

Vermont Barn Preservation Grants 2024 Application

Due Monday, December 4, 2023

IMPORTANT INSTRUCTIONS:

Before beginning this application, please read the *2024 Vermont Barn Preservation Grant Application Manual*. It contains more directions to help you respond to each section below. The Manual is available [online](#).

When using this fillable PDF, please do NOT alter the formatting of the application form in any way. Answers must fit within the spaces provided and use the existing format.

Do NOT leave any sections of this application blank. Incomplete applications will not be considered for funding.

Submit completed application forms through our new digital DropOff portal at: <https://gs.anr.vermont.gov/dropoff>. See additional submittal instructions on page 9-10 of this application.

Questions? Email Caitlin Corkins at caitlin.corkins@vermont.gov.

Applications are due by midnight on December 4, 2023.

1A. APPLICANT

Name:

Address:

City:

State:

Zip Code:

Daytime phone:

Email address:

Ownership Status (check one): ☐ Private ☐ Municipality ☐ Non-Profit

Please provide the following information for a Project Contact Person, if different from the Applicant above:

Name:

Daytime phone:

Email address:

1B. FARM OR PROPERTY NAME AND LOCATION

Farm Name (if applicable):

Address of Farm Property:

Town:

County:

2. GRANTEE EXPERIENCE

2A. In the last five years, has rehabilitation work on this building been funded with a State Barn Grant? If yes, please list the year and grant project.

☐ Yes ☐ No

2B. Do you or your organization have recent experience with similar federal or state grant programs?

☐ Yes ☐ No

3. BUILDING AND PROPERTY INFORMATION

3A. Date(s) of original construction and major additions/alterations:

3B. Barn Dimensions (can be approximate):

3C. Is the building listed in the State Register of Historic Places?

☐ Yes ☐ No, but determined eligible ☐ No

3D. Is the building listed in the National Register of Historic Places?

☐ Yes ☐ No, but determined eligible ☐ No

4. HISTORY OF FARM OR PROPERTY

Briefly describe the overall property and give a **short** summary of its history. What is the ownership history and types of agricultural activities that have taken place? Describe any other existing buildings that are part of an agricultural complex.

4B. Agricultural Building Type:

5. PRESERVATION OF HISTORIC FEATURES

For each subsection below use the drop-down menu to rate the condition of building elements using the following scale: Excellent, Good, Fair, Poor. Then write a short summary of the work needed. If no work is needed in any subsection, say so. ***Do not leave any section blank.*** Indicate how any planned or necessary repairs listed in this section meet the Secretary of the Interior's *Standards for Rehabilitation*.

5A. Roof

Condition:

Repairs Needed (methods and materials):

5B. Frames & Structure (Sills, posts, rafters, bracing)

Condition:

Repairs Needed (methods and materials):

5C. Exterior (siding, trim, etc.)

Condition:

Repairs Needed (methods and materials):

5D. Windows & Doors

Condition:

Repairs Needed (methods and materials):

5E. Foundation and Site (drainage etc.; conditions that impact buildings)

Condition:

Repairs Needed (methods and materials):

5G: Special Features (cupola, ventilator, high-drive etc. if applicable)

Condition:

Repairs Needed (methods and materials):

6. AGRICULTURAL USE

6A. Is the property enrolled in Vermont's Current Use program?

☐ Yes ☐ No

6B. Is the property protected through a conservation easement through VHCB, the Vermont Land Trust, or other non-profit entity?

☐ Yes ☐ No If yes, please describe.

6C. What is the current use of the building(s) and property?

6D. What is the planned use of the building following this project? If the building is rehabilitated, will it have a new or expanded use? Describe any changes that will be made to the building to accommodate a new use and whether these changes will impact any historic features.

7. PUBLIC BENEFIT AND LONG-TERM USE

7A. Describe the public benefit of the project. Who will benefit? Is the project building easily visible from public places? Is it important to the history of the community or an important local landmark? Are other partners or organizations involved?

8.ARCHITECTURAL OR HISTORICAL SIGNIFICANCE

Briefly describe the architectural and/or historic significance of the building and/or farm complex. Is it vulnerable or a rare survivor? Does it have an unusual history? Is it a rarely found type of agricultural building? Will unusual or unique features be preserved as part of the project? You may reference or summarize professional documentation to support your evaluation.

9. LONG TERM PRESERVATION PLANNING AND BUDGET

9A. Describe any substantial rehabilitation, restoration or improvement projects completed on this building in the last five years. Then provide a prioritized list of additional work needed following completion of this project. How will these projects be funded? What is the plan for ongoing maintenance and long-term preservation of the building?

9B. Briefly summarize the proposed grant project. If estimate(s) included with the application suggest multiple options, or a project proposes work that is not appropriate, indicate which method is preferred and why, and/or how the project will be modified to meet the Secretary *Standards for Rehabilitation*.

9C. Briefly list work items for your project in priority order. **Only include those items for which you are seeking grant funding.** If estimates obtained for the project provide a lump sum cost or a “time and materials” cost, include each work item and then enter the total project cost at the bottom of this section. Separate costs for each work item are not required.

