use infrastructure study on the property</li> <li>○ Agricultural land use history/record search</li> <li>○ Abandonment pattern documentation</li> </ul> </li> <li>● Consultant fees for the following deliverables:             <ul style="list-style-type: none"> <li>○ PDF copy of summary report</li> <li>○ Map(s) identifying changes over time to historical research referenced above)</li> </ul> </li> </ul>	<p><b>\$3500</b></p>
<p><b>Proposed (Extended) Scope of Work</b></p> <ul style="list-style-type: none"> <li>● All of the above plus historical research copy for kiosk panel, including pictures, historical map, and copy</li> <li>●</li> </ul>	<p><b>\$1500</b></p>
<p><b>Fee Proposal Total</b></p>	<p><b>\$5000</b></p>