

Vermont Barn Preservation Grants 2025 Application

Due Monday, December 2, 2024

IMPORTANT INSTRUCTIONS:

Before beginning this application, please read the *2025 Vermont Barn Preservation Grant Application Manual*. It contains more directions to help you respond to each section below. The Manual is available [online](#).

When using this fillable PDF, please do NOT alter the formatting of the application form in any way. Answers must fit within the spaces provided and use the existing format.

Do NOT leave any sections of this application blank. Incomplete applications will not be considered for funding.

Submit completed application forms through our new digital DropOff portal at: <https://gs.anr.vermont.gov/dropoff>. See additional submittal instructions on page 9-10 of this application.

Questions? Email Caitlin Corkins at caitlin.corkins@vermont.gov.

Applications are due by midnight on December 2, 2024.

1A. APPLICANT

Name:

Address:

City:

State:

Zip Code:

Daytime phone:

Email address:

Ownership Status (check one): Private Municipality Non-Profit

Please provide the following information for a Project Contact Person, if different from the Applicant above:

Name:

Daytime phone:

Email address:

1B. FARM OR PROPERTY NAME AND LOCATION

Farm Name (if applicable):

Address of Farm Property:

Town:

County:

2. GRANTEE EXPERIENCE

2A. In the last five years, has rehabilitation work on this building been funded with a State Barn Grant? If yes, please list the year(s).

Yes No

2B. Do you or your organization have recent experience with similar federal or state grant programs?

Yes No

3. BUILDING AND PROPERTY INFORMATION

3A. Date(s) of original construction and major additions/alterations:

3B. Barn Dimensions (can be approximate):

3C. Is the building listed in the State Register of Historic Places?

Yes No, but determined eligible No

3D. Is the building listed in the National Register of Historic Places?

Yes No, but determined eligible No

4. HISTORY FARM OR PROPERTY

Briefly describe the overall property and give a **short** summary of its history. What is the ownership history and types of agricultural activities that have taken place? Describe any other existing buildings that are part of an agricultural complex.

4B. Agricultural Building Type:

5. PRESERVATION OF HISTORIC FEATURES

For each subsection below use the drop-down menu to rate the condition of building elements using the following scale: Excellent, Good, Fair, Poor. Then write a short summary of the work needed. If no work is needed in any subsection, say so. **Do not leave any section blank.** Indicate how any planned or necessary repairs listed in this section meet the Secretary of the Interior's *Standards for Rehabilitation*.

5A. Roof

Condition:

Repairs Needed (methods and materials):

5B. Frames & Structure (Sills, posts, rafters, bracing)

Condition:

Repairs Needed (methods and materials):

5C. Exterior (siding, trim, etc.)

Condition:

Repairs Needed (methods and materials):

5D. Windows & Doors

Condition:

Repairs Needed (methods and materials):

5E. Foundation and Site (drainage etc.; conditions that impact buildings)

Condition:

Repairs Needed (methods and materials):

5G: Special Features (cupola, ventilator, high-drive etc. if applicable)

Condition:

Repairs Needed (methods and materials):

6. AGRICULTURAL USE

6A. Is the property enrolled in Vermont's Current Use program?

Yes No

6B. Is the property protected through a conservation easement through VHCB, the Vermont Land Trust, or other non-profit entity?

Yes No If yes, please describe.

6C. What is the current use of the building(s) and property?

6D. What is the planned use of the building following this project? If the building is rehabilitated, will it have a new or expanded use? Describe any changes that will be made to the building to accommodate a new use and whether these changes will impact any historic features.

7. PUBLIC BENEFIT AND LONG-TERM USE

7A. Describe the public benefit of the project. Who will benefit? Is the project building easily visible from public places? Is it important to the history of the community or an important local landmark? Are other partners or organizations involved?

8. ARCHITECTURAL OR HISTORICAL SIGNIFICANCE

Briefly describe the architectural and/or historic significance of the building and/or farm complex. Is it vulnerable or a rare survivor? Does it have an unusual history? Is it a rarely found type of agricultural building? Will unusual or unique features be preserved as part of the project? You may reference or summarize professional documentation to support your evaluation.