WORK ITEMS IN PRIORITY ORDER

1. Estimated Cost: \$

2. Estimated Cost: \$

3. Estimated Cost: \$

4. Estimated Cost: \$

5. Estimated Cost: \$

6. Estimated Cost: \$

7. Estimated Cost: \$

8. Estimated Cost: \$

9. Estimated Cost: \$

10. Estimated Cost: \$

TOTAL COST: \$

9D. GRANT REQUEST

REMINDER: the maximum grant amount you may request is **\$20,000.00**. The grant request cannot exceed 50% of the total estimated project cost.

GRANT AMOUNT REQUESTED: \$

9E. MATCHING AMOUNT SUMMARY

List sources of matching funding below. Matching funds that equal the grant request ***must*** be in-hand at the time of application. The amount of matching funds should match, but not exceed your grant request.

SOURCE: AMOUNT: \$

SOURCE: AMOUNT: \$

SOURCE: AMOUNT: \$

SOURCE: AMOUNT: \$

TOTAL AMOUNT OF MATCHING FUNDING: \$

9F. SOURCES OF ADDITIONAL FUNDS

List additional sources of funds over and above matching funds that will be used to pay for the project prior to reimbursement. Indicate whether these funds are in hand or must still be raised.

9G. PARTIAL AWARD

Could you or your organization accept a partial award to successfully complete a phase of this project? ☐ Yes ☐ No

If yes, describe what funds are necessary to support each discrete portion of the project. Be specific about how much funding is required to complete each phase.


10. REQUIRED ATTACHMENTS

1. Contractor Estimate(s). See the *2024 Vermont Barn Preservation Grant Application Manual* for additional instructions.
2. Photographs. See the *2024 Vermont Barn Preservation Grant Application Manual* for additional instructions.
3. For non-profit applicants ONLY: Proof of tax-exempt non-profit status (for non-profit organizations only). IRS 501(c)(3) certification is preferred.
4. ***OPTIONAL** Applicable preservation plans, reports, or evaluations of the conditions of the building.
5. ***OPTIONAL** If your building is currently vacant or underutilized, you may provide 1-2 letters of support with your application. These letters should provide evidence of a commitment for future use/expanded use of the building. This could be from your municipality, an organizational partner, or a future renter/user of the space. DO NOT provide more than two letters of support. Do NOT provide letters of support if the use of your building will not change/expand because of this project.

SUBMISSION INSTRUCTIONS:

Applicants should submit their completed application form and attachments via the new digital DropOff portal.

1. In your web browser, go to <https://gs.anr.vermont.gov/dropoff>
2. Fill out the fields on the form including From, To, Subject and Message.

 **Drop-off Portal**

Compose your message and attach your file:

From:

tyler.labounty@vermont.gov

To:

██████████@gmail.com

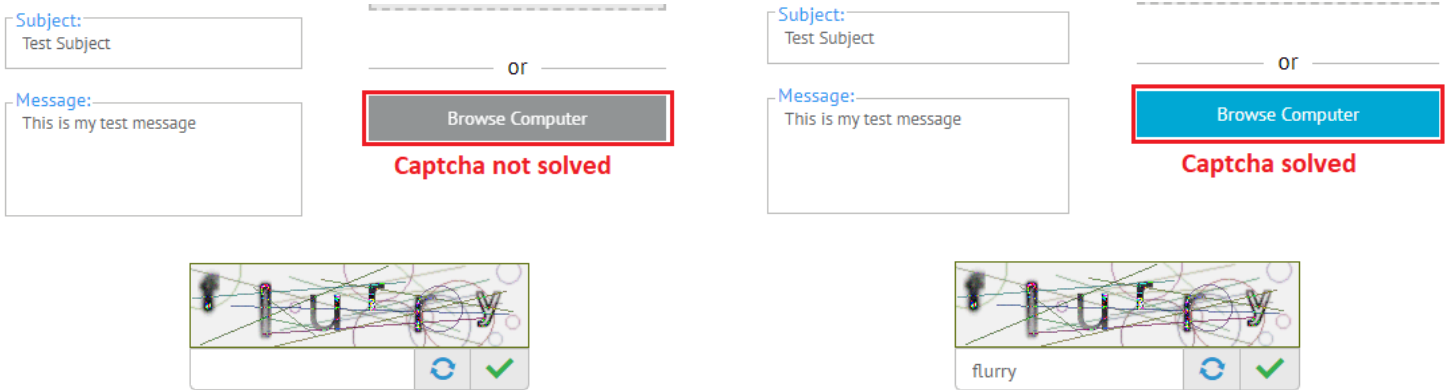
Subject:

