

June 2021 Virtual CD Board Meeting DRAFT Minutes
GoToMeeting (Access Code: 973-145-197)

Board Members in attendance: Cynthia Gubb, Maura Collins, Jonas Rosenthal, Ken Niemczk, Elizabeth Ruffa, Bruce MacLean and Lisa Sullivan

Staff Members in attendance: Josh Hanford, Nathan Cleveland, Cindy Blondin, Patrick Scheld, Julia Connell, Ann Kroll, James Brady, Juliann Sherman and Sofia Benito Alston

Cynthia Gubb called the meeting to order at 9:00 a.m. There were no members of the public in attendance for Public Comment.

City of Newport -- Bogner

Nathan presented the open issues of the City of Newport's application to provide a \$1,000,000 subgrant to the Northeast Kingdom Development Corporation (NEKDC) to complete the acquisition and rehabilitation of the former Bogner building in the City of Newport. The building renovation will allow Track Inc. to expand and create up to 25 new jobs by 2025 and at full implementation, between 80-100 new jobs will be created.

The following individuals came before the board to present on behalf of the City of Newport: Laura Dolgin – City of Newport; David Snedeker – NVDA; Richard Isabelle – NEKDC; Michael Demaris – Track Inc.; and Michael Calvert - NCIC

Questions, comments, and discussion raised by the board, staff and applicant: Nathan noted a purchase option agreement is in place but the appraisal for the property has come in lower than the purchase price. He said the receiver would like to package this Bogner property with a downtown property which will make it more complex so we would need additional details. He said has been no underwriting analysis done to support the project yet. He said that underwriting would not be available until September 2021 when they apply to VEDA. Laura went over the need for this project for City and noted it aligns with their planning. David said the environmental review has been initiated and expect the report will be done soon. James, VCDP Environmental Officer, mentioned there was some additional work for Historic Presentation as well. Rick Isabelle said NEKDC was created in efforts by NCIC and NVDA to provide business growth opportunities in the Northeast Kingdom. He said there is a purchase agreement for \$950,000, but the appraisal completed came in at \$450,000. He said a year ago an appraisal was completed, and it was valued at \$1 million. He said VEDA has been at the site, and they have all their financials for review. Mike said this building is needed to be able to expand their business to where they want to be. He said the labor jobs will be paying in the \$20-\$22 an hour range. He anticipates 200 jobs created within the next four years. He said this is a green center of excellence. Ken asked about the construction schedule. Mike said they want to have a prototype this winter, so they must move now. Ken asked the impacts of building material costs that have gone up 400% with COVID. Mike said they are not looking at building out of wood.

Cynthia asked if the award conditions were acceptable, and Laura said yes.

Town of St. Johnsbury – Armory Redevelopment

Nathan presented the open issues of the Town of St. Johnsbury's application to provide a \$500,000 grant to assist in the remediation of blighted conditions at the former St. Johnsbury Armory. The cleanup will allow the town to redevelop the building into a police and regional dispatch station.

The following individuals came before the board to present on behalf of the Town of St. Johnsbury: Joe Kasprzak, Assistant Town Manager; Chad Whitehead, Town Manager; Daniel Kimbell, Select Board member; and Joe Weith, Town Consultant from White & Burke Real Estate Advisors, Inc.

Questions, comments, and discussion raised by the board, staff and applicant: Joe stated the building has been vacant since 2009. He said there is deterioration on the exterior and interior of the building, and it contains lead paint, asbestos, and PCB's. He said the cost for remediation will be between \$800,000 - \$1,300,000. He said they have seen unrepresented growth in their downtown, and with that momentum anticipates a project on main street would more than likely spur more development downtown. Bruce asked if the building was larger and wondered if the police department moved in if they would occupy all of it. Joe said it was larger and the expansion would allow them other training opportunities. He said there has been discussion about potential housing and commercial opportunities on the other site once that has been redeveloped. Cynthia asked about the large range for remediation, and what the impacts would be if no funding or a lower amount. Joe said the project needs to go before the voters. He said if they did not receive funding they would have to move forward, and they would have to change the footprint or look at building a new facility outside of town.

Cynthia asked if the award conditions were acceptable, and Joe said yes.

Town of Bennington – Willows Mobile Home Park Sustainability

Patrick presented the open issues of the Town of Bennington's application to provide a \$375,000 subgrant to Shires Housing to develop four zero-energy modular homes in Willows Mobile Home Park and make improvements to the park's existing infrastructure and other buildings.