9. LONG TERM PRESERVATION PLANNING AND BUDGET

9A. Describe any substantial rehabilitation, restoration or improvement projects completed on this building in the last five years. Then provide a prioritized list of additional work needed following completion of this project. How will these projects be funded? What is the plan for ongoing maintenance and long-term preservation of the building?

9B. Briefly summarize the proposed grant project. If estimate(s) included with the application suggest multiple options, or a project proposes work that is not appropriate, indicate which method is preferred and why, and/or how the project will be modified to meet the *Secretary Standards for Rehabilitation*.

9C. Briefly list work items for your project in priority order. **Only include those items for which you are seeking grant funding.** If estimates obtained for the project provide a lump sum cost or a “time and materials” cost, include each work item and then enter the total project cost at the bottom of this section. Separate costs for each work item are not required.

WORK ITEMS IN PRIORITY ORDER

1. Estimated Cost: \$

2. Estimated Cost: \$

3. Estimated Cost: \$

4. Estimated Cost: \$

5. Estimated Cost: \$

6. Estimated Cost: \$

7. Estimated Cost: \$

8. Estimated Cost: \$

9. Estimated Cost: \$

10. Estimated Cost: \$

TOTAL COST: \$

9D. GRANT REQUEST

REMINDER: the maximum grant amount you may request is **\$15,000.00**. The grant request cannot exceed 50% of the total estimated project cost.

GRANT AMOUNT REQUESTED: \$

9E. MATCHING AMOUNT SUMMARY

List sources of matching funding below. Matching funds that equal the grant request **must** be in-hand at the time of application. The amount of matching funds should match, but not exceed your grant request.

SOURCE: AMOUNT: \$

SOURCE: AMOUNT: \$

SOURCE: AMOUNT: \$

SOURCE: AMOUNT: \$

TOTAL AMOUNT OF MATCHING FUNDING: \$

9F. SOURCES OF ADDITIONAL FUNDS

List additional sources of funds over and above matching funds that will be used to pay for the project prior to reimbursement. Indicate whether these funds are in hand or must still be raised.

9G. PARTIAL AWARD

Could you or your organization accept a partial award to successfully complete a phase of this project? Yes No

If yes, describe what funds are necessary to support each discrete portion of the project. Be specific about how much funding is required to complete each phase.

10. REQUIRED ATTACHMENTS

1. Contractor Estimate(s). See the *2025 Vermont Barn Preservation Grant Application Manual* for additional instructions.
2. Photographs. See the *2025 Vermont Barn Preservation Grant Application Manual* for additional instructions.

3. For non-profit applicants ONLY: Proof of tax-exempt non-profit status (for non-profit organizations only). IRS 501(c)(3) certification is preferred.
4. ***OPTIONAL** Applicable preservation plans, reports, or evaluations of the conditions of the building.
5. ***OPTIONAL** If your building is currently vacant or underutilized, you may provide 1-2 letters of support with your application. These letters should provide evidence of a commitment for future use/expanded use of the building. This could be from your municipality, an organizational partner, or a future renter/user of the space. DO NOT provide more than two letters of support. Do NOT provide letters of support if the use of your building will not change/expand because of this project.

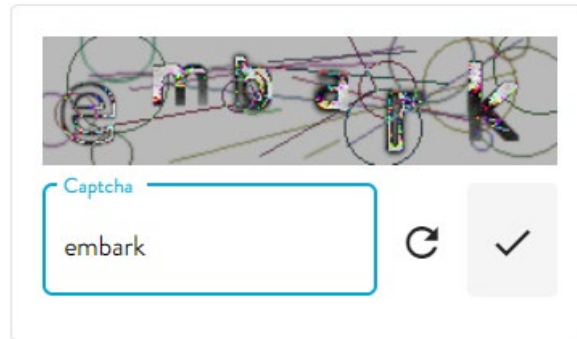
SUBMISSION INSTRUCTIONS:

Applicants should submit their completed application form and attachments via Applicants should submit their completed application form and attachments via the new digital DropOff portal.

