



State of Vermont, Agency of Commerce and Community Development
Vermont Community Development Program
Community Development Block Grant (CDBG) and Recovery Housing Program (RHP)
Pre-Application Form

Applicant Municipality

City/Town/Village of: _____

Municipality UEI: _____

Municipal Contact Person

NAME: _____

PHONE: _____

EMAIL: _____

Project Partner(s)

Contact Person

NAME &
ORGANIZATION: _____

UEI # _____

PHONE: _____

EMAIL: _____

Contact Person

NAME &
ORGANIZATION: _____

UEI # _____

PHONE: _____

EMAIL: _____

Grant Type:

- ☐ Accessibility Modification
☐ Implementation
☐ Planning
☐ Scattered Site RLF
☐ Other: _____

**Estimated
Application
Submittal Date:**

**Target Board
Meeting Date:**

Application

Single

Joint

Multi Year Municipality

☐
☐
☐

National Objective:

- ☐ Low/Moderate Income
☐ Slums & Blight
☐ Urgent Need

State Objective

- ☐ Housing
☐ Economic Development
☐ Public Facility
☐ Public Service

Estimated Project Funding

Estimated CDBG/RHP Request \$

Estimated Total Project \$



State of Vermont, Agency of Commerce and Community Development
Vermont Community Development Program
Community Development Block Grant (CDBG) and Recovery Housing Program (RHP)
Pre-Application Form

Estimated Project Other Resource Funding			
Other Resource(s)	Amount	Status	Expected Date of Funding Decision

Project Description			
Activities CDBG dollars would fund:	<input type="checkbox"/> Acquisition <input type="checkbox"/> Rehabilitation <input type="checkbox"/> Demolition <input type="checkbox"/> Relocation <input type="checkbox"/> For Profit Loan	<input type="checkbox"/> New Construction <input type="checkbox"/> Services <input type="checkbox"/> Micro Enterprise <input type="checkbox"/> Counseling <input type="checkbox"/> Other:	<input type="checkbox"/> ADA Compliance <input type="checkbox"/> Historic Preservation <input type="checkbox"/> Planning <input type="checkbox"/> Uncertain at this time

1. Project Title	
2. Project Location and/or address	
3. E-911 Address	
4. Please provide a detailed project timeline	



State of Vermont, Agency of Commerce and Community Development
Vermont Community Development Program
Community Development Block Grant (CDBG) and Recovery Housing Program (RHP)
Pre-Application Form

<p>5. Detailed project description <i>**Include a description of all activities including acquisition, construction, reconstruction, rehabilitation and/or any installation of public facilities and improvements.” (570.201 Basic Eligible Activities of CDBG)</i></p>	
---	--



State of Vermont, Agency of Commerce and Community Development
Vermont Community Development Program
Community Development Block Grant (CDBG) and Recovery Housing Program (RHP)
Pre-Application Form

6. Please provide a status of the environmental review			
7. Does the project involve: <i>**Signing a Purchase and Sale Agreement is prohibited until the Environmental Review is approved. However, it is acceptable to sign an Option Agreements. It is recommended to have Option Agreements reviewed prior to signing them to ensure that appropriate language is included</i>	Acquisition**	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	A structure that is 50 years or older	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Any disturbance to the ground	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	A location in a floodway or 100-year floodplain	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	A location in 500-year floodplain (if available)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	A location in a river corridor	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Relocation – Does the project involve any relocation of households and/or businesses	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Will the project result in less affordable housing units?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
8. Who are the direct beneficiaries of the project? <i>“Beneficiaries are individuals that will use the housing, jobs services or facility that CDBG funding would support.”</i>			



State of Vermont, Agency of Commerce and Community Development
Vermont Community Development Program
Community Development Block Grant (CDBG) and Recovery Housing Program (RHP)
Pre-Application Form

9. How has the application been discussed with City/Town/Village leadership? <i>"Select board, Trustees, Municipal Manager, and/or Municipal Administrator? The municipality must warn and hold a public hearing."</i>	
10. What is the status of the community's support of the project/application?	
11. Does the project service more than one community, county, or region? If yes, please describe.	
12. Have any contracts been executed?	
13. What activities have been conducted to date?	

For more information go to VCDP's website:

<https://accd.vermont.gov/community-development/funding-incentives/vcdp>

- [Program Guide](#)
- [Environmental Review](#)