The following individuals came before the board to present on behalf of the Town of Bennington: Stephanie Lane and Madison Kremer – Shires Housing; Shannon Barsotti – Town of Bennington; and Peter Schneider – Efficiency Vermont

Questions, comments, and discussion raised by the board, staff and applicant: Stephanie noted Shires has own the Willows Mobile Home Park (MHP) for 30 years. She said there has been many vacancies and there are mobile homes in poor condition throughout the park. She said due to the vacancies there is not enough funding in their budget to do the upgrades needed and Shires has been paying for the taxes etc. She said the MHP is in a commercial section of town. She said this is an innovative project to provide zero energy modular and investing upfront will be an asset.

Pete with Efficiency Vermont is very excited about this zero-energy modular (ZEM) project. He said the HUD energy star homes do not meet the level of savings these homes will have. Stephanie said Shires must stop taking the band aid approach for this mobile home park and feel this ZEM project is the best option. Stephanie said if they do not receive funding, they will lose VHC Bond funding. Cynthia asked if the ZEM units will be on a concrete pad. Pete said they are put on a crawl space or piers frost protected foundation. Jonas asked about the pitch of the roof. Pete said there are multiple pitch roof designs.

Cynthia asked if the award conditions were acceptable, and Stephanie said yes.

Town of Colchester - Stuart Avenue Apartments

Patrick presented the open issues of the Town of Colchester's application to provide a \$650,000 subgrant to Champlain Housing Trust, in partnership with Evernorth, to construct 36 new affordable rental apartments within Colchester's New Town Center designation at Severance Corners.

The following individuals came before the board to present on behalf of the Town of Colchester: Miranda Lescaze – Champlain Housing Trust; Aaron Frank – Town of Colchester; and Kathy Beyer - Evernorth

Questions, comments, and discussion raised by the board, staff and applicant: Patrick noted to help address cost overruns the contingency for this project is 8%. He said SD Ireland construction can start this project this summer/fall. He said if they have to change the location for this project to a new site within the overall development site, they will have to conduct another environmental review. He said the project did receive LIHTC.

Miranda noted Chittenden County has a shortage of affordable housing. She said there have been no affordable housing development in Colchester since 2009. She said the bus service is available at this location. Aaron said the Town of Colchester has top notch schools, and 10,000 jobs. He said this is a great public and private partnership. Kathy said the project is in very good shape to start construction in October 2021. She said the homes would be available to rent to individuals in 2022. Ken asked if they would be using the VCDP to acquire the parcel. Kathy said yes. Cynthia asked about the validity of the costs estimates in December. Miranda said they have a construction manager Rights and Morrisey and the costs were adjusted recently, and the budget reflects the current costs. Liz Ruffa asked about the community surroundings and if it is walkable. Miranda said there are other housing and restaurants in the area. Kathy said they would be adding community gardens near building and in another area for the residents. Ken asked how many ADA apartments. Kathy said all the apartments are adaptable with an elevator building. She said they are required to do 5% and will have 2 fully ADA apartments. Ken asked if there were any plans for solar. Kathy said they plan to buildout to accommodate solar and if the contingency allows it will be added or they will have use from another metered location.

Cynthia asked if the award conditions were acceptable, and Kathy said yes.

Town of Berlin – Fox Run

Julia presented the open issues of the Town of Berlin's application to provide a \$1,000,000 Subgrant to a to-be-formed limited partnership for the construction of 30 new multi-family housing units and complete infrastructure repairs to the Berlin Mall Road. The apartments will be located in Berlin's New Town Center, right on Berlin Mall Road.

The following individuals came before the board to present on behalf of the Town of Berlin: Nicola Anderson – Downstreet Housing; and Matt Moore – Evernorth; Thomas Badowski town of Berlin. Julie Curtin Downstreet.