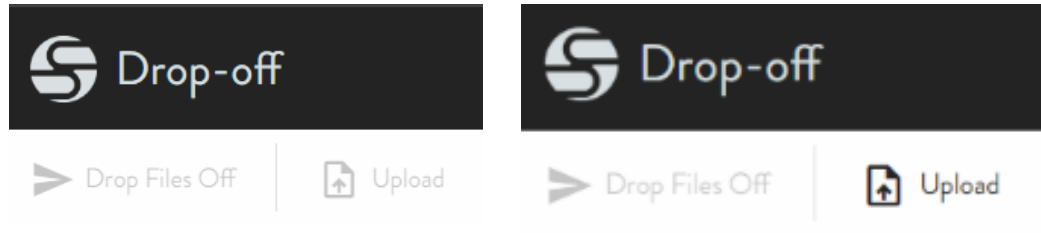
- 1) In your web browser, go to <https://gs.anr.vermont.gov/dropoff>
- 2) Fill out the fields within the form, which includes the following:
 - From
 - To
 - Subject
 - Message

The screenshot shows the 'Drop-off' portal interface. At the top, there is a dark header with the 'Drop-off' logo and text. Below the header, there are two buttons: 'Drop Files Off' and 'Upload'. The main form area contains four input fields: 'From', 'To', 'Subject', and 'Message'. Below the 'Message' field, there is a checkbox labeled 'Send message body securely (recipient must follow link to read the message)'. At the bottom of the form, there is a captcha verification step with a grid of letters and numbers, a 'Captcha' input field, and 'refresh' and 'verify' buttons.

- 3) Next, you must solve the Captcha located at the bottom of the form before uploading any files. Type the letters as shown in the image, and then click the Check Mark.

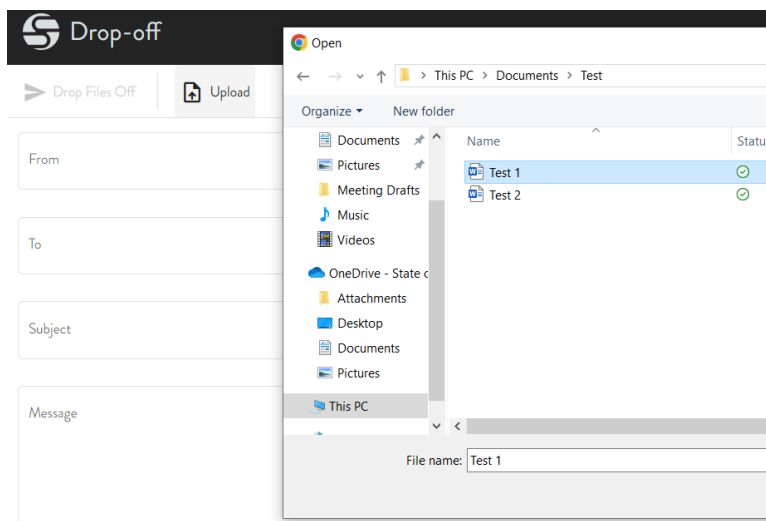


When the Captcha has been correctly solved, the Captcha box will disappear, and the “Upload” button will change from gray to black:



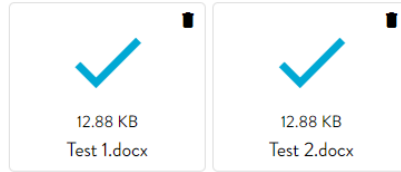
- 4) You can now upload documents to the DropOff portal. To do this, you will select the “Upload” button, which will automatically cause your File Folder to pop up. From here, select the files and/or folders you would like to upload.

