

Vermont Community Development Program

Grants Management Compliance Symposium

December 8, 2022



AGENCY OF COMMERCE & COMMUNITY DEVELOPMENT
DEPT. OF HOUSING & COMMUNITY DEVELOPMENT

Learning Objectives

- **Overview of VCDP Program**
- **How to read, understand, and use your Grant Agreement – it's meant to be useful!**

Today's Agenda

- **Getting Organized**
- **Getting Started**
- **Managing the Grant**
- **Closing and After the Grant**
- **Post Symposium – T/A Available**



Vermont Community Development Program

CDBG Program Overview, Eligibility

Ann Karlene Kroll, ACCD Director of Federal Programs

Patrick Scheld, Administrative Services Manager

December 8, 2022



AGENCY OF COMMERCE & COMMUNITY DEVELOPMENT
DEPT. OF HOUSING & COMMUNITY DEVELOPMENT

Vermont Community Development Program

**Federal
Funds**



**ACCD/DHCD
(Federal Grantee)**



CDBG Funds \$

ACCD/DHCD receives and administers

Community Development Block Grants (CDBG)

allocated to the State of Vermont by the

U.S. Department of Housing & Urban Development
(HUD)

**Vermont Municipalities
(State Grantee,
Subrecipient of Federal Funds)**



**AGENCY OF COMMERCE & COMMUNITY DEVELOPMENT
DEPT. OF HOUSING & COMMUNITY DEVELOPMENT**

Who is Eligible for CDBG Funds?

- **Grantees:**
 - Vermont Municipalities
Except Burlington (Entitlement)
- **Subgrantees:**
 - For Profit/Non-Profit Entities
 - Libraries



What is Eligible?

A Project must meet at least 1 National Objective:

1. Benefit Low- & Moderate-Income Persons
2. Urgent Need
3. Slums/Blight

What is Eligible?

**...And at Least 1 State Objective
(10 V.S.A. § 682(b)(2)):**

- 1. Housing**
- 2. Economic Development**
- 3. Public Facility**
- 4. Public Service**

What is Eligible?

Vermont's Consolidated Plan

Established four identified priorities:

1. Increase the supply and quality of affordable housing (*Housing*)
2. Create and retain jobs (*Economic Development*)
3. Decrease the number of people experiencing homelessness (*Housing, Public Facility, Public Services*)
4. Strengthen communities and improve the quality of life of all Vermonters (*Public Facility, Public Services*)

What is NOT Eligible?

Public services that are recurring in nature.

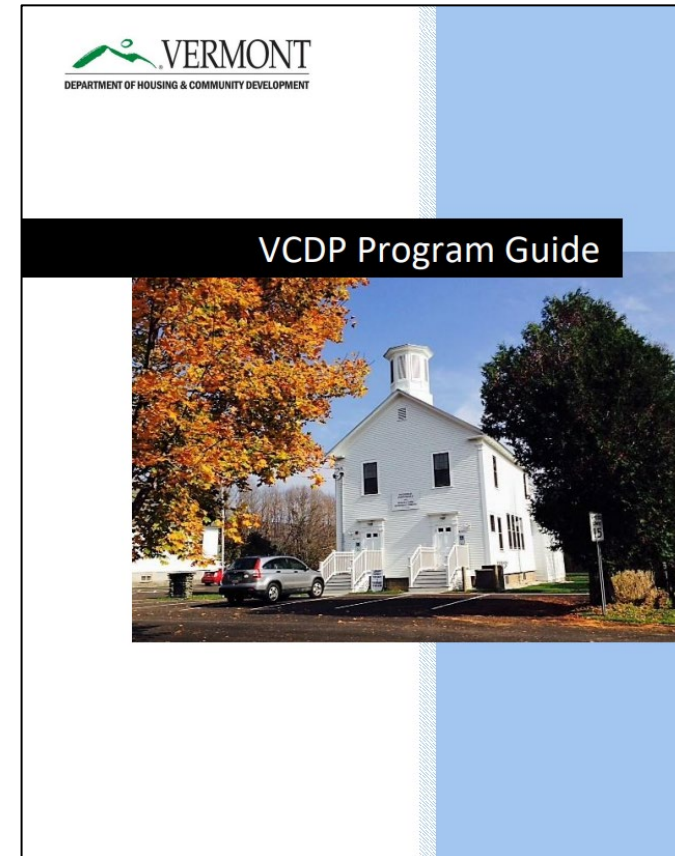
- CDBG funds can only be used for one-time funding.
- Must be a documented new or increase in provided services

Public facilities used for services provided for the general conduct of government (except for ADA modifications)

- Fire/Police/Ambulance
- Public Schools and Public Education
- Healthcare (if they can self fund)
- General Municipal Government Operations

Grant Types

- **Planning Grants**
- **Accessibility Modification Grants**
- **Implementation Grants**
- **Scattered Site Grants (SS)**



[VCDP Program Guide is Available Online!](#)

Planning Grants (PG)

- **Grant Range:** \$3,000-\$60,000 (10% match)
- **What's Eligible:**
 - Community development planning activities
 - Pre-development activities in preparation for implementing a project in one or more of the program areas
 - Access technical expertise and professional resources needed to test ideas, propose strategies, develop plans, establish policies and procedures, and conduct organizational activities.



Implementation Grants (IG)

- **Grant Range:** \$50,000 to \$1,000,000* maximum
 - *There is a \$500,000 maximum for community public facilities projects
- **What's Eligible:**
 - Economic development
 - Housing
 - Public facilities
 - Public services



Accessibility Modification (AM) Grants

- **Grant Range:** \$5,000-\$100,000 (10% match)
 - Awarded on a first-come, first-serve basis
- **What's Eligible:**
 - Existing municipally-owned buildings that serve a municipal function
 - Non-school, community libraries (do not have to be municipally owned)
 - Construction of new stand-alone buildings is not eligible for the AM program.



ADA Compliant

Board Meeting

- Three Board Meetings a Year
 - November
 - April
 - June
- Funding Decisions
- Award Letters and Award Conditions
- Award Ceremonies

How to Apply?

Contact VCDP Staff

Submit Pre-Application

Contact Municipality

Meet Program Requirements

Complete Online Application

(grants are competitive)

**Apply
Online** 



The screenshot shows the top navigation bar of the Vermont GEARs system. On the left is the Vermont state logo. To its right is the text "GEARS Grant Electronic Application and Reporting System". Below this are two buttons: "System Login" (light blue) and "Portal" (green). The main content area is white with a dark blue header bar. On the left, there is a welcome message: "Welcome to the State of Vermont's Grant Electronic Application and Reporting System. For more information about the programs available on this system; how to get started; or program help desk information, please click on an agency below:". On the right, there is a "Login" form with fields for "Username" and "Password", and a "LOGIN" button.

VCDP Staff Tree

Program Director
Ann Karlene Kroll

Grants Management

Patrick Scheld

Cassie Bell

Juliann Sherman

Community Development

Nathan Cleveland

Julia Connell

Brett Chornyak

Environmental

Grace Vinson

Gretel St. Lawrence

General Counsel

Max Kreiger

All Things VCDP
Cindy Blondin



Questions

Thank You!

Contact:

Name: Ann Kroll

Phone: 802-828-5225

Email: AnnKarlene.Kroll@vermont.gov

Name: Patrick Scheld

Phone: 802-828-1365

Email: Patrick.Scheld@vermont.gov



AGENCY OF COMMERCE & COMMUNITY DEVELOPMENT
DEPT. OF HOUSING & COMMUNITY DEVELOPMENT