Questions, comments, and discussion raised by the board, staff, and applicant: Julia said the project is in the new Town Center in Berlin. She said they did receive LIHTC. She said this project is pairing with the road work that needs to be completed. She said the streetscape cost for this project is \$500,000 and the cost for housing is \$500,000. Tom said the Town is unique it has 3,000 residents but during the day there are about 12,000 individuals with the hospital and local businesses. He said on April 12, 2021 the New Town Center for Berlin was designated. He said there is no rental housing available for individuals that work in the Town. Nicola said six of the units will be subsidized and designated for the homeless. VCDP represents 5% of the funding. Permits are scheduled for this fall, and bidding will occur in the 1st quarter of 2022 with the possible completion of units by the end of 2022. Julie Curtin said the number of homeless has increased due to the pandemic and she said that there were 153 homeless adults in 2020 and that doubled to 396 in 2021. She said there were 42 homeless children in Washington county in 2020 and there were 91 homeless children in March 2021. Julie said many low- and moderate-income families are in need of affordable housing. She said Berlin is almost at zero percent vacancy rate. Cynthia asked to see a schematic of the elevation of the building. Matt said not available at this time, he said they would not start the design phase until funded. Cynthia asked where the building was located on the master plan. Bruce asked for them to explain the need for construction of the mall road. Ken was concerned for the safety of the kids being able to walk through the woods to the school. Tom said the Town is looking at a TIFF district. He said the school is in favor of the connection from the housing to the school for the kids to walk to. Matt said there will be multi trail system that will be maintained, he said it comes within 500 ft of the Berlin road but

it's a small stretch, a short connection. Thomas said the school is excited about the new entry and potential of new students. Ken asked the impacts of building material costs that have gone up 400% with COVID and how they will address this issue. Matt said they are not to go out to bid this summer and are planning to go out to bid in January 2022 to hopefully address this and they have a 7.5% construction contingency.

Cynthia asked if the award conditions were acceptable, and Nicola and Matt said yes.

Town of Middlebury - Lindale Mobile Home Park Community Septic

Julia presented the open issues of the Town of Middlebury's application to provide a \$700,000 subgrant to Addison County Community Trust (ACCT) to construct a new septic collection and treatment system at the Lindale Mobile Home Park (MHP) on Case Street in Middlebury. The project is working off a previously awarded VCDP Planning Grant which has now been completed.

The following individuals came before the board to present on behalf of the Town of Middlebury: Isaac Wagner – Consultant; Elise Shanbacker – ACCT; and Kathleen Ramsey – Town of Middlebury

Questions, comments, and discussion raised by the board, staff and applicant: Julia said through their planning grant it was determined the best system would be a community septic to serve 67 units in the MHP. She said the project is waiting for funding through USDA and anticipates having all funding in place by the end of the year. Isaac said the homes in the park are in a nice location, are well spaced, but the park has bad soils and cannot connect to the municipal sewer system. He said they are going to acquire a wooded parcel of land to put the community septic system on that is adjacent to the parcel as that is the only viable option for this project. He said they have received a permit from Town today and its now in the 15-day comment period which will allow them to close on VHFA refinance of debt to lower monthly payments and allow them to purchase the parcel. Elise said they are moving quickly on design and permit process. She said ACCT over the past 2 years has taken a comprehensive look of their portfolio of mobile home parks. She said on April 22, 2021, they refinanced 8 of their parks into one portfolio with VHFA. She said Lindale was kept out because it was one of the strongest financial parks and on June 29, 2021 they will refinance their loan with VHFA from a 6% loan to a 3% loan. Kathleen said this MHP on K street on a major road parallel to Route 7, and it has bus service for the 3 miles to town. She said almost of ½ of the residents earn ½ the median income 20% earn over 80%. Cynthia asked what the impacts would be with limited funding if no or partial funding. Isaac said they would not hit the 2022 construction season and would create a host of problems for ACCT and park itself. Elise needs to minimize the amount of the debt, would increase debt if no VCDP funding.

Cynthia asked if the award conditions were acceptable, and Isaac said yes.

Town of Morristown – Village Center Apartments

Julia presented the open issues of the Town of Morristown's application to provide a \$550,000 Subgrant to Lamoille Housing Partnership, Inc. to develop 24 new apartments in on a vacant lot in downtown Morrisville with Housing Vermont. The mixed-income development will dedicate 5 units as Supportive Housing.

The following individuals came before the board to present on behalf of the Town of Morristown: Samantha Dunn – Evernorth; Jim Lovinsky – Lamoille Housing Partnership; and Dan Lindley – Town of Morristown, Judy Bickford Town of Morristown