YOU MAY RUN INTO ISSUES UPLOADING FOLDERS. PLEASE COMPRESS FOLDERS FIRST INTO A .ZIP FORMAT

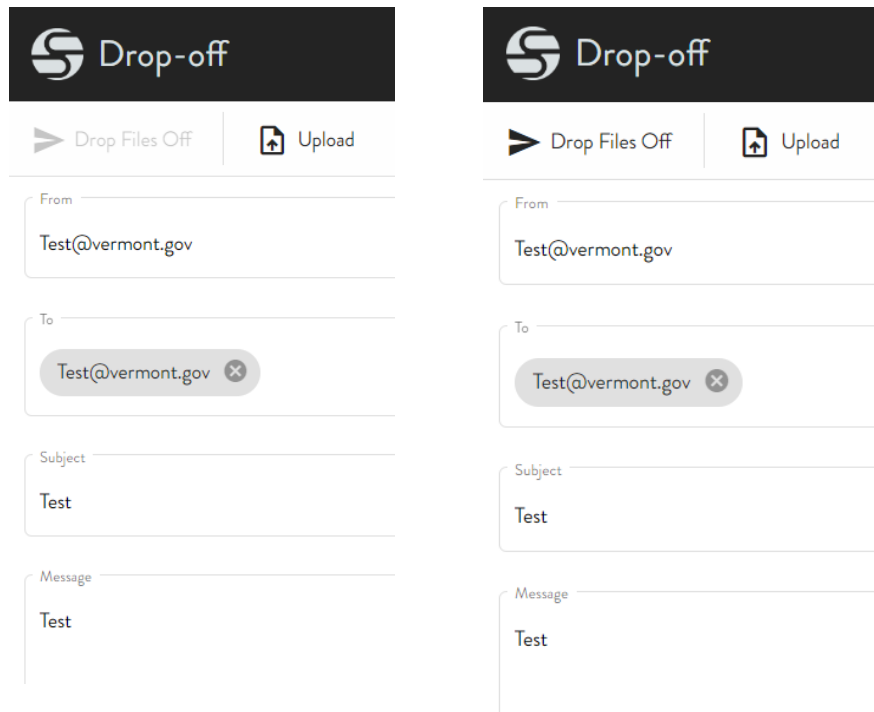


- 5) Once all documents are selected, they will appear at the bottom of the page with a blue check mark on them. Press the black trash icon to remove items as needed.

Send message body securely (recipient must follow link to read the message)



- 6) From this point, if all the above information has been filled out and files are attached, you will have the option to submit. The “Drop Files Off” will change from grey to black.



- 7) After you have clicked “Drop Files Off,” the screen will show a blue checkmark across it. All your attached files will automatically be sent to the email address entered in “To.” You will not receive a confirmation email after submitting. We receive notification immediately, so if you would like to confirm that everything has been received you may reach out to us directly.

CERTIFICATION:

Please complete section A or section B below as applicable. If you are unable to submit your application digitally you may submit a paper copy to the address listed in the *2025 Grants Application Manual*. Mailed applications must be typed. We no longer accept handwritten applications.

A. Before submitting your application via our DropOff portal, check the box below to certify your application. If submitting digitally, you do NOT need to complete section B.

I am submitting this Application digitally. I am applying for a 2025 Vermont Historic Barn Preservation Grant, and I own the property described in the Application. I certify that the information presented in this Application is complete and accurate and I am authorizing the Division for Historic Preservation to accept the submittal for review and potential award. I understand that upon submission to the State, I relinquish rights to ownership or control over the photographs and digital images I am submitting and that the photographs shall become the property of the State upon receipt by the State.

B. If you are unable to submit your application digitally and are submitting a paper copy of the application, you MUST sign and enter the date in the box below. Mailed applications must be postmarked by December 2, 2024.

By signing this application, I certify I am applying for a 2025 Historic Barn Preservation Grant, and I own the property described in the Application. I certify that the information presented in this Application is complete and accurate and I am authorizing the Division for Historic Preservation to accept the submittal for review and potential award. I understand that upon submission to the State, I relinquish all rights to ownership or control over the photographs and digital images I am submitting and that the photographs shall become the sole property of the State upon receipt by the State.

NAME OF APPLICANT/OWNER:	
SIGNATURE OF APPLICANT/OWNER:	DATE:

Submit Complete Applications at <https://gs.anr.vermont.gov/dropoff> by midnight on December 2, 2024.

Direct any questions about this application to Caitlin Corkins at caitlin.corkins@vermont.gov or at 802-828-3047.

Thank you for applying for a State Barn Preservation Grant!