

Section 3 Worker Certification

This form is to identify Section 3 Workers and Targeted Section 3 Workers for the purpose of complying with Section 3 of the Housing and Urban Development Act. The form can be used for new hires as well as the current workforce. Employers may complete this form for existing employees. Section 3 of the Act is intended to ensure that employment and other economic opportunities generated by HUD financial assistance shall to the greatest extent feasible be directed to low-income persons, particularly those who are recipients of government assistance.

Please provide the following information:

Company Name: _____

Date of Hire: _____

Employee Name: _____

Employee Address: _____

Annual Income (from last tax return or last calendar year): \$ _____

Are you a YouthBuild participant? Yes ____ No ____

Employee Signature: _____ Date: _____

(or for existing employees)

Company Certification/: _____ Date: _____

Employer Signature

Company to Complete below:

Does the employee meet the income threshold to be considered a **Section 3 Worker**?

- ☐ Employee's previous annual income was below 80 percent of the median for the area the employee resided in as described in 24 CFR Part 75. See income limits below.

Does the employee meet at least one of the criteria to be considered a **Targeted Section 3 Worker**?

- ☐ Employee is a YouthBuild participant
- ☐ Employee is a low-income resident of the neighborhood or area where the Company is working on a HUD-funded Section 3 project.

Section 3 Worker Income Limits HUD Income Limits for Vermont 2023

County	2023 HUD Low Income Threshold
Addison	\$55,550
Bennington	\$50,800
Caledonia	\$50,800
Chittenden	\$63,600
Essex	\$50,800
Franklin	\$63,600
Grand Isle	\$63,600
Lamoille	\$50,800
Orange	\$50,800
Orleans	\$50,800
Rutland	\$50,800
Washington	\$54,200
Windham	\$50,800
Windsor	\$52,300

These figures represent 80% of the median income for 1 person in the county indicated as determined by HUD. This chart will be updated annually when HUD releases new figures, typically in the first or second quarter of the new year. The figures presented here are the most recent available and should be used for Section 3 worker determinations until new figures are posted. (Refer to HUD income limits at <https://www.huduser.gov/portal/datasets/il.html>)