Questions, comments, and discussion raised by the board, staff and applicant: Julia said this is the 2nd time the project has come before the Board, she said they have started working on the environmental review, request is the same, and have received LIHTC since the previous presentation/consideration. She said they plan to start construction in July 2021. She said they have a project manager lined up. Samantha said the environmental review is completed and waiting for CAP to be approved. She said they have received

funding through NRPC (Northwest RPC) for brownfield as a partial loan and partial grant. She said they have secured all funding ready to start construction. She said they went out to bid 8 weeks ago and are very excited to get it started. She said its shovel ready. Jim said this project is ready to go and the need is still there. He said Lamoille Housing Partnership had 3 units available and had over 10 applications for those units 3 units. He said the project is in a great location in the center of town and walkable. He said they have a transportation system. Dan said this project has full support of the board. He said there were some comments on the Morristown development fund which designated for job creation, the bylaws dictate that to economic development, and it is very successful. He said last year that Development Fund provided \$52,500 in grants to local businesses help keep their doors open. He said the town has capacity to manage the grant. Judy said their community is in desperate need for affordable housing. Ken asked if the funds requested would be used to purchase the parcel. Sam said partially correct some will be used to purchase the parcel and some will be used for program management. Cynthia asked if VCDP was the last piece of funding to make it shovel ready. Sam said yes.

Cynthia asked if the award conditions were acceptable, and Sam said yes.

Town of Alburgh – Alburgh Community Child Care Facility (Enhancement)

Patrick presented details for the \$440,000 enhancement request for the Alburgh Community Child Care Facility.

The following individuals came before the board to present on behalf of the Town of Alburgh: Greta Brunswick – Northwest RPC; Shawn Creller – Town of Alburgh; Reeva Murphy – Childcare Center and Gina Lewis – Alburgh Friends Clubhouse

Questions, comments, and discussion raised by the board, staff and applicant: Patrick said in 2019 the Town submitted an implementation grant a facility, but the board funded \$60,000 to them to do planning and once that was complete, they could seek an enhancement for the childcare facility. He said they have done their due diligence. He said the Alburgh Family Club House is located on the grounds of the school and will be partnership with the school district.

Reeva said she started working on this project about a year ago. She said it is a partnership with Town and School District and Nonprofit organization. She said the facility will be owned by the school, and the nonprofit is going to operate the childcare facility. She said there will be a board and parents will be part of that board. Greta a market study has been completed and found there is need for 225 childcare slots in the area. She said an architect has been hired and they have completed the preliminary site design and costs. She said the environmental review has been completed. She said they will be hiring a construction manager. She said the facility is 3,419 square feet and site costs are increasing due the current square foot cost. She said there will be 42 childcare slots. Reeva said there has been a lot of community support and through a capital campaign have raised \$80,000. She said in the fall school age kids will be served and the slots available will be 62 for an afterschool program. She noted that half of the kids in PreK are on IEP's. Greta said the funds will go to construction and some soft costs. Ken asked about the timeline for construction. Greta said they will be going out to bid in beginning Jan 2022 and plan to be open September 2022. Cynthia asked how confident they were with getting commitments for their remaining other resources. Reeva said they are hopeful on receiving Senator Sanders project request. She said they have talked with the Regional Development Corporation to help reach out to local businesses for support.

April 1, 2021 Board Meeting Minutes

Ken made a motion to approve the draft minutes from the April 1, 2021 board meeting, Jonas seconded the motion. The motion carried: 7 Yes - 0 Abstention – 0 No

**Cynthia - Yes
Ken - Yes
Lisa – Yes
Maura - Yes**

**Jonas - Yes
Bruce – Yes
Elizabeth - Yes**

Award Condition Extensions

Maura made a motion to approve the award condition extension list as presented by staff to extend each of the grants award conditions to November 1, 2021. Ken seconded the motion. The motion carried 6: Yes – 1 Abstention - 0 No

**Cynthia - Yes
Ken - Yes
Lisa – Yes
Maura - Yes**

**Jonas - Abstained
Bruce – Yes
Elizabeth - Yes**

Funding Discussions of Implementation Grants

Josh stated the state has a severe housing problem and there is a need to fund all the housing projects we can now. The ARPA funding coming to state may impact projects coming to the CDBG program over the next few years. He said this happened during the disaster recovery funding. He feels comfortable with forward committing more than usual due to that.

Ken was concerned with the over inflated costs on material on these projects. Lisa said she is seeing 15%-20% for increased costs. Cynthia stated these construction managers are expert’s in keeping track of the numbers, so we should trust their estimates. Josh said these projects are before us now and our funds are federal funds that must be expended now, we cannot wait until the costs come down. If we did that it would impact our next year’s allocations. He said the stimulus money is meant to go into construction projects now.

Cynthia asked if any of ARPA funding was going to be for sewer. Josh said yes, and there is funding for brownfields and economic development.