Test Subject

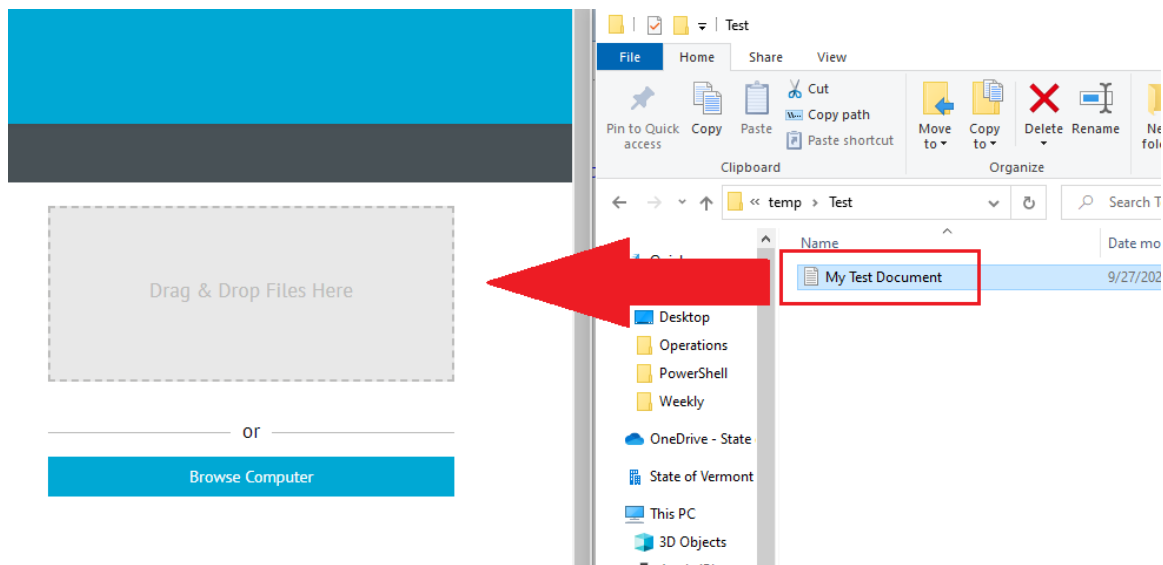
Message:

This is my test message

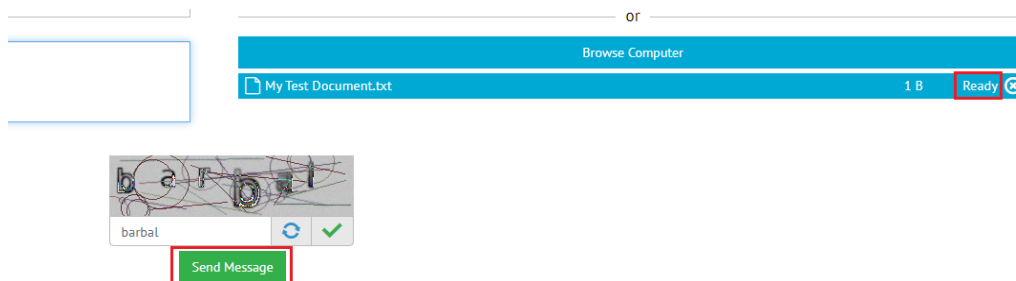
- Solve the Captcha at the bottom of the form. Type the letters as shown in the image, and then click the check mark. When the Captcha has been correctly solved, the “Browse Computer” button changes from gray to blue.



- Upload documents to the DropOff portal. Drag-and-drop files into the area labeled “Drag & Drop Files Here” (see image on next page). You can also click on “Browse Computer” which will allow you to select files via File Explorer. **YOU MAY RUN INTO ISSUES UPLOADING FOLDERS. UPLOAD FILES ONLY.**



- Once all documents are listed as “Ready,” the “Send Message” button will turn green. Click this button to submit your application.



CERTIFICATION:

Please complete section A or section B below as applicable. If you are unable to submit your application digitally you may submit a paper copy to the address listed in the *2024 Grants Application Manual*. Mailed applications must be typed. We no longer accept handwritten applications.

A. Before submitting your application via our DropOff portal, check the box below to certify your application. If submitting digitally, you do NOT need to complete section B.

☐ *I am submitting this Application digitally. I am applying for a 2024 Vermont Historic Barn Preservation Grant, and I own the property described in the Application. I certify that the information presented in this Application is complete and accurate and I am authorizing the Division for Historic Preservation to accept the submittal for review and potential award. I understand that upon submission to the State, I relinquish rights to ownership or control over the photographs and digital images I am submitting and that the photographs shall become the property of the State upon receipt by the State.*

B. If you are unable to submit your application digitally and are submitting a paper copy of the application, you MUST sign and enter the date in the box below. Mailed applications must be postmarked by December 4, 2023.

By signing this application, I certify I am applying for a 2024 Historic Barn Preservation Grant, and I own the property described in the Application. I certify that the information presented in this Application is complete and accurate and I am authorizing the Division for Historic Preservation to accept the submittal for review and potential award. I understand that upon submission to the State, I relinquish all rights to ownership or control over the photographs and digital images I am submitting and that the photographs shall become the sole property of the State upon receipt by the State.

| | |
|-------------------------------|-------|
| NAME OF APPLICANT/OWNER: | |
| SIGNATURE OF APPLICANT/OWNER: | DATE: |

Submit Complete Applications at <https://gs.anr.vermont.gov/dropoff> by midnight on December 4, 2023.

Direct any questions about this application to Caitlin Corkins at caitlin.corkins@vermont.gov or at 802-828-3047.

Thank you for applying for a State Barn Preservation Grant!