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| **Applicant Municipality** |
| **City/Town/Village of:**  |        |
| **Municipality UEI:** |       |
| **Municipal Contact Person** |
| NAME: |       |
| PHONE: |       | EMAIL: |  |
|  |
|  |
| **Project Partner(s)** |
| **Contact Person** |
| NAME & ORGANIZATION: |       | UEI #      |
| PHONE: |       | EMAIL: |  |
| **Contact Person** |
| NAME & ORGANIZATION: |       | UEI #      |
| PHONE: |       | EMAIL: |       |
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| Grant Type: | **Estimated Application Submittal Date:** | **Application** |
| **[ ]** Accessibility Modification[ ]  Implementation[ ]  Planning[ ]  Scattered Site RLF[ ]  Other:        |       | **Single [ ]** **Joint [ ]** **Multi Year Municipality [ ]**  |
| Target Board Meeting Date: |  |
|  |

|  |  |
| --- | --- |
| National Objective:  | State Objective |
| [ ]  Low/Moderate Income[ ]  Slums & Blight [ ]  Urgent Need | [ ]  Housing[ ]  Economic Development[ ]  Public Facility[ ]  Public Service |
|  |
| Estimated Project Funding |
|  | **Estimated CDBG/RHP Request** | **$** |
|  | **Estimated Total Project**  | **$** |

|  |
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| Estimated Project Other Resource Funding |
| Other Resource(s) | **Amount** | **Status** | **Expected Date of Funding Decision** |
|       |       |  |       |
|       |       |  |       |
|       |       |  |       |
|       |       |  |       |
|       |       |  |       |

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| Project Description |
| **Activities CDBG dollars would fund:** | [ ]  Acquisition[ ]  Rehabilitation[ ]  Demolition [ ]  Relocation [ ]  For Profit Loan  | [ ]  New Construction[ ]  Services[ ]  Micro Enterprise[ ]  Counseling [ ]  Other:        | [ ]  ADA Compliance[ ]  Historic Preservation [ ]  Planning [ ]  Uncertain at this time |

|  |  |
| --- | --- |
| 1. Project Title
 |       |
| 1. Project Location and/or address
 |       |
| 1. E-911 Address
 |       |
| 1. Please provide a detailed project timeline
 |       |
| 1. Detailed project description

*\*\*Include a description of all activities including acquisition, construction, reconstruction, rehabilitation and/or any installation of public facilities and improvements.” (570.201 Basic Eligible Activities of CDBG)* |       |
| 1. Please provide a status of the [environmental review](https://accd.vermont.gov/community-development/funding-incentives/vcdp/env-review)
 |       |
| 1. Does the project involve:

*\*\*Signing a Purchase and Sale Agreement is prohibited until the Environmental Review is approved. However, it is acceptable to sign an Option Agreements. It is recommended to have Option Agreements reviewed prior to signing them to ensure that appropriate language is included* | Acquisition\*\* | [ ]  Yes  | [ ]  No |
| A structure that is 50 years or older | [ ]  Yes  | [ ]  No |
| Any disturbance to the ground  | [ ]  Yes  | [ ]  No |
| A location in a floodway or 100-year floodplain | [ ]  Yes  | [ ]  No |
| A location in 500-year floodplain *(if available)* | [ ]  Yes  |  [ ]  No |
| A location in a river corridor | [ ]  Yes  | [ ]  No |
| Relocation – Does the project involve any relocation of households and/or businesses | [ ]  Yes  | [ ]  No |
| Will the project result in less affordable housing units? | [ ]  Yes  | [ ]  No |
| 1. Who are the direct beneficiaries of the project? *“Beneficiaries are individuals that will use the housing, jobs services or facility that CDBG funding would support.”*
 |       |
| 1. How has the application been discussed with City/Town/Village leadership?

*“Select board, Trustees, Municipal Manager, and/or Municipal Administrator? The municipality must warn and hold a public hearing.”*  |       |
| 1. What is the status of the community’s support of the project/application?
 |       |
| 1. Does the project service more than one community, county, or region? If yes, please describe.
 |       |
| 1. Have any contracts been executed?
 |       |
| 1. What activities have been conducted to date?
 |       |

For more information go to VCDP’s website:

<https://accd.vermont.gov/community-development/funding-incentives/vcdp>

* [Program Guide](https://outside.vermont.gov/agency/ACCD/ACCD_Web_Docs/CD/VCDP/Applicant/CD-VCDP-Program-Guide.pdf)
* [Environmental Review](https://accd.vermont.gov/community-development/funding-incentives/vcdp/env-review)