Josh said City of Newport project has no underwriting yet, we want to support the project it is just not ready it has no committed lender. Bruce said they are moving in a very fast-paced industry and time is an essence on that. He said Newport has always had highest unemployment and the impacts of the EB5 debacle, has concerns with pushing this project off beyond the November 2021 board meeting. He asked if they will be able to have a lender by November. Maura said the appraisal issue is huge. She said you do not gloss over that, it is a big red flag, and needs to get resolved. Nathan said we must use the “as built appraisal”. He said his biggest concern is purchase option agreement, there are too many unknowns that need to be unraveled but it does not mean they cannot be. The Board strongly supports this project.

Cynthia asked if the road be constructed by other funding sources for Berlin. Josh said to get the downtown designation our Agency put restrictions on the roads. He said there is a lot of other infrastructure work that the Town is going to cover. Julia said the road would be a grant. Josh said the road

needs to meet the new street standards, so the road will not be done twice. He said they cannot move forward on the housing if the street is not completed.

Maura stated said Colchester, Morristown and Berlin have received their LIHTC's.

Josh said St. Johnsbury have a lot of other work to do and may be eligible with clean up, but CDBG would fill the GAP. James said the environmental review timing would line up nicely with the November round.

Josh said Morristown is ready to go. Cynthia would like them to provide a clarification on streetscape improvements.

Josh said Middlebury could potentially get ANR funding for septic. Julia said they went to USDA due to better interest rates and said they are working with ANR. She said their backup plan is to go to ANR for more funding. Josh said they are getting new grant money with a commitment to help mobile home parks. He said this is new resources. He said we want them to move forward.

Maura said the Willows Homes could be eligible for homeownership tax credits. Josh said he wished energy efficiency organizations would provide more subsidies here as the ZEM homes are twice the cost. Cynthia said in November we will now more on what ARPA funding is available to other projects. Cynthia wants DHCD to send a memo of all the ARPA funding that will be available and what it can fund. Maura wants time for discussion on the ARPA money. Cynthia said maybe the board could do an hour zoom meeting to go over ARPA funding details. The November 4 CD Board meeting date needs to change to November 18 due to VHCB Board Retreat on November 4. Maura said the November 18 board meeting should have a hybrid option and that should be available going forward.

Maura moved to fund the Implementation Grants at the levels below. Lisa a seconded the motion.

The motion carried 7 Yes – 0 Abstention - 0 No

**Cynthia – Yes
Ken - Yes
Lisa – Yes
Maura - Yes**

**Jonas - Yes
Bruce – Yes
Elizabeth - Yes**

Municipality	Implementation Grant Project Title	Funding Recommendation
Town of Bennington	Willows MHP Sustainability Project	\$0
Town of Berlin	Fox Run	\$1,000,000
Town of Colchester	Stuart Avenue Apartments	\$650,000
Town of Middlebury	Lindale MH Park Community Septic	\$350,000
Town of Morristown	Village Center Apartments	\$550,000
City of Newport	Newport – Bogner	\$0
Town of St. Johnsbury	Armory Redevelopment Project	\$0
Total Funds Recommended		\$2,550,000

Enhancements

Cynthia would like the Town of Alburgh funding to be contingent with other resources they receive. Josh said he was impressed with the work on the childcare facility, it is an area wide LMI community. He said there is rarely projects to support in Grand Isle counties. Ann said the big piece is there are so many of those children that have special needs that is what we really want to support. Lisa said their previous presentation was squishy and now have a clearer plan. Liz asked if the size of the building was sufficient, its

inclusive of the area and is clearly the HUB. Patrick said the study it does extend to Swanton and Grand Isle and even a community in NY. Josh said feels it is the right size.

Patrick said Bennington’s 219 Pleasant St project with Hale Resources to rehab 11-units of housing has run into a funding gap of over \$400,000 as a result of construction delays and cost increases due to COVID. Hale Resources has received grants from NWWVT and have agreed to sign up 3 of their units to serve the homeless allowing them to secure \$90,000 of the gap. Additional Historic/Downtown tax credits have been negotiated and Hale Resources has added private funds as well. The \$268,000 VCDP enhancement will complete the construction budget and allow all 11 units to come online. Cynthia asked how far along the project was. Patrick said they are about 50% complete, if not more, and want to extend their completion date 6 months so they can fully lease up. Josh said they are a private developer with a loan, with lower per unit costs. He said staff were discussing the challenges of managing a \$140,000 loan over the next few years when this just could be a grant. He said their per unit costs are \$100,000. Cynthia said she is fine with a grant.

