

HISTORIC AND CULTURAL RESTORATION RECOVERY SUPPORT FUNCTION (RSF) – HISTORIC AND CULTURAL RESTORATION TASK FORCE (H&CRTF) ANNEX

Vermont's Historic & Cultural Restoration RSF is comprised of various state agencies as well as local, regional, state, and national organizations; and federal agencies that work together to gather and share information and resources that can assist in the restoration and recovery of the state's historic and cultural resources impacted by a natural or human-caused disaster.

Historic and Cultural Restoration Task Force (H&CRTF): The H&CRTF may be activated in relation to a regional or state-wide event resulting in considerable damage to historic or cultural resources including historic sites and buildings, museums, collections, town records, and historic artifacts. The committee may include any non-profit, local, state, or national organization that has an understanding and background in historic and cultural resources, financial resources, personnel, or materials to share, and a strong desire to support disaster recovery.

Leadership:

- **Chair:** The Chair of the H&CRTF will be the State Historical Preservation Officer as the Commissioner of the Department of Housing and Community Development's designee. The Chair will be responsible for convening the meetings and the point for communicating messages from and to the group. The Chair is the primary contact for questions that relate to the efforts of the H&CRTF.
- **Co-Chair:** The State Historical Preservation Officer (SHPO) will appoint a co-chair as needed.
- **Secretary:** The Secretary will serve as the secondary contact for questions that are related to the efforts of the H&CRTF. In addition, the Secretary will be responsible for recording meeting notes and disseminating those notes to the committee members.

Membership: The following is a list of agencies and organizations that should be considered as committee members for the H&CRTF. Others may also be considered, and the members may differ depending on the incident and impact. Some partners have roles early in the Recovery phase while others may need to be consulted later.

- Department of Housing and Community Development (DHCD)
- Division for Historic Preservation (DHP – Specifically the SHPO)
- Agency of Administration
- Secretary of State
- Agency of Natural Resources
- Vermont Division of Emergency Management and Homeland Security
- Buildings and General Services
- Agency of Transportation
- Department of Libraries
- Preservation Trust of Vermont
- Craft Emergency Relief Fund (CERF+)
- Resource Conservation
- Vermont Historical Society
- University of Vermont
- Vermont Council on Native American Affairs
- Tribal Historic Preservation Officer
- Vermont Housing and Conservation Board
- Regional Planning Commissions

- State Advisory Council on Historic Preservation
- Vermont Arts Council
- Chair, Senate Institutions
- Chair, House Institutions
- Representatives from Vermont's Congressional Delegation
- Historic Preservation Staff, FEMA
- Vermont Arts and Culture Disaster and Recovery Network (VACDaRN)

Responsibilities: The H&CRTF will work together to do the following:

- Gather information on the impact on essential records at the local and state levels, historic buildings, cultural artifacts, museums, etc.
- Share information through VACDaRN
- Coordinate activities
- Provide technical assistance for preservation, recovery, and restoration activities.

Timeline: Timelines will vary depending on severity and geographic extent of an incident. However, even for a statewide catastrophic event a target timeline is as follows:

- Within 48 hours: initiate call center, distribute damage assessment forms and instructions, and activate VACDaRN.
- Within 2 weeks, conduct statewide assessment of affected historic and cultural resources and alternative storage sites.
- Within 30 days, help affected libraries and town offices resume operations.
- Within 6 months, develop timeline, resources, and funding necessary to assist in re-opening and repairing historic and cultural resources.



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RECOVERY TASK FORCE ANNEX ACKNOWLEDGEMENT AND APPROVAL

The Historic and Cultural Restoration Task Force Annex to the 2018 State Emergency Management Plan (SEMP) has hereby been reviewed and approved by Vermont Emergency Management (VEM) and the Agency of Commerce and Community Development.

The Department of Housing and Community Development acknowledges and approves the Historic and Cultural Restoration Task Force Annex and agrees to execute the emergency management responsibilities outlined herein. The Task Force Annex is written in accordance with all existing government statutes and shall be reviewed at least annually and revised and updated as required. The Department of Housing and Community Development will notify the VEM Planning Section Chief of changes made to the Annex and will provide a copy of the revised Annex, as well as any supporting documents that may have been developed to implement the Annex. The Department of Housing and Community Development acknowledges no changes may be made to the Responsibilities outlined in the Task Force Annex without prior review and approval from both parties.

The Historic and Cultural Restoration Task Force Annex will be effective upon the date of signing by the Director of Vermont Emergency Management and the Department of Housing and Community Development signatory and will remain in effect through June 1, 2025.

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Eric Forand

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6/20/2023

Date

Vermont Emergency Management

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Laura V Frieschmann

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6/20/2023

Date

Department of Housing and Community Development