



AGENDA FOR VEPC SUBCOMMITTEE MEETING  
VIRTUAL WEBEX  
TUESDAY, NOVEMBER 10, 2020, 12:00 PM

**12:00 – 12:05**

Call to Order

Additions/Deletions to the Agenda

**12:05 – 12:15**

Public Comment (limited to 10 minutes)

**12:15 – 1:00**

Discussion of Burlington Downtown TIF District's Substantial Change Request

*\*All agenda times are approximate*

**Vermont Economic Progress Council  
NOTICE AND AGENDA FOR REMOTE MEETING**

A Subcommittee of the Vermont Economic Progress Council will meet remotely by electronic means on Tuesday, November 10, 2020 at 12:00 p.m.

**Information on how to access the remote meeting:**

By computer or device (highly recommended): <https://vt-anr.webex.com/vt-anr/onstage/g.php?MTID=ef960d96c94970fbfeba58de308918c8f>

You will be prompted to download the software for Webex to join this meeting. We recommend signing on early if this is your first Webex meeting.

By telephone: 1-415-655-0001 Access code: 173 969 6281

Please review our "Informational Handout for Remote Public Meetings" to understand how these electronic meetings will be managed. If you wish to make a public comment but do not have the ability to comment remotely during the meeting, please email your comment(s) to Megan Sullivan, Executive Director, at [megan.sullivan@vermont.gov](mailto:megan.sullivan@vermont.gov).

To ensure smooth access, we recommend that you test your remote meeting software in advance of the meeting. If you have difficulty accessing the meeting, please call (802) 793-0721, or email [abbie.sherman@vermont.gov](mailto:abbie.sherman@vermont.gov).

## **INFORMATIONAL HANDOUT FOR REMOTE MEETINGS**

### **Remote Public Meetings**

Due to temporary changes made to Vermont's Open Meeting Law passed by the Legislature (H.681), and signed into law by the Governor on March 30th, all meetings for the Vermont Economic Progress Council will be conducted remotely via electronic means for the duration of Governor Scott's State of Emergency declaration. The public will also be able to access and participate in the remote meetings by dialing in through telephone.

### **Accessing a Meeting**

Please refer to the notice and agenda for information on how to access a remote meeting. Please note that whether you join by telephone, computer, or device, you may be considered an attendee. Attendees will be able to see and hear the meeting but will not have audio or video rights on in the meeting unless granted by the host during such times in the meeting as that is appropriate. VEPC Council members and staff will be considered panelists with audio and visual available to attendees. Attendees may be moved to be a panelist as appropriate during the agenda.

### **Participation**

All meetings will be conducted in accordance with the respective "Rules of Procedure" to the extent practicable. VEPC will follow its agenda and allow those assigned attendees to participate through voice (audio) means where appropriate or alternatively using any chat function during the designated public comment periods on the agenda. Those participating in certain agenda items will be moved from an attendee to a panelist when their agenda item is under consideration.

The Chair will invite comment during the time designated on the agenda for public comment or other times as determined by VEPC.

When a participant/attendee is unmuted, they must state their name before commenting.

If VEPC moves to enter an executive session, participants in that executive session will be moved into a private virtual meeting room, anyone that is not part of the executive session will be considered an attendee and will remain muted in the general room. This will prevent attendees from hearing or participating in the meeting during the duration of the executive session. When VEPC exits executive session the Council and staff will reenter the general room with the attendees.

When VEPC adjourns the meeting, the host/organizer will end the electronic meeting by turning off/closing the remote meeting software. Attendees will be automatically disconnected.

Minutes of the meeting will be made available in accordance with VT's Open Meeting and Public Records Laws.