Julia said the \$200,000 for Johnson will come out of the Recovery Housing Program funds.

Jonas moved to fund the Enhancement Requests at the levels below. Ken seconded the motion.

The motion carried 7 - Yes – 0 Abstention -0 No

**Cynthia - Yes
Ken - Yes
Lisa – Yes
Maura - Yes**

**Jonas - Yes
Bruce – Yes
Elizabeth - Yes**

Municipality	Grant Project Title	Funding Recommendation
Town of Alburgh	Alburgh Community Child Care Facility	\$440,000
Town of Bennington	219 Pleasant Street	\$268,408
Town of Johnson	Jenna's Promise - (RHP Funding)	\$200,000
Town of Arlington	Arlington Community Arts and Wellness	\$25,000
Total Funds Recommended		\$933,408

Planning Grant Consent Agenda

Ken said the Underhill PG has a conflict in the report sent to them proposing to sell the dwellings but at the same time trying to keep dwellings affordable. He would like to hear from them how the homeowner will be restricted. Josh said it did not have a timing urgency. Ann said we have worked with similar projects before, and we would have deep convenient on them. Maura said with the timing constraints on building and developing affordable housing, it best to have them planned and ready to go. Josh said if we funded more this round it would impact us from being able to fund anymore planning for next year. He said planning grant funding goes against our cap for administration. He said we have a \$150,000 target per year.

Ken moved to fund the Planning Grants as presented by the Consent Agenda at the levels below. Lisa seconded the motion.

The motion carried 7 - Yes – 0 Abstention -0 No

**Cynthia - Yes
Ken - Yes
Lisa – Yes**

Maura - Yes

Jonas - Yes

Bruce – Yes

Elizabeth - Yes

Municipality	Project Title	Funding Recommendation
Town of Bakersfield	Brigham Academy Reimagined	\$45,000
Town of Hartford	Cornerstone Community Center Planning	\$43,970
Town of Rochester	Rochester High School Repurposing	\$50,000
Town of Rupert	Sheldon Store Redevelopment Plan	\$43,260
Town of Randolph	Orange County Parent and Child Center	\$50,000
Town of New Haven	Addison County Childcare Capacity	\$0
Town of Pittsford	Pittsford Village Farm	\$0
Town of Underhill	UCU Affordable Housing Project	\$0
Total Funds Recommended		\$232,230

CDBG-CV CARES Act Consent Agenda

Maura asked if staff have been looking at funds expended geographically, what activities are being requested, or have done any kind of analysis on what the remaining funding should go to. Josh said staff have had some outreach to make sure people are aware of this funding. Nathan is working with the Regional Planning Commissions to get the word out about this funding. Nathan said he recently was working on NRBC grants and one grant should be CDBG-CV grant and said he will be reaching out to them about that. Josh said Burlington has done a lot of outreach about their LNA program and have reached out to BIPOC community. He said the maximum grant amount is \$200,000 for the public facility and public service program. He said we are going to reevaluate what was missed. Ann said the sole proprietor has a deep dive in BIPOC community in Chittenden County. She said Brattleboro Development Credit Corporation has not had as much demand so their remaining funding will go to Two Rivers Ottauquechee Regional Commission. She said 80% of the CDBG-CV funds needs to be expended within the next 2 years. She said the funds have been geographically distributed throughout the state. Maura asked if woman and minority businesses we reached out to. Ann said there was a lot of outreach to that group. Nathan said the funds are to respond to, prepare for and prevent covid 19. He said a lot of funding through HVAC system or congregate systems. Nathan said Bradford is under UN and other two are through LMI.

Lisa moved to fund the CDBG-CV CARES Act Grants as presented by the Consent Agenda at the levels below. Bruce seconded the motion.

The motion carried 7 - Yes – 0 Abstention -0 No

Cynthia - Yes

Ken - Yes

Lisa – Yes

Maura - Yes

Jonas - Yes

Bruce – Yes

Elizabeth - Yes

Municipality	Project Title	Funding Recommendation
Town of Bradford	The Space On Main COVID HVAC Upgrades	\$13,897
Town of Fairfield	Fairfield Community Center Pavilion	\$77,255
City of St Albans	Healthy Roots Collaborative	\$72,939
Total Funds Recommended		\$164,091

Adjourn

Ken motioned to adjourned the meeting at 1:41PM, all were in favor, the meeting adjourned.